Regular Board Meeting

May 10, 2022  7:00 p.m.  Music Center Choir Room

1. Opening of Meeting – call to order – present – salute to flag:

Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Music Center Choir Room (Also Broadcast via Zoom). Cathi led the Pledge of Allegiance. Trustees present were Dan Mullan, Sean Lenahan, Stephanie Esch, Sarah Armijo, Ben Meyer, and Kris McKoy. Jennifer Gunterman was not present. Superintendent Bob Moore, Angie Armour, Tracey Rogstad, Jessica Shourd, and Business Manager/Clerk Bill Schiele were present.

2. Recognize Visitors/Public Comment:

Board Comment:

Chairwoman Cathi Cook told the Board and the audience the Board and the district received a letter about Board member Sarah Armijo. Cathi read the letter and told the Board and the audience that Sarah is in the process of building a house but she still lives within the Stevensville School District boundaries.

Public Comment:

There was no public comment.

3. Approval of Minutes:

A. April 12, 2022
B. April 27, 2022

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Regular Board Meeting minutes held on April 12, 2022 as presented. Stephanie Esch made a motion to approve the April 12, 2022, Regular Board Meeting minutes as presented. Sean Lenahan seconded the motion. All voted aye.
Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Special Board Meeting minutes held on April 27, 2022 as presented. Sean Lenahan made a motion to approve the April 27, 2022, Special Board Meeting minutes as presented. Kris McKoy seconded the motion. All voted aye.

4. Approval of Claims:

Chairwoman Cathi Cook asked if there were any questions or comments on the claims or students’ accounts. Cathi told the Board the district has claims in the amount of $489,440.37 starting with claim #39102 and ending with claim #39187 and students’ accounts in the amount of $16,350.34. Stephanie Esch made a motion to approve the claims and students’ accounts as presented. Sarah Armijo seconded the motion. All voted aye.

5. Consent Agenda

A. Resignation

i. Cody Carlson – New Math Hire for 2022-2023 (Hired by Board April 2022)

ii. Justin Cameron – HS Day Custodian

B. Employment

i. Avery Sindelar – High School Math

ii. Peggy Diepstraten – K-8 Summer School

iii. Rebekah Hendrix – Grade 2 Academic Recovery

iv. Substitute List

*All employments are pending of satisfactory background checks

Chairwoman Cathi Cook told the Board they will now approve the consent agenda items. Cathi asked the Board if there were any questions or comments on the consent agenda items. Cathi asked the Board if there were any consent agenda items they would like to remove from the list. There were no items to be removed. Cathi told the Board the consent of any trustee pertains only to the items they have the authority to decide on and if there is no objection, the agenda items will be adopted by unanimous consent. There was no objection and the consent agenda items were approved by unanimous consent.

6. Student Representative Report

Garrett Schreiber, the student representative, went over the events that are happening now
and the events that will be happening in the next few weeks.

7. Staff Recognition – Amy Paxton Montana Family Consumer Science Teacher of the Year
   Superintendent Bob Moore told the Board and the audience that Amy has received the American Association of Family and Consumer Science Affiliate Teacher of the Year award. Amy talked about her FCS program here at the district. The Board congratulated Amy on the award and thanked her for all the work she has done for the district and the students.

8. Board Committee Reports
   Negotiation Committee – Cathi told the Board the district’s negotiations team has met with the teacher’s negotiation committee and the administration and that they are making progress with negotiations.
   Resource Committee – Sarah told the Board the resources committee met this morning and they talked about the district construction project, next year’s budget, the decline enrollment in the High School and the new positions the district is looking at for next school year.
   Facility Committee – Cathi told the Board the construction is almost over. Cathi told the Board the committee has met and they talked about the district maintenance and grounds crew and what they will be doing this summer.

9. Out of District Enrollments
   A. Elementary
   B. High School
   There were no High School or Elementary out-of-district enrollments this month.

10. Renewal of Non-Certified and Non-Instructional Professional Staff
    Superintendent Bob Moore read the names of the District Office employees that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of the District Office employees as presented. Sean Lenahan made a motion to hire the District Office employees as presented. Kris McKoy seconded the motion. All
Superintendent Bob Moore read the names of the Food Service employees that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of Food Service employees as presented. Stephanie Esch made a motion to hire the Food Service employees as presented. Sarah Armijo seconded the motion. All voted aye.

Superintendent Bob Moore read the names of the Nursing employees that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of Nursing employees as presented. Sean Lenahan made a motion to hire the Nursing employees as presented. Kris McKoy seconded the motion. All voted aye.

Superintendent Bob Moore read the names of the Information Technology employees that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of Information Technology employees as presented. Stephanie Esch made a motion to hire the Information Technology employees as presented. Ben Meyer seconded the motion. All voted aye.

Superintendent Bob Moore read the names of the Custodian/Maintenance employees that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of Custodian/Maintenance employees as presented. Ben Meyer made a motion to hire the Custodian/Maintenance employees as presented. Kris McKoy seconded the motion. All voted aye.

Superintendent Bob Moore read the names of the District Secretaries and Special Education secretary that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of the District Secretaries and Special Education secretary as presented. Sean Lenahan made a motion to hire the District Secretaries and Special Education secretary as presented. Sarah Armijo seconded the motion. All voted aye.

Superintendent Bob Moore read the names of the Primary School Paraprofessionals that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of the Primary School Paraprofessionals as presented. Kris McKoy made a motion to hire the Primary School Paraprofessionals as presented. Stephanie Esch voted aye.
Superintendent Bob Moore read the names of the Middle School Paraprofessionals that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of the Middle School Paraprofessionals as presented. After a comment from the Board if the district has hired a Middle School Librarian or will they be using a paraprofessional in that position again this year, Stephane Esch made a motion to hire the Middle School Paraprofessionals as presented. Sean Lenahan seconded the motion. All voted aye.

Superintendent Bob Moore read the names of the High School Paraprofessionals that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of the High School Paraprofessionals as presented. Stephane Esch made a motion to hire the High School Paraprofessionals as presented. Ben Meyer seconded the motion. All voted aye.

11. Elimination of Transportation Supervisor Position

Superintendent Bob Moore told the Board since the Harlow’s Bus Inc. has a contract with the district to take over all the bus routes that there is no need for a transportation supervisor. Bob told the Board it is his recommendation to eliminate that position. Chairwoman Cathi Cook asked the Board if there were any questions or comments on the elimination of the transportation supervisor position as presented. After comments from the Board on who will oversee the transportation of the district, Sean made a motion to eliminate the Stevensville School District transportation supervisor position effective June 30, 2022 as presented. Kris McKoy seconded the motion. All voted aye.

12. Coaching Staff Renewals

Chairwoman Cathi Cook told the Board they will start with the High School coaches. Superintendent Bob Moore read the names of the High School coaches that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of the High School coaching positions as presented. Stephanie Esch made a motion to hire the High School coaching positions as presented. Sean Lenahan seconded the motion. All
Superintendent Bob Moore read the names of the Middle School coaches that need to be hired for the 2022-2023 school year. Chairwoman Cathi Cook asked the Board if they had any questions on the hiring of the Middle School coaches as presented. After a question about one of the coach’s name, Sean Lenahan made a motion to hire the Middle School coaches as presented. Ben Meyer seconded the motion. All voted aye.

13. Interagency Transportation Agreement – Preschool

Superintendent Bob Moore told the Board that the Bitterroot Valley Education Cooperative (BVEC) contracts an independent bus company for transportation for their preschool program. The operation of that route requires an interagency contract with the district, which would only serve the BVEC pre-school program. Bob told the Board his recommendation is to approve the Interagency Transportation Agreement between the Stevensville School District and the Bitterroot Valley Education Cooperative. Chairwoman Cathi Cook asked if there were any questions or comments on the Interagency Transportation agreement. Stephanie Esch made a motion to approve the Interagency Transportation Agreement as presented. Sarah Armijo seconded the motion. All voted aye.

14. Policy

A. First Reading – 2168, 5010, and 5223

Chairwoman Cathi Cook asked the Board if they had any questions on the first reading of these policies. After questions on some of the policies, Sean Lenahan made a motion to approve policies 2168, 5010, and 5223 as presented. Sarah Armijo seconded the motion. All voted aye.

B. Second Reading

i. Deletions 1900, 1901, 1902, and 2410P

Chairwoman Cathi Cook asked the Board if they had any questions on the second reading of these policies that are up for deletion. Sean Lenahan made a motion to approve the deletion of policies 1900, 1901, 1902, and 2410P as presented. Sarah Armijo seconded the motion. All voted aye.

B. Second Reading

ii. Adoptions 1135, 1210, 1420, 2167, 2410, 3222, 3231, 3311, and 3510
Chairwoman Cathi Cook asked the Board if they had any questions on the second reading and adoption of these policies as presented. After comments from the Board on some of the policies and if the language in policy 1420 line 36 thru 45 needs to be in the policy, Stephanie Esch made a motion to approve the second reading of policies 1135, 1210, 1420, 2167, 2410, 3222, 3231, 3311, and 3510 with the dropping of line 35 thru 45 in policy 1420 as presented. Sarah Armijo seconded the motion. Dan Mullan, Sean Lenahan, Stephanie Esch, Cathi Cook, Sarah Armijo, and Kris McKoy voted aye. Ben Meyer voted nay.

15. Transfers of School Safety Funds to the Building Reserve Fund (Senate Bill 213)

Superintendent Bob Moore told the Board that Senate Bill 213 allows the transfer of funds from the adult education, transportation, and depreciation funds into the building reserve for the purpose of paying for safety costs. Chairwoman Cathi Cook asked the Board if they had any questions on the Elementary fund transfer from bus depreciation to the building reserve fund as presented. Sarah Armijo made a motion to transfer school safety funds as presented from Fund 111 (Bus Depreciation) to Fund 161 (Building Reserve) for the purpose of paying for school safety cost. Stephanie Esch seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the Board if they had any questions on the High school transfer from bus depreciation to the building reserve funds as presented. Sarah Armijo made a motion to transfer school safety funds as presented from Fund 211 (Bus Depreciation) to Fund 261 (Building Reserve) for the purpose of paying for school safety cost. Sean Lenahan seconded the motion. All voted aye.

16. Budget Amendment Safety funds

Superintendent Bob Moore told the Board the district needs to do a budget amendment to get budget authority to spend the money that was transferred into the building reserve funds. Chairwoman Cathi Cook asked the Board if they have any questions on the Elementary budget amendment as presented. Stephanie Esch made a motion to approve the first reading of the Elementary District budget amendment for the building reserve fund as presented. Sarah Armijo
seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the Board if they have any questions on the High School budget amendment as presented. Stephanie Esch made a motion to approve the first reading of the High School District budget amendment for the building reserve fund as presented. Sarah Armijo seconded the motion. All voted aye.

17. Insurance Plan Selection

Superintendent Bob Moore told the Board the district received several quotes for health insurance and the Insurance Committee has met and decided to choose Montana Unified School Trust (MUST) as the 2022-23 insurance provider. Chairwoman Cathi Cook asked the Board if they have any questions on the recommendation from the insurance committee as presented. Ben Meyer made a motion to select Montana Unified School Trust (MUST) as the health insurance provider for the Stevensville School District for the 2022-2023 school year with the four plan options as presented. Sarah Armijo seconded the motion. All voted aye.

18. Sealed Bid for Obsolete Equipment

Superintendent Bob Moore told the Board the district received several sealed bids for the obsolete equipment that was approved at the last board meeting and that they met the bid requirements. Bob went over the bids. Chairwoman Cathi Cook asked the Board if they had any questions or comments on the bids as presented. Stephanie Esch made a motion to accept the bids on the obsolete equipment as presented. Sarah Armijo seconded the motion. All voted aye.

19. Canvas of Election

Superintendent Bob Moore explained that the Board will need to canvass the votes from the trustee election and that Mr. Schiele has brought the official results to the meeting tonight. Bob shared the official results and told the board that Stephanie Esch, Billy Donaldson, and Tony Hudson were elected as school board trustees. Sarah Armijo made a motion to accept the results of the Stevensville School District trustee election held on May 3, 2022 as presented. Sean
Lenahan seconded the motion. All voted aye.

20. Trustee Certificate of election and Oath of Office

Superintendent Bob Moore told the Board that they will now have the new trustees take an Oath of Office and thanked the former Board members for their dedication and support of the school. A short recess was taken so the new trustees could take the Oath of Office and the documentation could be signed and submitted to the county superintendent.

21. Reorganization of the Board

Chairwoman Cathi Cook told the Board that since there are new trustees they will have to reorganize and appoint a Board Chair and a Board Vice-Chair. Ben Meyer nominated Cathi Cook for the Board Chair position. Sean Lenahan seconded the motion. All voted aye.

Chairwoman Cathi Cook told the Board they will now appoint a Board Vice-Chair. Ben Meyer nominated Sarah Armijo for the Board Vice-Chairperson. Sean Lenahan seconded the motion. All voted aye.

22. Appointment of Clerk of the Board

Chairwoman Cathi Cook told the Board that they will need to appoint a Clerk of the Board. Stephanie Esch made a motion to appoint Bill Schiele as the Clerk of the Board. Tony Hudson seconded the motion. All voted aye.

23. Board Committee Assignment

Chairwoman Cathi Cook read the names of the trustees who will be serving on the Board committees.

24. Information

A. Audit Report
B. Accreditation Reports
C. Enrollment

Superintendent Bob Moore talked about the recent accreditation status that the school received from OPI. Bob told the Board he has included the FY21 audit report in their packet and
that there were no findings this year. Bob updated the Board on the school enrollment numbers.

Bob also updated the Board on the construction project.

Cathi reminded the Board that graduation will be held on June 4, 2022.

25. Adjourn:

Billy Donaldson made a motion to adjourn the meeting. Sean Lenahan seconded the motion. All voted aye.

Board Chairman: Signed Copy on File in District Office.

Date: June 14, 2022.

School Board Clerk: Signed Copy on File District Office.