Stevensville Public Schools
School District #2
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Stevensville, Montana 59870
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Regular Board Meeting
February 8, 2022                      7:00 p.m.                      Music Center Choir Room

1. Opening of meeting – call to order – present – salute to flag:
   Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Music
   Center Choir Room (Also Broadcast via Zoom). Cathi led the Pledge of Allegiance. Trustees
   present were Dan Mullan, Sean Lenahan, Jennifer Gunterman, Stephanie Esch, Sarah Armijo, Ben
   Rogstad, Jessica Shourd, and Business Manager/Clerk Bill Schiele were present.

2. Recognize Visitors/Public Comment:
   Board Comment:
   Chairwoman Cathi Cook told the audience the district has selected four candidates for the
   district superintendent position. Cathi read the names of the four candidates. Cathi also told the
   audience they will be conducting interviews on February 15 and February 17, 2022.
   
   Public Comment:
   There was no Public comment.

3. Approval of Minutes:
   A. January 11, 2022
   B. February 1, 2022

   Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the
   Regular Board Meeting minutes held on January 11, 2022 as presented. Sean Lenahan made a
   motion to approve the January 11, 2022, Regular Board Meeting minutes as presented. Jennifer
   Gunterman seconded the motion. All voted aye.

   Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the
Special Board Meeting minutes held on February 1, 2022 as presented. Stephanie Esch made a motion to approve the February 1, 2022, Special Board Meeting minutes as presented. Sarah Armijo seconded the motion. All voted aye.

4. Approval of Claims:

Chairwoman Cathi Cook asked if there were any questions or comments on the claims or students’ accounts. Cathi told the Board the district has claims in the amount of $496,291.05 starting with claim #38807 and ending with claim #38897 and students’ accounts in the amount of $34,613.19. There were no questions or comments on claims. Sarah Armijo made a motion to approve the claims and students’ accounts as presented. Sean Lenahan seconded the motion. All voted aye.

5. Consent Agenda

A. Resignation – Angela Marble – Assistant Clerk
B. Employment
   i. Steve Lewis – MS Track
   ii. Steve Lewis – MS Track
   iii. Steve Lewis – MS Track
   iv. Steve Lewis – MS Track
   v. Substitute List

*All employments are pending Background Checks*

Chairwoman Cathi Cook told the Board they will now approve the consent agenda items. Cathi asked the Board if there were any questions or comments on the consent agenda items. Cathi asked the Board if there were any consent agenda items they would like to remove from the list. There were no items to be removed. Cathi told the Board the consent of any trustee pertains only to the items they have the authority to decide on and if there is no objection, the agenda items will be adopted by unanimous consent. There was no objection and the consent agenda items were approved by unanimous consent.

6. Informational Item

A. Board Committee Reports
Negotiation Committee – Cathi told the Board the districts negotiations team has met with the teacher’s negotiation committee and talked about the upcoming negotiations and that both committees have set ground rules for the upcoming negotiations.

Resource Committee – Did not meet in February.

Facility Committee – Cathi talked about the punch lists they have been working on, the moving of the High School office to the new entry, the moving of teachers into the southwest classrooms, the welding booths, the new gas hookup for the welding booths, the bus barn remodel and the girl’s locker room showers.

After a comment from the Board on the High School girl’s locker room showers, Cathi moved onto the next agenda item.

Calendar Committee – No report from the calendar committee.

B. Student Representative Report

Garrett Schreiber, the student representative, was not present tonight.

C. Athletics and Activities – Mr. Edman

i. Long Range Planning Document

Chance Edman, the District Athletic Director, went over the long-range planning report that was in the board packet. Chance talked about the sports programs that he feels need attention and talked about the sports programs that are doing a good job at the district. Chance also talked about how to implement the changes into the sports program for the district. After comments from the Board on what Chance means by making the sports programs more successful programs, how and when to implement the changes, the long term changes to the sports programs, encouraging the students to stay eligible for the sports program they are in, how does the district know they are meeting the needs of all students including curricular and co-curricular activities and doing a student survey, Cathi moved onto the next agenda item.

ii. Baseball Cost

Chance told the Board if the district was to implement a district baseball team the upfront cost would be around $20,000.00 dollars and the yearly expense would be around $12,000.00 to $15,000.00 dollars. Superintendent Bob Moore told the Board this is just information for them at this time and the district will come to the Board with a recommendation to consider starting a
baseball sports program here at the district.

iii. Shot Clock Cost Analysis

Chance told the Board that MHSA is making it mandatory for all school districts to implement a shot clock for next year’s basketball season. Chance told the Board it will cost around $5,725.00 dollars for the High School gym shot clocks and around $1,000.00 dollars for the Elementary shot clocks. After comments from the Board on if there is a phase-in timeline to make this happen, will it be for all school districts in Montana, when will the new shot clock requirement start and if the school district can find donations to help with the cost of the purchase, Cathi moved on to the next agenda item.

D. Enrollment Information

Superintendent Bob Moore went over the ANB enrollment numbers that was taken on February 7, 2022. Bob told the Board there was a decrease of 25 students in the High School and that the Elementary numbers were holding steady.

7. Business Items for Action:

A. Recommendation for Leave of Absence – Cathy Ballinger

Chairwoman Cathi Cook told the Board and the audience as Chairwoman of the Stevensville School board and according to Montana Code 2-3-203 that she determined that the demands of the individual’s privacy clearly exceeds the merit of public disclosure and closed the meeting. Cathi reopened the meeting. Cathi asked the Board if anyone would like to make a motion. Ben Meyer made a motion to grant a leave of absence for classified employee Cathy Ballinger to June 30, 2022. Sean Lenahan seconded the motion. All voted aye

B. Transportation Contract

Superintendent Bob Moore told the Board the district only received one bus contract bid and that was from Harlow’s Bus Service Inc. Bob and the Harlow’s representatives went over the contract. After comments from the Board and the audience about the contract the different bid options and the fair market of the yellow buses, Sarah Armijo made a motion to approve the RFP submitted by Harlow’s for a five-year contract as presented. Sean Lenahan seconded. After more discussion on the motion and what it should state, Sean withdrew his second and Sarah withdrew
her motion. Sarah Armijo made another motion to accept to accept the RFP submitted by
Harlow’s Bus Services with Bid Option One in recognition that it isn’t feasible for the district to
operate its own transportation program and to direct the Superintendent to negotiate the sale
prices of the current district’s yellow bus fleet, (not including the two activity busses and one
yellow bus) bussing equipment and the occupation of the district’s bus barn upon completion of
the construction. Sean Lenahan seconded the motion. Dan Mullan, Sean Lenahan, Stephanie
Esch, Jennifer Gunterman, Cathi Cook, Sarah Armijo, and Kris McKoy voted aye. Ben Meyer
abstained from voting.

C. Out-of-District Enrollments
   i. Elementary
   ii. High School
Chairwoman Cathi Cook asked the Board if they had any questions on the
Elementary out-of-district students as presented. After comments on some of the enrollment
forms, Sarah Armijo made a motion to approve student A and C and to decline student D
enrollment into the district for the 2021-2022 school year. Dan Mullan seconded the motion. All
voted aye. Dan Mullan, Sean Lenahan, Stephanie Esch, Cathi Cook, Sarah Armijo, Ben Meyer,
and Kris McKoy voted aye. Jennifer Gunterman could not vote.

Chairwoman Cathi Cook asked the Board if they had any questions on the High School
out-of-district students as presented. Sean Lenahan made a motion to approve the High School
out of district students for the 2021-2022 school year as. Stephanie Esch seconded the motion.
All voted aye.

D. Call for Election
Superintendent Bob Moore told the Board they need to call for a trustee election that will
be held on May 3, 2022. Bob told the Board there are three positions open for the
Elementary/High School district. Cathi Cook asked the Board if they had any questions on the
election resolution as presented. Jennifer Gunterman made a motion to approve the resolution
calling for a trustee election on May 3, 2022. Sarah Armijo seconded the motion. All voted aye.

E. Alternative Standard Library Staffing
Superintendent Bob Moore explained the situation to the Board about the 4-8 library
position and that the State of Montana allows school district to propose alternative standards to accreditation standards under unique circumstances. Bob told the Board it has been very difficult to find a certified librarian to fill the open position. Bob told the Board the alternative staffing would include a 1.0 FTE paraprofessional to fill the position but the Board needs to approve it. After comments from the Board on alternative standard library staffing, if this is a yearly waiver and if the person in this position becomes tenure after three years, Stephanie made a motion to direct the Stevensville Administration to file for an alternative library staffing standard to include a 1.0 FTE certified librarian for the K-8 district and 1.0 FTE library paraprofessional for the K-8 district. Sean Lenahan seconded the motion. Dan Mullan, Sean Lenahan, Stephanie Esch, Cathi Cook, Sarah Armijo, Ben Meyer, and Kris Mckoy voted aye. Jennifer Gunterman could not vote.

**F. Sinking Fund Reinvestments**

Superintendent Bob Moore told the Board the district has received three quotes from the local banks. Bob went over the rates. After comments from the Board on the term of the CD’s and the interest rates, Ben Meyer made a motion to invest the money at .25 percent for a term of one year with Farmers State Bank. Sean Lenahan seconded the motion. All voted aye. Dan Mullan abstained from voting.

**G. Policy – Seconding Reading Policies 2140, 2240, 2332, 3233, 3550, 3550F and 4331.**

Chairwoman Cathi Cook asked the Board if they had any questions on the second reading of the policies as presented. After a question on some of the policies, Jennifer Gunterman made a motion to approve policies 2140, 2240, 2332, 3233, 3550, 3550F, and 4331 as presented. Sarah Armijo seconded the motion. All voted aye.

**H. Obsolete Equipment and Materials Disposal**

Chairwoman Cathi Cook asked the Board if they had any questions on the disposal list as presented. Sean Lenahan made a motion to dispose of the School District property as obsolete, undesirable, or unsuitable for school purpose as presented. Kris McKoy seconded the motion. All voted aye.

**I. Election Contract with Ravalli County**

Superintendent Bob Moore told the Board the district needs to have a contract with
1  Ravalli County election office for them to run the school election. Chairwoman Cathi Cook
2  asked the Board if they have any questions on the election contract as presented. Stephanie Esch
3  made a motion to approve the Ravalli County election contract as presented. Jennifer Gunterman
4  seconded the motion. All voted aye.

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6  **8. Adjourn:**
7  Sarah Armijo made a motion to adjourn the meeting. Sean Lenahan seconded the motion.
8  All voted aye.

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10  **Board Chairman: Signed Copy on File in District Office.**
11    **Date: March 8, 2022.**
12  **School Board Clerk: Signed Copy on File in District Office.**