Stevensville Public Schools  
School District #2  
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January 11, 2022  
Regular Board Meeting  
7:00 p.m.  
Music Center Choir Room

1. Opening of Meeting – call to order – present – salute to flag:

Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Music Center Choir Room (Also Broadcast via Zoom). Cathi led the Pledge of Allegiance. Trustees present were Dan Mullan, Sean Lenahan, Stephanie Esch, Sarah Armijo, Ben Meyer, and Kris McKoy. Jennifer Gunterman was not present. Superintendent Bob Moore, Eric Larson, Tracey Rogstad, Jessica Shourd, and Business Manager/Clerk Bill Schiele were present.

2. Approval of Minutes:

A. December 14, 2021
   i. Regular Session
   ii. Closed Session

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Regular Board Meeting minutes held on December 14, 2021, as presented. Sean Lenahan made a motion to approve the December 14, 2021, Regular Board Meeting minutes as presented. Stephanie Esch seconded the motion. All voted aye.

   Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Closed Session minutes held on December 14, 2021, as presented. Sarah Armijo made a motion to approve the December 14, 2021, Closed Session minutes as presented. Sean Lenahan seconded the motion. All voted aye.

B. December 21, 2021

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Special Board Meeting minutes held on December 21, 2021, as presented. After a question on what date the special board meeting was held, Stephanie Esch made a motion to approve the December 20, 2021, Special Board Meeting minutes as presented with the date change. Kris
McKoy seconded the motion. All voted aye.

3. Approval of Claims:
Chairwoman Cathi Cook asked if there were any questions or comments on the claims or students’ accounts. Cathi told the Board the district has claims in the amount of $1,312,154.28 starting with claim #38721 and ending with claim #38806 and students’ accounts in the amount of $33193.81. After questions and comments on some of the claims, Sean Lenahan made a motion to approve the claims and students’ accounts as presented. Kris McKoy seconded the motion. All voted aye.

4. Recognize Visitors/Public Comment:

   Board Comment:
   There was no Board comment.

   Public Comment:
   Audience member Vicki Motley told the Board the new SRO officer is doing a great job at the district.

5. Items for Information
   A. Board Committee Reports
   Resource Committee – Sarah talked about the purchase of an activity bus, the district’s enrollment numbers, High School baseball, the district tree farm, and the snow removal here at the district.

   Negotiation Committee – Cathi told the Board all negotiations have been completed for this year and they will be starting negotiations for the 2022-2023 school year soon.

   Facility Committee – Cathi talked about the punch lists they have been working on, the cement work in the High School commons area, the girl’s locker room repairs, and updated the Board on the bus barn construction.

   Calendar Committee – No report from the calendar committee.

   Insurance Committee – This committee has not met.
B. Student Representative Report

Garrett Schreiber, the student representative, went over the events that are happening right now and the events that will be happening in the next few weeks.

C. Correspondences – Ravalli County Health – New CDC Quarantine Guidelines

Chairwoman Cathi Cook told the Board that CDC has come out with new guidelines for quarantining people with COVID-19. Superintendent Bob Moore told the Board this is just for their information.

D. Enrollment Information

Chairwoman Cathi Cook told the Board the enrollment information is just for their information. Superintendent talked about the district’s enrollment numbers.

Trustee Dan Mullan asked if there were any administration reports this month. Bob told Dan there no reports due to the Christmas break.

6. Business Items for Action:

A. Consent Agenda – Action
   i. Resignations – Samantha Gilbert
   ii. Employment
      1. Deborah Buckley – Long Term Substitute K-3
      2. Substitute List

Chairwoman Cathi Cook told the Board they will now approve the consent agenda items. Cathi asked the Board if there were any questions or comments on the consent agenda items. Cathi asked the Board if there were any consent agenda items they would like to remove from the list. There were no items to be removed. Cathi told the Board the consent of any trustee pertains only to the items they have the authority to decide on and if there is no objection, the agenda items will be adopted by unanimous consent. There was no objection and the consent agenda items were approved by unanimous consent.

B. Teacher Retirement Incentive Options – Article 12.4 Collective Bargaining Agreement

Superintendent Bob Moore told the Board the district needs to announce the viability of this incentive by February every year if the Board choses to enact it. Bob told the Board instead
of approving the incentive, the district has done a MOU for teacher’s retirements for several years now. After questions and comments from the Board on the retirement incentive and the past MOU, Sarah Armijo made a motion not to enact CBA 12.4 for the 2021-2022 school year. Sean Lenahan seconded the motion. All voted aye.

Sarah Armijo made a motion to authorize the district administration to develop a retirement MOU for the teachers for the 2021-2022 school year. Stephanie Esch seconded the motion. All voted aye.

C. Policy

i. First Reading – 2140, 2240, 2332, 3233, 3510, 3550, 3550F, and 4331

Chairwoman Cathi Cook asked the Board if they had any questions on the first reading of the policies as presented. After questions on some of the policies, Sean Lenahan made a motion to approve policies 2140, 2240, 2332, 3233, 3550, 3550F, and 4331 as presented and to refer policy 3510 back to the policy committee. Sarah Armijo seconded the motion. All voted aye.

ii. School Sponsored and Approved Groups – Informational Only

Superintendent Bob Moore went over the school sponsored and approved groups at the district.

iii. Second Reading – 2050, 2120, 3210, and 5230

Chairwoman Cathi Cook asked the Board if they had any questions on the second reading of the policies as presented. After a question on some of the policies, Sarah Armijo made a motion to approve policies 2050, 2120, 3210, and 5230 as presented. Kris McKoy seconded the motion. All voted aye.

D. Leave without Pay Request

Superintendent Bob Moore told the Board that Beth Schreiber was here tonight asking for a leave without pay. Beth explained the situation and why she is asking for additional personal leave without pay. After comments from the Board on the leave, what happens if the district cannot get subs for her and how her absence would affect the students, Stephanie Esch made a motion to approve a one-time request for up to 5 additional days without pay upon the district securing subs for the 2021-2022 school year. Dan Mullan, Sean Lenahan, Stephanie Esch, Sarah

E. Wildlife Fuel Reduction Bids
Superintendent Bob Moore told the Board the district only received one bid for the fuel reduction project for the FFA tree farm. Bob told the Board the bid came in higher than anticipated. Bob told the Board he has contacted J.S. Logging and Thinning and they verbally agreed to provide the work at $1,000.00 per acre instead of the bid quote of $1,200.00 per acre. After comments from the Board on the bid, if the district will be using the tree farm for educational purposes and if there are more grants out there to finish the tree farm project, Sean Lenahan made a motion to authorize the superintendent to execute a contract in the amount of $75,000.00 with J.S. Logging and Thinning for fuels reduction at the FFA Tree Farm. Stephanie Esch seconded the motion. All voted aye.

F. Sinking Fund Investments
Superintendent Bob Moore told the Board the district has received three quotes from the local banks. Bob went over the rates. After comments from the Board on the term of the CD’s and the interest rates, Ben Meyer made a motion to invest the money at .25 percent for a term of one year with Farmers State Bank. Sean Lenahan seconded the motion. All voted aye.

G. Standing Committee Discussion and Assignments if Necessary
Chairwoman Cathi Cook told the Board because of the recent board workshop that the Board should have a discussion on if they would like to keep having committees. After discussion on the pro and cons of the committees, if the district should have ad-hoc committees, how many committee meetings the district has at this time and if the Board should wait until the new superintendent gets here to have this discussion, the Board decided to leave everything the same until the new superintendent gets hired.

H. Plan for Safe Return to Instruction and Continuity of Services
Superintendent Bob Moore told the Board the district has seen an increase in COVID-19 cases and that the district will be receiving COVID-19 test kits for staff only. After discussion about the COVID-19 cases and the test kits for staff, the Board made no changes to the plan this month. The Board will review the plan again at the next board meeting.
7. Adjourn:

Sean Lenahan a motion to adjourn the meeting. Kris McKoy seconded the motion. All voted aye.

Board Chairman: Signed Copy on File in District Office.

Date: February 8, 2022.

School Board Clerk: Signed Copy on File in district Office.