Regular Board Meeting
December 14, 2021 7:00 p.m. Music Center Choir Room

1. Opening of meeting – call to order – present – salute to flag:

Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Music Center Choir Room (Also Broadcast via Zoom). Cathi led the Pledge of Allegiance. Trustees present were Dan Mullan, Sean Lenahan, Jennifer Gunterman, Stephanie Esch, Sarah Armijo (Via Zoom), Ben Meyer and Kris McKoy. Superintendent Bob Moore, Eric Larson, Angie Armour, Tracey Rogstad, Brian Gum, Jessica Shourd, Chance Edman, and Business Manager/Clerk Bill Schiele were present.

2. Approval of Minutes:

   A. November 9, 2021
   B. November 11, 2021
   C. November 17, 2021

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Regular Board Meeting minutes held on November 9, 2021, as presented. Sean Lenahan made a motion to approve the November 9, 2021, Regular Board Meeting minutes as presented. Jennifer Gunterman seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Closed Session minutes held on November 9, 2021, as presented. Stephanie Esch made a motion to approve the November 9, 2021, Closed Session minutes as presented. Kris McKoy seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Special Board Meeting minutes held on November 11, 2021 as presented. Sean Lenahan made a motion to approve the November 11, 2021, Special Board Meeting minutes as presented. Ben Meyer seconded the motion. All voted aye.
Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Special Board Meeting minutes held on November 17, 2021, as presented. Stephanie Esch made a motion to approve the November 17, 2021, Special Board Meeting minutes as presented. Sarah Armijo seconded the motion. All voted aye.

3. Approval of Claims:

Chairwoman Cathi Cook asked if there were any questions or comments on the claims or students’ accounts. Cathi told the Board the district has claims in the amount of $1,620,052.82 starting with claim #38609 and ending with claim #38720 and students’ accounts in the amount of $8,635.31. After questions and comments on some of the claims, Jennifer Gunterman made a motion to approve the claims and students’ accounts as presented. Sean Lenahan seconded the motion. All voted aye.

4. Recognize Visitors/Public Comment:

Board Comment:
There was no Board comment.

Public Comment:
There was no Public comment.

5. Items for Information
A. Student Representative Report
Garrett Schreiber, the student representative, went over the events that have already happened and the events that will be happening in the next few weeks.

B. Administration Reports
i. Superintendent
ii. Principals
Superintendent Bob Moore talked about the district accreditation report, the current enrollment report, the district lunch program, the hot water heater in the multi-purpose building, the tree farm contract, the transportation contract and the additional funding the district will be receiving. Chairwoman Cathi Cook asked the Board if they have any questions for the
C. Activities Handbook Revisions

Superintendent Bob Moore told the Board the administration has reviewed the handbook and have made several changes. Bob went over the changes. Chairwoman Cathi Cook asked the Board if they have any questions on the activities handbook. After comments and questions from the Board on the activities handbook, Cathi moved onto the next agenda item.

D. Board Committee Reports

Negotiation Committee – Cathi told the Board all negotiations have been completed for this year and they will start negotiations for next year soon.

Facility Committee – Cathi updated the Board on what the facility committee has been working on and told the Board the district is completing several punch lists so teachers can start moving into their new classrooms.

Resource Committee – Stephanie updated the Board on what the Resource committee has been working on, the construction budget, the extra ANB money the district received from the state, the Harlow’s contract and the per diem for student meals.

Calendar Committee – Tracey Rogstad told the Board the calendar has met and explained to them how they are gathering information to determine next year’s calendar.

Policy Committee – The policy committee members updated the Board on what they have been working on.

Insurance Committee – This committee has not met.

E. Construction Report – Flint Olsen, President, Quality Construction and Tyson Watson, Owner’s Representative

Superintendent Bob Moore told the Board that Flint Olsen form Quality Construction and Tyson Watson were here tonight to talk about the construction projects. Flint and Tyson talked about the construction project, the budget, and the timeline of the project. After comments from the Board on the building’s construction, the budget and the extended timeline, Cathi moved onto the next agenda item.
F. Coding for Kids

Superintendent Bob Moore told the Board that Loey Knapp was here tonight to talk about the Coding for Kids program here at the district. Loey handed out information to the Board on the Coding for Kids program. Loey talked about the purpose of the program, how the program is funded and how they would like to expand the program. After comments from the Board on the program and the funding of the program, Cathi moved onto the next agenda item.

G. STARS Foundation Update on Hall of Fame

Superintendent Bob Moore told the Board that Steve Lewis was here tonight to talk about the STARS foundation and the things they would like to accomplish. Steve talked about why the foundation was formed and the plans for the Hall of Fame wall for past students and how that would work.

H. Correspondence

i. Request to Open Negotiations – Stevensville Teachers’ Association

ii. Emails from Staff

Superintendent Bob Moore told the Board the teachers’ association has forward a request to open contract negotiations for the 2022-2023 school years. Bob also told the Board he has included in their packets letters for the staff thanking the Board the retention premium.

6. Business Items for Action:

A. Expulsion Hearing – Student A

Chairwoman Cathi Cook told the Board and the audience as Chairwoman of the Stevensville School board and according to Montana Code 2-3-203 that she determined that the demands of the individual’s privacy clearly exceeds the merit of public disclosure and closed the meeting.

Cathi reopened the meeting. Cathi asked the Board if anyone would like to make a motion. Sean Lenahan made a motion to accept the Administration recommendation to permanently expel Student A and not to allow Student A back on school property for any reason. Kris McKoy seconded the motion. All voted aye.

B. Consent Agenda – Action

i. Resignations – None
ii. Employment
   a. Bradley Armour – Paraprofessional .5 FTE MS/.5 FTE HS
   b. Angelia Bahnimmiller – Paraprofessional 1.0 FTE HS
   c. Shylah Poling – Long Term Substitute Kindergarten
   d. Alaska Duguid – Volunteer Speech/Drama HS
   e. Lindsey Trowbridge – Assistant Softball Coach HS
   f. Sargina Carella – Volunteer Softball Coach HS

7. Substitute List
   *All employments are pending acceptable background check*

Chairwoman Cathi Cook told the Board they will now approve the consent agenda items.

Cathi asked the Board if there were any questions or comments on the consent agenda items.

Cathi asked the Board if there were any consent agenda items they would like to remove from the list. There were no items to be removed. Cathi told the Board the consent of any trustee pertains only to the items they have the authority to decide on and if there is no objection, the agenda items will be adopted by unanimous consent. There was no objection and the consent agenda items were approved by unanimous consent.

C. Contracts
   i. Maintenance Supervisor

   Superintendent Bob Moore told the Board the district’s negotiation committee has met with Dave Haacke and is recommending a 1% increase to his salary. Sean Lenahan made motion for a 1% salary increase for the Maintenance Supervisor for the 2021-2022 school year as presented. Kris McKoy seconded the motion. All voted aye.

   ii. IT Director

   Superintendent Bob Moore told the Board the district’s negotiation committee has met with Greg Sheller and is recommending a 1% increase to his salary. Stephanie Esch made motion for a 1% salary increase for the IT Director for the 2021-2022 school year as presented. Ben Meyer seconded the motion. All voted aye.

   iii. IT Staff

   Superintendent Bob Moore told the Board the district’s negotiation committee has met with Kaleb Knudsen and is recommending a .75 cent per hour raise and an additional one personal day. Sean Lenahan made motion for a .75 cent per hour increase and an addition one personal day for Kaleb Knudsen for the 2021-2022 school year as presented. Jennifer Gunterman seconded the motion. All voted aye.

   iv. District Business Manger
Superintendent Bob Moore told the Board the district’s negotiation committee has met with Bill Schiele and is recommending a 1% increase to her salary. Kris McKoy made motion for a 1% salary increase for the District Business Manager for the 2021-2022 school year as presented. Ben Meyer seconded the motion. All voted aye.

v. District Office Staff

Superintendent Bob Moore told the Board the district’s negotiation committee has met with the Sam Mewes, Angie Marble, Loraine Driver and Pam Torgerson and is recommending a 2% salary increase with an incremental step of .25 cents and to eliminate the 30% pay reduction for the third personal leave day. Stephanie Esch made motion for a 2% salary increase with an incremental step of .25 cents and to eliminate the 30% pay reduction for the third personal leave day for the district office staff for the 2021-2022 school year as presented. Sean Lenahan seconded the motion. All voted aye.

vi. Activities Director

Superintendent Bob Moore told the Board the district’s negotiation committee has met with Chance Edman and is recommending a 1% increase to his salary. After a comment on how many days is in Chance contract, Jennifer Gunterman made motion for a 1% salary increase for the Activities Director for the 2021-2022 school year as presented. Stephanie Esch seconded the motion. All voted aye.

vii. Kitchen Staff

Superintendent Bob Moore told the Board the district’s negotiation committee has met with the Kitchen Staff and is recommending a 2% increase to their salary. Ben Meyer made motion for a 2% salary increase for the Activities Kitchen Staff for the 2021-2022 school year as presented. Kris McKoy seconded the motion. All voted aye.

viii. Superintendent

Chairwoman Cathi Cook told the Board the district has received a letter from Superintendent Bob Moore and Cathi read the letter. The letter from Bob was asking for the Board to release him from his contract as of June 30, 2022. After the Board thanked Bob for his dedication to the district and thanked for all he has done for the district as the superintendent, Dan Mullan made a motion accept Bob’s letter and to release him from his contract as of June 30, 2022. Sarah Armijo seconded the motion. All voted aye.

D. Substitute Hours Reporting
Superintendent Bob Moore talked about a retention premium for district substitutes after reaching a number of days they work for the academic year. Bob talked about the criteria to quality for the retention premium which would be the TRS threshold to quality for TRS (210 hours). After comments and questions about the dollar amount of the retention premium and the criteria to quality for the premium, Stephanie Esch made a motion to provide a $1,000.00 retention premium to substitute that meets or exceed the minimum hours to quality for TRS. Sean Lenahan seconded the motion. All voted aye.

E. Student Transportation Contract – November 2021 – June 2022

Superintendent Bob Moore told the Board he has been working with Harlow’s Bus Service to negotiate a final contract for the district routes and activities trips for the remainder of this school year. Bob went over the negotiated contract and the rates in the contract. After comments from the Board on the contract, Sean Lenahan made a motion to approve the contract for the student transportation with Harlow’s Bus Service as presented for the term of November 19, 2021 through June 30, 2022. Jennifer Gunterman seconded the motion. All voted aye.

F. Plan for Safe Return to In-Person Instruction and Continuity of Services
   i. Adult Education – COVID-19 Procedures
   ii. Other

Superintendent Bob Moore told the Board that the district Adult Education program will be starting after the first of the year and some of the teachers are asking that they require adult students to wear masks in their classroom. Bob told the Board the plan for safe return does not have a mask requirement in the plan and they would need to adjust the plan for this request. After comments from the Board on the request, the Board decide not to amend the plan.

G. Policies
   i. First Reading

Chairwoman Cathi Cook asked the Board if they had any questions on the first reading of the policies as presented. Jennifer Gunterman made a motion to approve the first reading of the policies as presented. Sean Lenahan seconded the motion. All voted aye.

   ii. Second Reading

Chairwoman Cathi Cook asked the Board if they had any questions on the second reading of the policies as presented. Jennifer Gunterman made a motion to approve the second
reading of the polices as presented. Stephanie Esch seconded the motion. All voted aye.

7. Adjourn:

Ben Meyer a motion to adjourn the meeting. Sean Lenahan seconded the motion. All voted aye.

Board Chairman: Signed Copy on File in District Office.

Date: January 11, 2022

School Board Clerk: Signed Copy on File in District Office.