

1 **Stevensville Public Schools**
2 **School District #2**
3 **300 Park Street**
4 **Stevensville, Montana 59870**
5 **Telephone: (406)777-5481**
6 **Fax: (406)258-1246**

7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Regular Board Meeting
December 14, 2021 **7:00 p.m.** **Music Center Choir Room**

1. Opening of meeting – call to order – present – salute to flag:

Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Music Center Choir Room (Also Broadcast via Zoom). Cathi led the Pledge of Allegiance. Trustees present were Dan Mullan, Sean Lenahan, Jennifer Gunterman, Stephanie Esch, Sarah Armijo (Via Zoom), Ben Meyer and Kris McKoy. Superintendent Bob Moore, Eric Larson, Angie Armour, Tracey Rogstad, Brian Gum, Jessica Shourd, Chance Edman, and Business Manager/Clerk Bill Schiele were present.

2. Approval of Minutes:

- A. November 9, 2021**
- B. November 11, 2021**
- C. November 17, 2021**

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Regular Board Meeting minutes held on November 9, 2021, as presented. Sean Lenahan made a motion to approve the November 9, 2021, Regular Board Meeting minutes as presented. Jennifer Gunterman seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Closed Session minutes held on November 9, 2021, as presented. Stephanie Esch made a motion to approve the November 9, 2021, Closed Session minutes as presented. Kris McKoy seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Special Board Meeting minutes held on November 11, 2021 as presented. Sean Lenahan made a motion to approve the November 11, 2021, Special Board Meeting minutes as presented. Ben Meyer seconded the motion. All voted aye.

1 Chairwoman Cathi Cook asked the trustees if they had any questions or comments
2 on the Special Board Meeting minutes held on November 17, 2021, as presented. Stephanie Esch
3 made a motion to approve the November 17, 2021, Special Board Meeting minutes as presented.
4 Sarah Armijo seconded the motion. All voted aye.

5

6 **3. Approval of Claims:**

7 Chairwoman Cathi Cook asked if there were any questions or comments on the claims or
8 students' accounts. Cathi told the Board the district has claims in the amount of \$1,620,052.82
9 starting with claim #38609 and ending with claim #38720 and students' accounts in the amount of
10 \$8,635.31. After questions and comments on some of the claims, Jennifer Gunterman made a
11 motion to approve the claims and students' accounts as presented. Sean Lenahan seconded the
12 motion. All voted aye.

13

14 **4. Recognize Visitors/Public Comment:**

15 **Board Comment:**

16 There was no Board comment.

17 **Public Comment:**

18 There was no Public comment.

19

20 **5. Items for Information**

21 **A. Student Representative Report**

22 Garrett Schreiber, the student representative, went over the events that have already
23 happened and the events that will be happening in the next few weeks.

24

25 **B. Administration Reports**

26

27 **i. Superintendent**

28

ii. Principals

Superintendent Bob Moore talked about the district accreditation report, the current
enrollment report, the district lunch program, the hot water heater in the multi-purpose building,
the tree farm contract, the transportation contract and the additional funding the district will be
receiving. Chairwoman Cathi Cook asked the Board if they have any questions for the

1 superintendent or the administrators. After comments and questions from the Board on the hot
2 water tank, the accreditation report, the elective courses here at the district and the number of
3 refocuses at the K-3 building, Cathi moved onto the next agenda item.

4 **C. Activities Handbook Revisions**

5 Superintendent Bob Moore told the Board the administration has reviewed the handbook
6 and have made several changes. Bob went over the changes. Chairwoman Cathi Cook asked the
7 Board if they have any questions on the activities handbook. After comments and questions from
8 the Board on the activities handbook, Cathi moved onto the next agenda item.

9 **D. Board Committee Reports**

10 Negotiation Committee – Cathi told the Board all negotiations have been completed for
11 this year and they will start negotiations for next year soon.

12 Facility Committee – Cathi updated the Board on what the facility committee has been
13 working on and told the Board the district is completing several punch lists so teachers can start
14 moving into their new classrooms.

15 Resource Committee – Stephanie updated the Board on what the Resource committee has
16 been working on, the construction budget, the extra ANB money the district received from the
17 state, the Harlow’s contract and the per diem for student meals.

18 Calendar Committee – Tracey Rogstad told the Board the calendar has met and explained
19 to them how they are gathering information to determine next year’s calendar.

20 Policy Committee – The policy committee members updated the Board on what they have
21 been working on.

22 Insurance Committee – This committee has not met.

23 **E. Construction Report – Flint Olsen, President, Quality Construction and** 24 **Tyson Watson, Owner’s Representative**

25 Superintendent Bob Moore told the Board that Flint Olsen form Quality Construction and
26 Tyson Watson were here tonight to talk about the construction projects. Flint and Tyson talked
27 about the construction project, the budget, and the timeline of the project. After comments from
28 the Board on the building’s construction, the budget and the extended timeline, Cathi moved onto
the next agenda item.

1 **F. Coding for Kids**

2 Superintendent Bob Moore told the Board that Loey Knapp was here tonight to talk about
3 the Coding for Kids program here at the district. Loey handed out information to the Board on
4 the Coding for Kids program. Loey talked about the purpose of the program, how the program is
5 funded and how they would like to expand the program. After comments from the Board on the
6 program and the funding of the program, Cathi moved onto the next agenda item.

7 **G. STARS Foundation Update on Hall of Fame**

8 Superintendent Bob Moore told the Board that Steve Lewis was here tonight to talk about
9 the STARS foundation and the things they would like to accomplish. Steve talked about why the
10 foundation was formed and the plans for the Hall of Fame wall for past students and how that
11 would work.

12 **H. Correspondence**

- 13 **i. Request to Open Negotiations – Stevensville Teachers’ Association**
14 **ii. Emails from Staff**

15 Superintendent Bob Moore told the Board the teachers’ association has forward a request
16 to open contract negotiations for the 2022-2023 school years. Bob also told the Board he has
17 included in their packets letters for the staff thanking the Board the retention premium.

18 **6. Business Items for Action:**

19 **A. Expulsion Hearing – Student A**

20 Chairwoman Cathi Cook told the Board and the audience as Chairwoman of the
21 Stevensville School board and according to Montana Code 2-3-203 that she determined that the
22 demands of the individual’s privacy clearly exceeds the merit of public disclosure and closed the
23 meeting.

24 Cathi reopened the meeting. Cathi asked the Board if anyone would like to make a
25 motion. Sean Lenahan made a motion to accept the Administration recommendation to
26 permanently expel Student A and not to allow Student A back on school property for any reason.
27 Kris McKoy seconded the motion. All voted aye.

- 28 **B. Consent Agenda – Action**
 i. Resignations –None

1 Superintendent Bob Moore told the Board the district's negotiation committee has
2 met with Bill Schiele and is recommending a 1% increase to her salary. Kris McKoy made
3 motion for a 1% salary increase for the District Business Manager for the 2021-2022 school year
4 as presented. Ben Meyer seconded the motion. All voted aye.

5 **v. District Office Staff**

6 Superintendent Bob Moore told the Board the district's negotiation committee has
7 met with the Sam Mewes, Angie Marble, Loraine Driver and Pam Torgerson and is recommending
8 a 2% salary increase with an incremental step of .25 cents and to eliminate the 30% pay reduction
9 for the third personal leave day. Stephanie Esch made motion for a 2% salary increase with an
10 incremental step of .25 cents and to eliminate the 30% pay reduction for the third personal leave
11 day for the district office staff for the 2021-2022 school year as presented. Sean Lenahan
12 seconded the motion. All voted aye.

13 **vi. Activities Director**

14 Superintendent Bob Moore told the Board the district's negotiation committee has
15 met with Chance Edman and is recommending a 1% increase to his salary. After a comment on
16 how many days is in Chance contract, Jennifer Gunterman made motion for a 1% salary increase
17 for the Activities Director for the 2021-2022 school year as presented. Stephanie Esch seconded
18 the motion. All voted aye.

19 **vii. Kitchen Staff**

20 Superintendent Bob Moore told the Board the district's negotiation committee has
21 met with the Kitchen Staff and is recommending a 2% increase to their salary. Ben Meyer made
22 motion for a 2% salary increase for the Activities Kitchen Staff for the 2021-2022 school year as
23 presented. Kris McKoy seconded the motion. All voted aye.

24 **viii. Superintendent**

25 Chairwoman Cathi Cook told the Board the district has received a letter from
26 Superintendent Bob Moore and Cathi read the letter. The letter from Bob was asking for the Board
27 to release him from his contract as of June 30, 2022. After the Board thanked Bob for his
28 dedication to the district and thanked for all he has done for the district as the superintendent, Dan
Mullan made a motion accept Bob's letter and to release him from his contract as of June 30, 2022.
Sarah Armijo seconded the motion. All voted aye.

D. Substitute Hours Reporting

1 Superintendent Bob Moore talked about a retention premium for district substitutes after
2 reaching a number of days they work for the academic year. Bob talked about the criteria to
3 quality for the retention premium which would be the TRS threshold to quality for TRS (210
4 hours). After comments and questions about the dollar amount of the retention premium and the
5 criteria to quality for the premium, Stephanie Esch made a motion to provide a \$1,000.00 retention
6 premium to substitute that meets or exceed the minimum hours to quality for TRS. Sean Lenahan
7 seconded the motion. All voted aye.

8 **E. Student Transportation Contract – November 2021 – June 2022**

9 Superintendent Bob Moore told the Board he has been working with Harlow’s Bus
10 Service to negotiate a final contract for the district routes and activities trips for the remainder of
11 this school year. Bob went over the negotiated contract and the rates in the contract. After
12 comments from the Board on the contract, Sean Lenahan made a motion to approve the contract
13 for the student transportation with Harlow’s Bus Service as presented for the term of November
14 19, 2021 through June 30, 2022. Jennifer Gunterman seconded the motion. All voted aye.

15 **F. Plan for Safe Return to In-Person Instruction and Continuity of Services**

16 **i. Adult Education – COVID-19 Procedures**

17 **ii. Other**

18 Superintendent Bob Moore told the Board that the district Adult Education program will
19 be starting after the first of the year and some of the teachers are asking that they require adult
20 students to wear masks in their classroom. Bob told the Board the plan for safe return does not
21 have a mask requirement in the plan and they would need to adjust the plan for this request. After
22 comments from the Board on the request, the Board decide not to amend the plan.

23 **G. Policies**

24 **i. First Reading**

25 Chairwoman Cathi Cook asked the Board if they had any questions on the first
26 reading of the policies as presented. Jennifer Gunterman made a motion to approve the first
27 reading of the policies as presented. Sean Lenahan seconded the motion. All voted aye.

28 **ii. Second Reading**

Chairwoman Cathi Cook asked the Board if they had any questions on the second
reading of the policies as presented. Jennifer Gunterman made a motion to approve the second

1 reading of the polices as presented. Stephanie Esch seconded the motion. All voted aye.

2

3 **7. Adjourn:**

4 Ben Meyer a motion to adjourn the meeting. Sean Lenahan seconded the motion. All
5 voted aye.

6

7 Board Chairman: Signed Copy on File in District Office.

8 Date: January 11, 2022

9 School Board Clerk: Signed Copy on File in District Office.

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28