

1 **Stevensville Public Schools**
2 **School District #2**
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Regular Board Meeting
7:00 p.m.

November 9, 2021 **Music Center Choir Room**

1. Opening of meeting – call to order – present – salute to flag:

Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Music Center Choir Room (Also Broadcast via Zoom). Cathi led in the Pledge of Allegiance. Trustees present were Dan Mullan, Sean Lenahan, Jennifer Gunterman, Stephanie Esch, Sarah Armijo, Ben Meyer, and Kris McKoy. Superintendent Bob Moore, Eric Larson, Angie Armour, Tracey Rogstad, Brian Gum, Jessica Shourd, Chance Edman, and Business Manager/Clerk Bill Schiele were present.

Superintendent Bob Moore introduced Garrett Schreiber, the new Student Representative for the Board.

2. Recognize Visitors/Public Comment on Non-Agenda Items:

Board Comment:

Stephanie Esch told the Board that she did a walkthrough of the construction area and was amazed with all the new things that are happening for the district.

Public Comment:

Fran Schmitz asked the Board to look at the district polices 1420 and 1401 that talks about board packets.

3. Approval of Minutes:

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the Regular Board Meeting minutes held on October 12, 2021 as presented. Business Manager/Clerk Bill Schiele told the Board the district made a correction by adding “Farmers State Bank” to page

1 6, line 4. Sean Lenahan made a motion to approve the October 12, 2021, Regular Board Meeting
2 minutes as presented with the addition to the minutes. Sarah Armijo seconded the motion. All
3 voted aye.

4 Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the
5 Special Board Meeting minutes held on October 19, 2021 as presented. Stephanie Esch made a
6 motion to approve the October 19, 2021, Special Board Meeting minutes as presented. Jennifer
7 Gunterman seconded the motion. All voted aye.

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9 **4. Approval of Claims:**

10 Chairwoman Cathi Cook asked if there were any questions or comments on the claims or
11 students' accounts. Cathi told the Board the district has claims in the amount of \$1,451,637.26
12 starting with claim #38503 and ending with claim #38607 and students' accounts in the amount of
13 \$16,151.58. After question and comments on some of the claims, Sarah Armijo made a motion to
14 approve the claims and students' accounts as presented. Jennifer Gunterman seconded the motion.
15 All voted aye.

16

17 **5. Expulsion Hearing**

18 **Board Comment – Student A**

19 Chairwoman Cathi Cook told the Board and the audience as Chairwoman of the
20 Stevensville School board and according to Montana Code 2-3-203 that she determined that the
21 demands of the individual's privacy clearly exceed the merit of public disclosure and closed the
22 meeting.

23 Cathi reopened the meeting. Cathi asked the Board if anyone would like to make a
24 motion. Ben Meyer made a motion to expel Student A and modify the district recommendation to
25 grant Student A the right to request a re-enrollment at the August 2022 regular board meeting. If
26 re-enrollment is granted, the district administration may stipulate behavior requirements. Student
27 A and family are encouraged to bring compelling evidence to the meeting justifying re-
28 enrollment. Dan Mullan seconded the motion. All voted aye.

1 **6. Items for Information: Consent Agenda:**

2 **A. CSCT Funding Model Report – Chris Hughes – BVEC**

3 Chris Hughes from BVEC explained to the Board the new funding reporting model that
4 they are implementing. Chris told the Board they are working with the districts to ensure there is
5 a smooth transition with the new reporting model.

6 **B. Administrative Reports**

7 Chairwoman Cathi Cook asked the Board if they have any question for the administrators.
8 After questions and comments from the Board to the administrations about the building projects
9 and the timeline of the projects, if the High School gym will be ready for winter sports, a district
10 newsletter, a presentation to the Board on AIMS, the mentoring program for new teachers, a
11 report on academics in the schools and the Elementary refocuses this year, Cathi moved onto the
12 next agenda item.

13 **C. Board Strategic Planning Dates with MTSBA**

14 Chairwoman Cathi Cook told the Board the first strategic plan meeting with MTSBA will
15 be on November 17, 2021.

16 **D. School Improvement Team/District PIR Committee**

17 Superintendent Bob Moore told the Board this material is just informational items for the
18 Board.

19 **E. Activities Handbook**

20 Chairwoman Cathi Cook asked the Board if they have any questions on the activities
21 handbook as presented. Dan told Cathi he has a meeting with Chance and Eric to discuss his
22 concerns with the handbook. After comments from the Board on the handbook, Cathi moved onto
23 the next agenda item.

24 **F. Correspondence**

25 There was no correspondence.

26

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28 **7. Business Items for Action:**

1 **A. Consent Agenda – Action**

2 **i. Employment**

- 3 **1. Luke Price – HS Girls Basketball Assistant Coach**
4 **2. Mike Davids – HS Girls Basketball Assistant Coach**
5 **3. Makayla Davids – Volunteer Girls Basketball Coach**
6 **4. Randi Burdette – HS Speech/Drama Assistant Coach**
7 **5. Brian Gum – MS Boys Basketball Coach**
8 **6. Mike Mickelson – Adult Education Coordinator**
9 **7. Substitute List**

10 ***All employments are pending Background Checks**

11 **ii. Resignations:**

- 12 **1. Mark Hurd – Ski Club Advisor**

13 Chairwoman Cathi Cook told the Board they will now approve the consent agenda items.

14 Cathi asked the Board if there were any questions or comments on the consent agenda items.

15 Cathi asked the Board if there were any consent agenda items they would like to remove from the
16 list. There were no items to be removed. Cathi told the Board the consent of any trustee pertains
17 only to the items they have the authority to decide on and if there is no objection, the agenda
18 items will be adopted by unanimous consent. There was no objection and the consent agenda
19 items were approved by unanimous consent.

20 **B. Staff Retention Premium**

21 Superintendent Bob Moore told the Board the district negotiation committee is
22 recommending a \$1,000.00 retention premium for all regular employed staff to be paid in two
23 installments. The first one will be the first week in December and the second one will be the first
24 week in May. After comments from the Board on who is considered a regular employee, Jennifer
25 Gunterman made a motion to provide a \$1,000.00 retention premium to all staff employed as of
26 December 2021 as presented. Kris McKoy seconded the motion. All voted aye.

27 **C. Contracts**

28 **i. Stevensville Teacher’s Association Collective Bargaining Agreement**

29 Superintendent Bob Moore told the Board that the teachers have ratified their Collective
30 Bargaining Agreement for the 2021-2022 school year. Bob talked about the new CBA and the
31 changes that were made. Cathi asked the Board if they have any questions or comments on the
32 2021-2022 CBA. Sean Lenahan made a motion to ratify the Collective Bargaining Agreement
33 between the Stevensville Board of Trustees and the Stevensville Teacher’s Association for the
34 2021-2022 contract year as presented. Stephanie Esch seconded the motion. All voted aye.

1 **ii. Nursing Staff**

2 Superintendent Bob Moore told the Board that the districts negotiation committee is
3 recommending a 1% increase to the nursing salary schedule. Sarah Armijo made motion for a 1%
4 salary increase on the base to the nursing salary schedule for the 2021-202 school year as
5 presented. Ben Meyer seconded the motion. All voted aye.

6 **iii. K-3 Principal**

7 Superintendent Bob Moore told the Board the district’s negotiation committee has met
8 with Jessica Shourd and is recommending a 1% increase to her salary. Sean Lenahan made motion
9 for a 1% salary increase for the K-3 principal for the 2021-2022 school year as presented. Kris
10 McKoy seconded the motion. Dan Mullan, Sean Lenahan, Stephanie Esch, Cathi Cook, Sarah
11 Armijo, Ben Meyer, and Kris McKoy voted aye. Jennifer Gunterman could not vote.

12 **iv. Middle School Principal**

13 Superintendent Bob Moore told the Board the district’s negotiation committee has met
14 with Tracey Rogstad and is recommending a 1% increase to her salary. Kris McKoy made a
15 motion for a 1% salary increase for the Middle School principal for the 2021-2022 school year as
16 presented. Sean Lenahan seconded the motion. Dan Mullan, Sean Lenahan, Stephanie Esch, Cathi
17 Cook, Sarah Armijo, Ben Meyer, and Kris McKoy voted aye. Jennifer Gunterman could not vote.

18 **v. Superintendent**

19 Chairwoman Cathi Cook told the Board that they will be tabling this agenda item at this
20 time. Sarah Armijo made a motion to table this agenda item at this time. Kris McKoy seconded
21 the motion. All voted aye.

22 **D. Memorandum of Agreement – Middle School FFA Advisor Position**

23 Superintendent Bob Moore talked about the addition of a new teaching position in the
24 CTE area for the district. Bob told the Board that Trevor Motley who is .5 FTE in the High School
25 and .5 FTE in the Middle School who is in that position has written a grant that included a stipend
26 for the 2021-2022 school year but there is no Middle School advisor position included in the
27 teacher’s CBA. Bob told the Board that a MOU is needed for this school year. After questions
28 and comments from the Board on the issue at hand and if this is a one-year grant, Ben Meyer made

1 a motion for the district negotiation team and the teacher's negotiation team to meet and develop a
2 MOU for creating an additional FFA advisor position and stipend for the 2021-2022 school year.
3 Sean Lenahan seconded the motion. Dan Mullan, Sean Lenahan, Stephanie Esch, Cathi Cook,
4 Sarah Armijo, Ben Meyer, and Kris McKoy voted aye. Jennifer Gunterman could not vote.

5 **E. Employment – Middle School FFA Advisor**

6 Superintendent Bob Moore told the Board since they just approved the Middle School
7 FFA advisor position that his recommendation is to have Trevor Motley fill that advisor position
8 contingent on the agreement to a MOU for the FFA Middle School position. Ben Meyer made a
9 motion to employ Trevor Motely as the FFA advisor for the 2021-2022 school year contingent of
10 a MOU with the Stevensville Teachers Association. Dan Mullan seconded the motion. Dan
11 Mullan, Sean Lenahan, Stephanie Esch, Cathi Cook, Sarah Armijo, Ben Meyer, and Kris McKoy
12 voted aye. Jennifer Gunterman could not vote.

13 **F. Out-of-District Enrollments**

14 **i. Elementary**

15 **ii. High School**

16 There were no Elementary out-of-district enrollments this month.

17 There were no High School out-of-district enrollments this month.

18 **G. Disposal List**

19 Chairwoman Cathi Cook asked the Board if they had any questions on the disposal list as
20 presented. Sean Lenahan made a motion to dispose of the School District property as obsolete,
21 undesirable, or unsuitable for school purpose as presented. Kris McKoy seconded the motion. All
22 voted aye.

23 **H. Policies**

24 **i. First Reading 1310, 2135, 2221, 5140 and 7425**

25 Chairwoman Cathi Cook asked the Board if they had any questions on the first reading of
26 the policies as presented. Jennifer Gunterman made a motion to approve policies 1310, 2135,
27 2221, 5140, and 7425 as presented. Sean Lenahan seconded the motion. All voted aye.

28 **ii. Second Reading 1620, 2170, 2170P, 3121 and 4211**

Chairwoman Cathi Cook asked the Board if they had any questions on the second reading
of the policies as presented. After a question on policy 3121, Stephanie Esch made a motion to

1 approve policies 1620, 2170, 2170P, 3121, and 4211 as presented. Sean Lenahan seconded the
2 motion. All voted aye.

3 **I. Safe Return to School and Community of Services Plan – Staff Services**

4 Superintendent Bob Moore told the Board the district is recommending an edit to the Safe
5 Return to School and Community of Services Plan. Bob talked about the reason for the edit and
6 read the language that the district would like to insert behind the section of “Other Staff Needs”.
7 After questions and comments from the Board on the language, Ben Meyer made a motion to add
8 the language ”The Stevensville School District nursing staff will provide self-administered rapid
9 test kits as available for COVID-19 at the request of a staff member” at the end of the “Other
10 Staff Needs” in the plan. Jennifer Gunterman seconded the motion. After more discussion on
11 where this language should be placed in the plan, Jennifer rescinded her second and Ben
12 rescinded his motion. Ben Meyer made a motion to add the language ”The Stevensville School
13 District nursing staff will provide self-administered rapid test kits as available for COVID-19 at
14 the request of a staff” behind the heading of “Diagnostic and Screening Testing” of the plan.
15 Jennifer seconded the motion. All voted aye.

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17 **8. Adjourn:**

18 Sean Lenahan made a motion to adjourn the meeting. Sarah Armijo seconded the motion.
19 All voted aye.

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21 Board Chairman: Signed Copy on File in District Office.

22 Date: December 14, 2021.

23 School Board Clerk: Signed Copy on File in District Office.

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