

1 **Stevensville Public Schools**  
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**Regular Board Meeting**

**May 11, 2021**

**7:00 p.m.**

**Music Center Choir Room**

**1. Opening of meeting – call to order – present – salute to flag:**

Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Music Center Choir Room. Cathi led the Pledge of Allegiance. Trustees present were Sean Lenahan, Ben Meyer, Michele Fauth, Sarah Armijo, and Kris McKoy. Nick Gerhard and Billy Donaldson were not present. Superintendent Bob Moore, Brian Gum, Tracey Rogstad, Jessica Shourd, Eric Larson, Chance Edman, Business Manager/Clerk Bill Schiele were present and Assistant Clerk Samantha Mewes were present.

**2. Approval of Minutes:**

**A. April 13, 2021**

**B. April 19, 2021**

**C. April 26, 2021**

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the regular board meeting minutes held on April 13, 2021, as presented. Michele Fauth made a motion to approve the April 13, 2021, regular board meeting minutes as presented. Sean Lenahan seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the special board meeting minutes held on April 19, 2021, as presented. Sean Lenahan made a motion to approve the April 19, 2021, minutes as presented. Kris McKoy seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the special board meeting minutes held on April 26, 2021, as presented. Sean Lenahan made a motion to approve the April 26, 2021, minutes as presented. Kris McKoy seconded the motion.

1 All voted aye.

2

3 **3. Approval of Claims:**

4 Chairwoman Cathi Cook asked if there were any questions or comments on the claims or  
5 students' accounts. Cathi told the Board the district has claims in the amount of \$1,415,497.28  
6 starting with claim #37887 and ending with claim #37974 and students' accounts in the amount of  
7 \$12, 273.56. There were no questions or comments on claims or students' accounts. Sean  
8 Lenahan made a motion to approve the claims and students' accounts as presented. Michele Fauth  
9 seconded the motion. All voted aye.

10 **4. Recognize Visitors/Public:**

11 **Board Comment:**

12 Sean Lenahan and Sarah Armijo thanked everyone for attending the meeting.

13 **Public Comment:**

14 There was no public comment.

15 **5. Student Recognition: Montana National History Day Competition**

16 Superintendent Bob Moore told the Board that there were 30 students selected to attend  
17 the Montana National History Day Competition this year. Mr. Wells and Mrs. Marshall spoke to  
18 the Board about the competition and the accomplishments of the students. Chairwoman Cathi  
19 Cook announced and handed out certificates to each of the students. Superintendent Bob Moore  
20 took a brief break to take a picture with the students. Chairwoman Cathi Cook moved to the next  
21 agenda item.

22 **6. Consent Agenda:**

23 **A. Resignations:**

24 **i. Lee Starck-Elementary Counselor**

25 **ii. Jonathan Foster-Middle School Special Education**

26 **B. Retirement:**

27 **i. David Spiers-Grounds and Custodial**

28 **ii. Kerry Burgett- Kitchen**

Chairwoman Cathi Cook told the Board they will now approve the consent agenda items.  
Cathi asked the Board if there were any questions or comments on the consent agenda items.

1 After a comment about how coaches are selected, Cathi asked the Board if there were any consent  
2 agenda items they would like to remove from the list. There were no items to be removed. Cathi  
3 told the Board the consent of any trustee pertains only to the items they have the authority to  
4 decide on and if there is no objection, the agenda items will be adopted by unanimous consent.  
5 There was no objection and the consent agenda items were approved by unanimous consent.

6 **7. Business: Items for Discussion/Action**

7 **A. Employment New Staff**

- 8 **i. Elizabeth (Heidi) Cowan-9-12 Librarian**
- 9 **ii. Taylor Drummond-Industrial Arts and Technology**
- 10 **iii. Trevor Motley-Agriculture and Trades**
- 11 **iv. Diane Warren-MS Special Education**
- 12 **v. Emmalee Hicks-Elementary Grad 4**
- 13 **vi. Breanna Holmes-High School English**

14 Superintendent Bob Moore told the Board that there were several new employees being  
15 hired this month. Chairwoman Cathi Cook read the names of the new employees separately.

16 Chairwoman Cathi Cook asked for a motion to hire Elizabeth (Heidi) Cowan as the 9-12  
17 Librarian. Sean Lenahan made a motion to hire Elizabeth (Heidi) Cowan as the 9-12 Librarian.  
18 Michele Fauth seconded the motion. All voted aye.

19 Chairwoman Cathi Cook asked for a motion to hire Taylor Drummond as the Industrial  
20 Arts and Technology teacher. Sean Lenahan made a motion to hire Taylor Drummond as the  
21 Industrial Arts and Technology teacher. Ben Meyer seconded the motion. All voted aye.

22 Chairwoman Cathi Cook asked for a motion to hire Trevor Motley as the Agriculture and  
23 Trades teacher. Ben Meyer made a motion to hire Trevor Motley as the Agriculture and Trades  
24 teacher. Kris McKoy seconded the motion. All voted aye.

25 Chairwoman Cathi Cook asked for a motion to hire Diane Warren as the Middle School  
26 Special Education teacher. Sarah Armijo made a motion to hire Diane Warren as the Middle  
27 School Special Education teacher. Kris McKoy seconded the motion. Cathi Cook, Sean  
28 Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.

Chairwoman Cathi Cook asked for a motion to hire Emmalee Hicks as the 4<sup>th</sup> grade  
teacher. Sean Lenahan made a motion to hire Emmalee Hicks as the 4<sup>th</sup> grade teacher. Sarah  
Armijo seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris

1 McKoy voted aye. Michele Fauth could not vote.

2 Chairwoman Cathi Cook asked for a motion to hire Breanna Holmes as the High School  
3 English teacher. Kris McKoy made a motion to hire Breanna Holmes as the High School English  
4 teacher. Sean Lenahan seconded the motion. All voted aye.

5 **B. Employment**

6 **i. Summer School**

7 **1. High School**

8 **2. Elementary**

9 **a. Session I**

10 **b. Session II**

11 **ii. Extended School Year-K-12**

12 **iii. Kindergarten Readiness Camp**

13 **iv. Transportation Staff**

14 **v. Kitchen Staff**

15 **vi. Fall/Winter Coaches and Extra Curricular**

16 **1. Elementary/Middle School**

17 **2. High School**

18 Superintendent Bob Moore told the Board that there are several people on the agenda for hire over  
19 the summer and for the 2021-22 school year.

20 Chairwoman Cathi Cook asked for a motion to hire Mark Hurd, Kathleen Braverman and  
21 Wes Wells for session I of High School Summer school and Mark Hurd for session II. Sean  
22 Lenahan made a motion to hire Mark Hurd, Kathleen Braverman and Wes Wells for session I of  
23 High School Summer school and Mark Hurd for session II. Michele Fauth seconded the motion.  
24 All voted aye.

25 Chairwoman Cathi Cook asked for a motion to hire Vanessa Lehnen, Theresa Lombardi,  
26 Maria Severson, Christina Shepherd, Paige Bierly, Peggy Diepstraten, Lorraine Driver, Debbie  
27 Stevens, Chanda Gum, Cejay Paulsen, and Kristy Hinson for session I of Elementary Summer  
28 School and Kathleen Braverman, Nichole Oyler, Christina Shepherd, Paige Bierly, Peggy

1 Diepstraten and Lorraine Driver for session II. Sarah Armijo made a motion to hire Vanessa  
2 Lehnen, Theresa Lombardi, Maria Severson, Christina Shepherd, Paige Bierly, Peggy  
3 Diepstraten, Lorraine Driver, Debbie Stevens, Chanda Gum, Cejay Paulsen, and Kristy Hinson  
4 for session I of Elementary Summer School and Kathleen Braverman, Nichole Oyler, Christina  
5 Shepherd, Paige Bierly, Peggy Diepstraten and Lorraine Driver for session II. Ben Meyer  
6 seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy  
7 voted aye. Michele Fauth could not vote.

8 Chairwoman Cathi Cook asked for a motion to hire Amber Marin, Lorraine Driver and  
9 Kathleen Braverman for K-12 Extended School Year. Sarah Armijo made a motion to hire Amber  
10 Marin, Lorraine Driver and Kathleen Braverman for K-12 Extended School Year. Michele Fauth  
11 seconded the motion. All voted aye.

12 Chairwoman Cathi Cook asked for a motion to hire Chanda Gum, Theresa Lombardi,  
13 Cejay Paulsen, Jennifer Walthall, Maria Severson, and Debbie Stevens for Kindergarten  
14 Readiness Camp. Sean Lenahan made a motion to hire Chanda Gum, Theresa Lombardi, Cejay  
15 Paulsen, Jennifer Walthall, Maria Severson, and Debbie Stevens for Kindergarten Readiness  
16 Camp. Kris McKoy seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo,  
17 and Kris McKoy voted aye. Michele Fauth could not vote.

18 Chairwoman Cathi Cook asked for a motion to hire Robert Handley, Joe Rodrigues, Janet  
19 Depee, Linda Miller, Robert Edgar, substitute Barry Sanderson, substitute Heidi Hammermeister,  
20 and substitute Dick Shaffer for Transportation driving staff. Sean Lenahan made a motion to hire  
21 Robert Handley, Joe Rodrigues, Janet Depee, Linda Miller, Robert Edgar, substitute Barry  
22 Sanderson, substitute Heidi Hammermeister, and substitute Dick Shaffer for Transportation  
23 driving staff. Ben Meyer seconded the motion. All voted aye.

24 Chairwoman Cathi Cook asked for a motion to hire Velnetta Cameron, Christi Jackson,  
25 Elizabeth Ketterling, Laurie Cassidy, and Billie Dimsha for food service staff. Sean Lenahan  
26 made a motion to hire Velnetta Cameron, Christi Jackson, Elizabeth Ketterling, Laurie Cassidy,  
27 and Billie Dimsha for food service staff. Michele Fauth seconded the motion. All voted aye.

28 Chairwoman Cathi Cook asked for a motion to hire the Elementary/Middle School

1 coaches and extra-curricular staff. Sean Lenahan made a motion to hire the Elementary/Middle  
2 School coaches and extra-curricular staff. Ben Meyer seconded the motion. Cathi Cook, Sean  
3 Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.

4 Chairwoman Cathi Cook asked for a motion to hire the High School coaches and extra-  
5 curricular staff. Ben Meyer made a motion to hire the High School coaches and extra-curricular  
6 staff. Sarah Armijo seconded the motion. All voted aye.

### 7 **C. Transfer of School Safety Funds to Building Reserve (Senate Bill 213)**

8 Superintendent Bob Moore told the Board that Senate Bill 213 allows the transfer of funds  
9 in the adult education, transportation, and depreciation funds into the building reserve for the  
10 purpose of paying for safety costs.

11 Chairwoman Cathi Cook asked for motion to transfer funds in adult education,  
12 transportation, and depreciation to the elementary building reserve. Sarah made a motion to  
13 transfer funds in adult education, transportation and depreciation to the elementary building  
14 reserve. Sean seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and  
15 Kris McKoy voted aye. Michele Fauth could not vote.

16 Chairwoman Cathi Cook asked for motion to transfer funds in adult education,  
17 transportation, and depreciation to the high school building reserve. Michelle made a motion to  
18 transfer funds in adult education, transportation and depreciation to the high school building  
19 reserve. Kris seconded the motion. All voted aye.

### 20 **D. Budget Amendment Safety Funds**

#### 21 **i. Elementary**

#### 22 **ii. High School**

23 Superintendent Bob Moore explained now that the transfer of funds has been approved,  
24 the Board would now need to approve the budget amendments for both the elementary and high  
25 school. Sarah made a motion to approve the elementary budget amendment in the amount of  
26 \$156,515.75. Sean seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo,  
27 and Kris McKoy voted aye. Michele Fauth could not vote.

28 Michele Fauth made a motion to approve the high school budget amendment in the

1 amount of \$ 84, 944.04. Kris McKoy seconded the motion. All voted aye.

2 **E. Budget Amendment General Fund**

3 **i. Elementary**

4 **ii. High School**

5 Superintendent Bob Moore told the Board that there was \$19,000 in unused funds in the  
6 elementary general budgets and \$27,000 in the high school general budget from the purchase  
7 order process the year prior and that a budget amendment was needed to transfer the funds for  
8 2021-22 school year use.

9 Sarah Armijo made a motion to approve the elementary budget amendment in the amount  
10 of \$19,000. Sean Lenahan seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah  
11 Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.

12 Sean Lenahan made a motion to approve the high school budget amendment in the amount  
13 of \$27,000. Kris seconded the motion. All voted aye.

14 **F. Request for Early Kindergarten Enrollment**

15 Superintendent Bob Moore told the Board that the assessments and documentation were  
16 received for a student whose mother was requesting early enrollment. He explained that Mrs.  
17 Shourd has reviewed and received required documentation that was requested and that he is  
18 recommending that the Board deny the enrollment request. After a few questions from the Board,  
19 Sarah Armijo made a motion to deny the early enrollment. Kris McKoy seconded the motion.  
20 Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele  
21 Fauth could not vote.

22 **G. Leave of Absence--Sue Little**

23 Superintendent Bob Moore told the Board that Middle School Paraprofessional  
24 Sue Little has requested a leave of absence through the end of the 2020-21 school year, and he is  
25 recommending the Board approve her request. Sarah Armijo made motion to approve Sue Little's  
26 leave of absence through the end of the 2020-21 school year. Ben seconded the motion. Cathi  
27 Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth  
28 could not vote.

1 **H. Health Insurance Selection 2021-2022**

2 Superintendent Bob Moore told the Board that they received several quotes for health  
3 insurance and after several meetings, the Insurance Committee has decided to choose Montana  
4 Unified School Trust (MUST) as the 2021-22 insurance provider. He explained that they were  
5 able to keep the premiums very close to what the district is currently paying and is recommending  
6 the Board approve MUST as the insurance provider for the 2021-22 school year. Michele Fauth  
7 made a motion to approve MUST as the 2021-22 insurance provider. Sarah Armijo seconded the  
8 motion. All voted aye.

9 **I. Out-of-District Enrollment**

10 Superintendent Bob Moore told the Board that there are no out-of-district enrollments this  
11 month and that the district will collect them over the summer and have them approved in a  
12 meeting this summer.

13 **J. Second Reading Policies-3310, 4315, 4332, 5223 and 5226**

14 Superintendent Bob Moore explained that the Policy Committee recommended revisions  
15 to these policies, so they align with regulations contained in the Montana Marijuana Regulation  
16 and Taxation Act, Academic Conduct, and weapons restrictions for the school. After a short  
17 discussion Michele Fauth made a motion to adopt policies 3310, 4315, 4332, 5223 and 5226 as  
18 presented. Sarah Armijo seconded the motion. All voted aye.

19 **K. Canvas Trustee Election**

20 **i. Elementary District**

21 **ii. High School District**

22 Superintendent Bob Moore explained that the Board will need to canvass the votes from  
23 the trustee election and that Mr. Schiele has brought the official results to the meeting tonight.  
24 Bob shared the official results and that Cathi Cook, Sarah Armijo, Stephanie Esch, Jennifer  
25 Gunterman and Daniel Mullan won the election. Sarah Armijo made a motion to accept the  
26 results of the elementary election held on May 4, 2021. Sean Lenahan seconded the motion.  
27 Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele  
28 Fauth could not vote.



1 Michele Fauth made a motion to accept the results of the High School election held on  
2 May 4, 2021. Sean Lenahan seconded the motion. All voted aye.

3 **L. Trustee Oath of Office**

4 Superintendent Bob Moore told the Board that they will now have the new trustees take an  
5 Oath of Office and thanked the former Board members for their dedication and support of the  
6 school. A short recess was taken so the new trustees could take the Oath of Office and the  
7 documentation could be signed and submitted to the county superintendent.

8 **M. Reorganization of the Board of Trustees**

9 Superintendent Bob Moore told the Board that since there are new trustees they will have  
10 to reorganize and appoint a Board Chair and a Board Vice-Chair. Dan Mullan nominated Cathi  
11 Cook for the Board Chair position and Ben Meyer seconded the motion. All voted aye.

12 Sean Lenahan nominated Sarah Armijo for the Board Vice-Chairperson and Jennifer  
13 Gunterman seconded the motion. All voted aye.

14 **N. Appointment of Clerk of the Board**

15 Superintendent Bob Moore told the Board that they will need to appoint a Clerk of the  
16 Board and that he highly recommends current Clerk Bill Schiele. Sean Lenahan made a motion to  
17 appoint Bill Schiele as the Clerk of the Board. Sarah Armijo seconded the motion. All voted aye.

18 **8. Items for Information**

19 **A. Accreditation Status**

20 **B. Request to Open Negotiations**

21 **C. Student Representative Report**

22 **D. Administrative Reports**

23 **E. Correspondence**

24 **i. Paraprofessional and Secretaries Union-Request to Open Negotiations**

25 Superintendent Bob Moore talked about the recent accreditation status that the school  
26 received from OPI. He explained that there were two deviations that have or will be corrected  
27 before next school year. Bob also informed the Board that the Para-educators and the Secretaries  
28 Union have requested to open negotiations and that he has included the letter in their packets.

1           The student representative Jessica Bradford told the Board everything that has happened  
2 since the last meeting and that the teachers and students are getting ready to wrap the school year  
3 up.

4           Superintendent Bob Moore informed the Board that there is a new trustee training that he  
5 highly recommends to new members and that if they would like to attend, to contact him or Mr.  
6 Schiele. Bob provided the Board with updates on teacher negotiations, construction, Covid-19  
7 and let the Board know that if they would like to attend the upcoming graduation to please let Mr.  
8 Gum know.

9 **9. Adjourn:**

10           Sarah Armijo made a motion to adjourn the meeting. Sean Lenahan seconded the motion.  
11 All voted aye.

12           Board Chairman: \_\_\_\_\_.

13           Date: \_\_\_\_\_.

14           School Board Clerk: \_\_\_\_\_.

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