Regular Board Meeting

May 11, 2021 7:00 p.m.  Music Center Choir Room

1. Opening of meeting – call to order – present – salute to flag:

Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Music Center Choir Room. Cathi led the Pledge of Allegiance. Trustees present were Sean Lenahan, Ben Meyer, Michele Fauth, Sarah Armijo, and Kris McKoy. Nick Gerhard and Billy Donaldson were not present. Superintendent Bob Moore, Brian Gum, Tracey Rogstad, Jessica Shourd, Eric Larson, Chance Edman, Business Manager/Clerk Bill Schiele were present and Assistant Clerk Samantha Mewes were present.

2. Approval of Minutes:

A. April 13, 2021

B. April 19, 2021

C. April 26, 2021

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the regular board meeting minutes held on April 13, 2021, as presented. Michele Fauth made a motion to approve the April 13, 2021, regular board meeting minutes as presented. Sean Lenahan seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the special board meeting minutes held on April 19, 2021, as presented. Sean Lenahan made a motion to approve the April 19, 2021, minutes as presented. Kris McKoy seconded the motion. All voted aye.

Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the special board meeting minutes held on April 26, 2021, as presented. Sean Lenahan made a motion to approve the April 26, 2021, minutes as presented. Kris McKoy seconded the motion.
1. All voted aye.

2.

3. Approval of Claims:
Chairwoman Cathi Cook asked if there were any questions or comments on the claims or students’ accounts. Cathi told the Board the district has claims in the amount of $1,415,497.28 starting with claim #37887 and ending with claim #37974 and students’ accounts in the amount of $12,273.56. There were no questions or comments on claims or students’ accounts. Sean Lenahan made a motion to approve the claims and students’ accounts as presented. Michele Fauth seconded the motion. All voted aye.

4. Recognize Visitors/Public:
   
   Board Comment:
   Sean Lenahan and Sarah Armijo thanked everyone for attending the meeting.

   Public Comment:
   There was no public comment.

5. Student Recognition: Montana National History Day Competition
   Superintendent Bob Moore told the Board that there were 30 students selected to attend the Montana National History Day Competition this year. Mr. Wells and Mrs. Marshall spoke to the Board about the competition and the accomplishments of the students. Chairwoman Cathi Cook announced and handed out certificates to each of the students. Superintendent Bob Moore took a brief break to take a picture with the students. Chairwoman Cathi Cook moved to the next agenda item.

6. Consent Agenda:
   
   A. Resignations:
   i. Lee Starck-Elementary Counselor
   ii. Jonathan Foster-Middle School Special Education
   
   B. Retirement:
   i. David Spiers-Grounds and Custodial
   ii. Kerry Burgett-Kitchen

   Chairwoman Cathi Cook told the Board they will now approve the consent agenda items. Cathi asked the Board if there were any questions or comments on the consent agenda items.
After a comment about how coaches are selected, Cathi asked the Board if there were any consent agenda items they would like to remove from the list. There were no items to be removed. Cathi told the Board the consent of any trustee pertains only to the items they have the authority to decide on and if there is no objection, the agenda items will be adopted by unanimous consent. There was no objection and the consent agenda items were approved by unanimous consent.

7. Business: Items for Discussion/Action

A. Employment New Staff

i. Elizabeth (Heidi) Cowan-9-12 Librarian
ii. Taylor Drummond-Industrial Arts and Technology
iii. Trevor Motley-Agriculture and Trades
iv. Diane Warren-MS Special Education
v. Emmalee Hicks-Elementary Grad 4
vi. Breanna Holmes-High School English

Superintendent Bob Moore told the Board that there were several new employees being hired this month. Chairwoman Cathi Cook read the names of the new employees separately.

Chairwoman Cathi Cook asked for a motion to hire Elizabeth (Heidi) Cowan as the 9-12 Librarian. Sean Lenahan made a motion to hire Elizabeth (Heidi) Cowan as the 9-12 Librarian. Michele Fauth seconded the motion. All voted aye.

Chairwoman Cathi Cook asked for a motion to hire Taylor Drummond as the Industrial Arts and Technology teacher. Sean Lenahan made a motion to hire Taylor Drummond as the Industrial Arts and Technology teacher. Ben Meyer seconded the motion. All voted aye.

Chairwoman Cathi Cook asked for a motion to hire Trevor Motley as the Agriculture and Trades teacher. Ben Meyer made a motion to hire Trevor Motley as the Agriculture and Trades teacher. Kris McKoy seconded the motion. All voted aye.

Chairwoman Cathi Cook asked for a motion to hire Diane Warren as the Middle School Special Education teacher. Sarah Armijo made a motion to hire Diane Warren as the Middle School Special Education teacher. Kris McKoy seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.

Chairwoman Cathi Cook asked for a motion to hire Emmalee Hicks as the 4th grade teacher. Sean Lenahan made a motion to hire Emmalee Hicks as the 4th grade teacher. Sarah Armijo seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye.
McKoy voted aye. Michele Fauth could not vote.

Chairwoman Cathi Cook asked for a motion to hire Breanna Holmes as the High School English teacher. Kris McKoy made a motion to hire Breanna Holmes as the High School English teacher. Sean Lenahan seconded the motion. All voted aye.

B. Employment

i. Summer School

1. High School

2. Elementary

   a. Session I

   b. Session II

ii. Extended School Year-K-12

iii. Kindergarten Readiness Camp

iv. Transportation Staff

v. Kitchen Staff

vi. Fall/Winter Coaches and Extra Curricular

   1. Elementary/Middle School

   2. High School

Superintendent Bob Moore told the Board that there are several people on the agenda for hire over the summer and for the 2021-22 school year.

Chairwoman Cathi Cook asked for a motion to hire Mark Hurd, Kathleen Braverman and Wes Wells for session I of High School Summer school and Mark Hurd for session II. Sean Lenahan made a motion to hire Mark Hurd, Kathleen Braverman and Wes Wells for session I of High School Summer school and Mark Hurd for session II. Michele Fauth seconded the motion. All voted aye.

Chairwoman Cathi Cook asked for a motion to hire Vanessa Lehn, Theresa Lombardi, Maria Severson, Christina Shepherd, Paige Bierly, Peggy Diepstraten, Lorraine Driver, Debbie Stevens, Chanda Gum, Cejay Paulsen, and Kristy Hinson for session I of Elementary Summer School and Kathleen Braverman, Nichole Oyler, Christina Shepherd, Paige Bierly, Peggy
Diepstraten and Lorraine Driver for session II. Sarah Armijo made a motion to hire Vanessa Lehnen, Theresa Lombardi, Maria Severson, Christina Shepherd, Paige Bierly, Peggy Diepstraten, Lorraine Driver, Debbie Stevens, Chanda Gum, Cejay Paulsen, and Kristy Hinson for session I of Elementary Summer School and Kathleen Braverman, Nichole Oyler, Christina Shepherd, Paige Bierly, Peggy Diepstraten and Lorraine Driver for session II. Ben Meyer seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.

Chairwoman Cathi Cook asked for a motion to hire Amber Marin, Lorraine Driver and Kathleen Braverman for K-12 Extended School Year. Sarah Armijo made a motion to hire Amber Marin, Lorraine Driver and Kathleen Braverman for K-12 Extended School Year. Michele Fauth seconded the motion. All voted aye.

Chairwoman Cathi Cook asked for a motion to hire Chanda Gum, Theresa Lombardi, Cejay Paulsen, Jennifer Walthall, Maria Severson, and Debbie Stevens for Kindergarten Readiness Camp. Sean Lenahan made a motion to hire Chanda Gum, Theresa Lombardi, Cejay Paulsen, Jennifer Walthall, Maria Severson, and Debbie Stevens for Kindergarten Readiness Camp. Kris McKoy seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.

Chairwoman Cathi Cook asked for a motion to hire Robert Handley, Joe Rodrigues, Janet Depee, Linda Miller, Robert Edgar, substitute Barry Sanderson, substitute Heidi Hammermeister, and substitute Dick Shaffer for Transportation driving staff. Sean Lenahan made a motion to hire Robert Handley, Joe Rodrigues, Janet Depee, Linda Miller, Robert Edgar, substitute Barry Sanderson, substitute Heidi Hammermeister, and substitute Dick Shaffer for Transportation driving staff. Ben Meyer seconded the motion. All voted aye.

Chairwoman Cathi Cook asked for a motion to hire Velnetta Cameron, Christi Jackson, Elizabeth Ketterling, Laurie Cassidy, and Billie Dimsha for food service staff. Sean Lenahan made a motion to hire Velnetta Cameron, Christi Jackson, Elizabeth Ketterling, Laurie Cassidy, and Billie Dimsha for food service staff. Michele Fauth seconded the motion. All voted aye.

Chairwoman Cathi Cook asked for a motion to hire the Elementary/Middle School
coaches and extra-curricular staff. Sean Lenahan made a motion to hire the Elementary/Middle School coaches and extra-curricular staff. Ben Meyer seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote. Chairwoman Cathi Cook asked for a motion to hire the High School coaches and extra-curricular staff. Ben Meyer made a motion to hire the High School coaches and extra-curricular staff. Sarah Armijo seconded the motion. All voted aye.

C. Transfer of School Safety Funds to Building Reserve (Senate Bill 213)

Superintendent Bob Moore told the Board that Senate Bill 213 allows the transfer of funds in the adult education, transportation, and depreciation funds into the building reserve for the purpose of paying for safety costs. Chairwoman Cathi Cook asked for motion to transfer funds in adult education, transportation, and depreciation to the elementary building reserve. Sarah made a motion to transfer funds in adult education, transportation and depreciation to the elementary building reserve. Sean seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote. Chairwoman Cathi Cook asked for motion to transfer funds in adult education, transportation, and depreciation to the high school building reserve. Michelle made a motion to transfer funds in adult education, transportation and depreciation to the high school building reserve. Kris seconded the motion. All voted aye.

D. Budget Amendment Safety Funds

i. Elementary

ii. High School

Superintendent Bob Moore explained now that the transfer of funds has been approved, the Board would now need to approve the budget amendments for both the elementary and high school. Sarah made a motion to approve the elementary budget amendment in the amount of $156,515.75. Sean seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote. Michele Fauth made a motion to approve the high school budget amendment in the
amount of $84,944.04. Kris McKoy seconded the motion. All voted aye.

E. Budget Amendment General Fund

   i. Elementary

   ii. High School

Superintendent Bob Moore told the Board that there was $19,000 in unused funds in the elementary general budgets and $27,000 in the high school general budget from the purchase order process the year prior and that a budget amendment was needed to transfer the funds for 2021-22 school year use.

Sarah Armijo made a motion to approve the elementary budget amendment in the amount of $19,000. Sean Lenahan seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.

Sean Lenahan made a motion to approve the high school budget amendment in the amount of $27,000. Kris seconded the motion. All voted aye.

F. Request for Early Kindergarten Enrollment

Superintendent Bob Moore told the Board that the assessments and documentation were received for a student whose mother was requesting early enrollment. He explained that Mrs. Shourd has reviewed and received required documentation that was requested and that he is recommending that the Board deny the enrollment request. After a few questions from the Board, Sarah Armijo made a motion to deny the early enrollment. Kris McKoy seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.

G. Leave of Absence--Sue Little

Superintendent Bob Moore told the Board that Middle School Paraprofessional Sue Little has requested a leave of absence through the end of the 2020-21 school year, and he is recommending the Board approve her request. Sarah Armijo made motion to approve Sue Little’s leave of absence through the end of the 2020-21 school year. Ben seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.
H. Health Insurance Selection 2021-2022

Superintendent Bob Moore told the Board that they received several quotes for health insurance and after several meetings, the Insurance Committee has decided to choose Montana Unified School Trust (MUST) as the 2021-22 insurance provider. He explained that they were able to keep the premiums very close to what the district is currently paying and is recommending the Board approve MUST as the insurance provider for the 2021-22 school year. Michele Fauth made a motion to approve MUST as the 2021-22 insurance provider. Sarah Armijo seconded the motion. All voted aye.

I. Out-of-District Enrollment

Superintendent Bob Moore told the Board that there are no out-of-district enrollments this month and that the district will collect them over the summer and have them approved in a meeting this summer.

J. Second Reading Policies-3310, 4315, 4332, 5223 and 5226

Superintendent Bob Moore explained that the Policy Committee recommended revisions to these policies, so they align with regulations contained in the Montana Marijuana Regulation and Taxation Act, Academic Conduct, and weapons restrictions for the school. After a short discussion Michele Fauth made a motion to adopt policies 3310, 4315, 4332, 5223 and 5226 as presented. Sarah Armijo seconded the motion. All voted aye.

K. Canvas Trustee Election

i. Elementary District

ii. High School District

Superintendent Bob Moore explained that the Board will need to canvass the votes from the trustee election and that Mr. Schiele has brought the official results to the meeting tonight. Bob shared the official results and that Cathi Cook, Sarah Armijo, Stephanie Esch, Jennifer Gunterman and Daniel Mullan won the election. Sarah Armijo made a motion to accept the results of the elementary election held on May 4, 2021. Sean Lenahan seconded the motion. Cathi Cook, Sean Lenahan, Ben Meyer, Sarah Armijo, and Kris McKoy voted aye. Michele Fauth could not vote.
Michele Fauth made a motion to accept the results of the High School election held on May 4, 2021. Sean Lenahan seconded the motion. All voted aye.

L. Trustee Oath of Office

Superintendent Bob Moore told the Board that they will now have the new trustees take an Oath of Office and thanked the former Board members for their dedication and support of the school. A short recess was taken so the new trustees could take the Oath of Office and the documentation could be signed and submitted to the county superintendent.

M. Reorganization of the Board of Trustees

Superintendent Bob Moore told the Board that since there are new trustees they will have to reorganize and appoint a Board Chair and a Board Vice-Chair. Dan Mullan nominated Cathi Cook for the Board Chair position and Ben Meyer seconded the motion. All voted aye.

Sean Lenahan nominated Sarah Armijo for the Board Vice-Chairperson and Jennifer Gunterman seconded the motion. All voted aye.

N. Appointment of Clerk of the Board

Superintendent Bob Moore told the Board that they will need to appoint a Clerk of the Board and that he highly recommends current Clerk Bill Schiele. Sean Lenahan made a motion to appoint Bill Schiele as the Clerk of the Board. Sarah Armijo seconded the motion. All voted aye.

8. Items for Information

A. Accreditation Status

B. Request to Open Negotiations

C. Student Representative Report

D. Administrative Reports

E. Correspondence

i. Paraprofessional and Secretaries Union-Request to Open Negotiations

Superintendent Bob Moore talked about the recent accreditation status that the school received from OPI. He explained that there were two deviations that have or will be corrected before next school year. Bob also informed the Board that the Para-educators and the Secretaries Union have requested to open negotiations and that he has included the letter in their packets.
The student representative Jessica Bradford told the Board everything that has happened since the last meeting and that the teachers and students are getting ready to wrap the school year up.

Superintendent Bob Moore informed the Board that there is a new trustee training that he highly recommends to new members and that if they would like to attend, to contact him or Mr. Schiele. Bob provided the Board with updates on teacher negotiations, construction, Covid-19 and let the Board know that if they would like to attend the upcoming graduation to please let Mr. Gum know.

9. Adjourn:

Sarah Armijo made a motion to adjourn the meeting. Sean Lenahan seconded the motion. All voted aye.

Board Chairman: Signed Copy on File in District Office.

Date: June 8, 2021.

School Board Clerk: Signed Copy on File in District Office.