

1 **Stevensville Public Schools**  
2 **School District #2**  
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**Regular Board Meeting**  
**7:00 p.m.**

**October 13, 2020** **Multi-Purpose Room**

**1. Opening of meeting – call to order – present – salute to flag:**

Vice-Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Multi-Purpose Room (Also Broadcast via Zoom). Cathi led in the Pledge of Allegiance. Trustees present were Sean Lenahan, Michele Fauth, Sarah Armijo and Ben Meyer. Greg Trangmoe and Billy Donaldson were not present. Superintendent Bob Moore, Brian Gum, Tracey Rogstad, Jessica Shourd, Nate Fry, Eric Larson, Chance Edman and Business Manager/Clerk Bill Schiele were present.

**2. Approval of minutes of previous meetings:**

**A. Regular: September 8, 2020**

Vice-Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the regular board meeting minutes held on September 8, 2020 as presented. Sean Lenahan made a motion to approve the September 8, 2020 regular board meeting minutes as presented. Michele Fauth seconded the motion. All voted aye.

**3. Approval of Claims:**

Vice-Chairwoman Cathi Cook asked if there were any questions or comments on the claims or students' accounts. Cathi told the Board the district has claims in the amount of \$1,565,238.34 starting with claim #37185 and ending with claim #37290 and students' accounts in the amount of \$6,635.54. There were no questions or comments on claims. Sarah Armijo made a motion to approve the claims and students' accounts as presented. Ben Meyer seconded the motion. All voted aye.

1 **4. Recognize Visitors/Public Comment:**

2 **Board Comment:**

3 The Board thanked the staff for everything they have done over the last 6 months.

4 **Public Comment:**

5 Audience members Vicki Motley talked about the teachers substitute situation here at the  
6 district and who qualifies for that position.

7 Fran Schmitz from the Booster Club gave the Board a handout on the Booster Club's  
8 projects and the achievements they have done. The Board thanked Fran for all the work they have  
9 done for the district.

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11 **5. Recognition: Nancy Stock will present Lori Lewis with the Society of Health & Physical**  
12 **Educators (SHAPE) Montana, Middle School HPE Teacher of the Year for 2020.**

13 Vice-Chairwoman Cathi Cook told the Board and the audience that Nancy Stock from the  
14 Society of Health and Physical Educator is here tonight to present Lori Lewis a plaque for the  
15 Middle School PE Teacher of the year. Nancy presented a plaque to Lori Lewis. The Board  
16 thanked Lori for all the hard work she does for the district and the students.

17

18 **6. Consent Agenda:**

19 **A. Employment:**

- 20 **i. Michael Silverman – MS Science**
- 21 **ii. Jody Ross – MS Paraprofessional**
- 22 **iii. Casey Ferguson – High School Tutor**
- 23 **iv. Tammy Johnson – High School Tutor**
- 24 **v. Angela Kramer – HS Paraprofessional**
- 25 **vi. Substitute list pending background approval**
- 26 **vii. Extra Duty Positions**
  - 27 **1. Brianna Lipke – MS Yearbook**
  - 28 **2. Jaci Knutsen – MS Volleyball**
  - 3. Cassi Kopsa – MS Volleyball**
  - 4. Alexzandera Miller – Speech/Debate/Drama**
  - 5. Zachary Paulus – Band (Jazz/Pep)**
  - 6. Chyrle Wohlman – Student Council**
  - 7. Josette Hackett – FFA**
  - 8. Charlie Hackett – Asst. FFA**
  - 9. Jacki Bauman – Yearbook**

10. Dave Cluff – Key Club/NHS
11. Alexzandera Miller – School Play
12. Amy Paxton – FCCLA
13. Mark Hurd – Senior Class
14. Chyrle Wohlman – Senior Class
15. Terri Murphy – Junior Class Sponsor
16. Hannah Williams – Junior Class Sponsor
17. Thomas Boelman – Sophomore Class Sponsor
18. Josette Hackett – Sophomore Class Sponsor
19. Wes Wells – Freshman Class Sponsor
20. Amy Paxton – Freshman Class Sponsor

8 Vice-Chairwoman Cathi Cook told the Board they will now approve the consent agenda  
9 items. Cathi asked the Board if there were any questions or comments on the consent agenda  
10 items. Cathi asked the Board if there were any consent agenda items they would like to remove  
11 from the list. There were no items to be removed. Cathi told the Board the consent of any  
12 trustee pertains only to the items they have the authority to decide on and if there is no objection,  
13 the agenda items will be adopted by unanimous consent. There was no objection and the consent  
14 agenda items were approved by unanimous consent.

15  
16 **7. Business: Items for Action:**

17 **A. Executive Session –Request for Early Kindergarten Enrollment**

18 Vice-Chairwoman Cathi Cook told the Board according to Montana Code 2-3- 203 that  
19 she determined the demands of individual privacy, clearly exceed the merit of public disclosure  
20 and asked the parent, Bridget Sampson if she wants to close the meeting. Bridget told Cathi she  
21 would like the meeting to remain open. Bridget read a statement she had prepared that talked  
22 about the current situation with her child. After comments from the Board about the request for  
23 early kindergarten enrollment and the recommendation from the district, Sarah Armijo made a  
24 motion to follow policy and not to admit the student as requested. Ben Meyer seconded the  
25 motion. Sean Lenahan, Cathi Cook, Sarah Armijo and Ben Meyer voted aye. Michele Fauth  
26 could not vote.

27 **B. Bus Barn Construction Cost Approval**

28 Superintendent Bob Moore talked about the bus barn cost that Quality Construction has

1 proposed to the district. Bob told the Board the first proposal came in significantly over budget  
2 and the district asked the architects and construction manager to cut costs to align with the bonds  
3 amount and transportation reserve budget. Bob told the Board if they accept the proposal an  
4 additional \$343,231.00 dollars would be needed for the project and that would come from an  
5 Intercap loan. Bob reminded everyone the Board used some of the bond money for the  
6 transportation project when the opportunity for the district to purchase the Palmer property came  
7 up. Bob told the Board the Facility committee is recommending the approval of the additional  
8 funds of \$343,231.00. After comments from the Board on the proposed cost for the bus barn, the  
9 additional funds and how the Intercap loan would work, Sean Lenahan made a motion to approve  
10 the bus barn proposed cost as presented. Michel Fauth seconded the motion. All voted aye.

#### 11 **C. Interviews for Open School Trustee Position**

12 Vice-Chairwoman Cathi Cook told the Board the district received three letters of interest  
13 for the vacant trustee position. Cathi introduced the three candidates, Todd Wohlman, Kristopher  
14 McKoy and Ali A. Schultz Levesque. Vice-Chairwoman Cathi Cook told the Board they will ask  
15 the candidates a series of questions. After the candidates answered the questions, the Board  
16 thanked the candidates for showing interest in the open trustee position. Vice-Chairwoman Cathi  
17 Cook asked the trustees if anyone would like to make a motion to appoint a candidate to fill the  
18 open trustee position. Sarah Armijo made a motion to appoint Kristopher McCoy to fill the open  
19 trustee position until the next regular trustee election to be held in May of 2021. Sean Lenahan  
20 seconded the motion. All voted aye.

#### 21 **D. Board Member Resignation**

22 Vice-Chairwoman Cathi Cook told the Board that Greg Trangmoe has submitted a letter to  
23 the district resigning as a board trustee. Cathi asked the Board if they have any questions on the  
24 resignation letter. Sarah Armijo made a motion to accept Greg Trangmoe resignation letter as  
25 presented. Michele Fauth seconded the motion. All voted aye.

#### 26 **E. Declaration of Open Board Position**

27 Vice-Chairwoman Cathi Cook told the Board with Greg's resignation now approved there  
28 is an open trustee position to fill. Sean Lenahan made a motion to declare an open position on the

1 Board. Sarah Armijo seconded the motion. All voted aye.

2 **F. Timeline for Board Candidate Interviews**

3 Superintendent Bob Moore explained the process and timeline for the board candidate  
4 interviews. Michele Fauth made a motion to advertise the open position in the local papers and for  
5 interested parties to submit a letter of interest to the Business Office by November 10, 2020 by  
6 4:00 p.m. and for interviews to take place at the November 10, 2020 board meeting. Sarah  
7 Armijo seconded the motion. All voted aye.

8 **G. Discussion – Substitute Shortage**

9 Superintendent Bob Moore talked about the difficulties of finding substitutes here at the  
10 district. Bob told the Board the district would not be able to fill necessary positions if there are  
11 any increases in absence due to circumstances, such as COVID-19. Bob also told the Board the  
12 district just increased sub pay at the last board meeting to compete with other school districts in  
13 the valley. Bob told the Board the other schools in the valley are now making adjustments to  
14 attract substitutes to their district. After comments from the Board on whether to increase the sub  
15 pay here at the district, how to advertise and attract people to apply for these position and if the  
16 substitutes need to have a background check and who should pay for that, Cathi moved onto the  
17 next agenda item.

18 **H. Board Policy**

19 **i. First Reading: Policy 1900 and Policy 8301**

20 Vice-Chairwoman Cathi Cook asked the Board if they have any questions on the policies  
21 up for first reading. Superintendent Bob Moore talked about the policies and the changes. After  
22 comments on these policies, Michele Fauth made a motion to approve the first reading of the  
23 policies 1900 and 8301 as presented. Sean Lenahan seconded the motion. All voted aye.

24 **I. Out-of-District Enrollments**

25 **i. Elementary**

26 **ii. High School**

27 Vice-Chairwoman Cathi Cook asked the Board if they had any questions on the  
28 Elementary out-of-district students as presented. Sean Lenahan made a motion to approve the  
Elementary out-of-district students for the 2020-21 school year as presented. Ben Meyer

1 seconded the motion. Sean Lenahan, Cathi Cook, Sarah Armijo and Ben Meyer voted aye.

2 Michele Fauth could not vote.

3 There we no High School out-of-district students this month.

4 **J. Insurance Premium Rebate**

5 Superintendent Bob Moore told the Board the district received a rebate check for  
6 \$7,258.00 from PacificSource. Bob told the Board this rebate is from a clause in the Affordable  
7 Care Act that insurance companies need to spend 85% of the premium on medical expense. After  
8 comments from the Board on the rebate and what it can be used for, Sean Lenahan made a motion  
9 to allocate the full medical rebate to all Stevensville School District employee currently enrolled in  
10 the District health insurance plan with PacificSource. Sarah Armijo seconded the motion. All  
11 voted aye.

12 **K. Ski Club Bus – COVID – 19 Cancellation**

13 Superintendent Bob Moore told the Board that Mark Hurd has approached him regarding  
14 the Stevensville Ski Club and the ski bus. Bob told the Board that Mark said he would not be able  
15 to do social distancing on the ski bus. Bob told the Board with the COVID-19 restrictions it will  
16 be very difficult to continue the ski bus for this year. After comments from the Board on the ski  
17 bus and the fund raising the ski club wants to do, Ben Meyer made a motion to suspend the  
18 Stevensville Ski Club and travel for the 2020-2021 school year only due to COVID-19 restriction.  
19 Michele Fauth seconded the motion. All voted aye.

20 **L. Obsolete Textbook Disposal**

21 Vice-Chairwoman Cathi Cook asked the Board if they had any questions on the textbook  
22 disposal list as presented. Michele Fauth made a motion to dispose of the School District textbook  
23 property as obsolete, undesirable or unsuitable for school purpose as presented. Sean Lenahan  
24 seconded the motion. All voted aye.

25 **8. Items for Information:**

26 **A. Superintendent's Report**

27 Superintendent Bob Moore told the Board the district has been selected for an IRS payroll  
28 tax audit. Bob told the Board he has included in their packet a notice from Harlow's Bus service

1 regarding the negotiated cost of living increase per our contract. Bob talked about the Greater  
2 Ravalli Foundation and all the donations and other things they do for the staff and the students here  
3 at Stevensville. Bob told the Board that Construction Manager, Chris Nelson has provided a  
4 construction report in their packet and Bob went over that report. Bob also told the Board that the  
5 district's ANB count is down and that the district received a letter from STA to start negotiations  
6 process.

7 **B. Administrative Reports**

8 Vice-Chairwoman Cathi Cook asked the trustees if there were any questions or comments  
9 on the administration reports in their packet. There were no questions for the administration.

10 **C. Correspondence**

11 Superintendent Bob Moore told the Board he has a card for them to sign.

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13 **9. Adjourn:**

14 Sean Lenahan made a motion to adjourn the meeting. Sarah Armijo seconded the motion.  
15 All voted aye.

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17 Board Chairman: Signed Copy on File in District Office

18 Date: November 10, 2020

19 School Board Clerk Signed Copy on File in District Office.

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