1. Opening of meeting – call to order – present – salute to flag:

Vice-Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the Multi-Purpose Room (Also Broadcast via Zoom). Cathi led in the Pledge of Allegiance. Trustees present were Sean Lenahan, Michele Fauth, Sarah Armijo and Ben Meyer. Greg Trangmoe and Billy Donaldson were not present. Superintendent Bob Moore, Brian Gum, Tracey Rogstad, Jessica Shourd, Nate Fry, Eric Larson, Chance Edman and Business Manager/Clerk Bill Schiele were present.

2. Approval of minutes of previous meetings:

A. Regular: September 8, 2020

Vice-Chairwoman Cathi Cook asked the trustees if they had any questions or comments on the regular board meeting minutes held on September 8, 2020 as presented. Sean Lenahan made a motion to approve the September 8, 2020 regular board meeting minutes as presented. Michele Fauth seconded the motion. All voted aye.

3. Approval of Claims:

Vice-Chairwoman Cathi Cook asked if there were any questions or comments on the claims or students’ accounts. Cathi told the Board the district has claims in the amount of $1,565,238.34 starting with claim #37185 and ending with claim #37290 and students’ accounts in the amount of $6,635.54. There were no questions or comments on claims. Sarah Armijo made a motion to approve the claims and students’ accounts as presented. Ben Meyer seconded the motion. All voted aye.
4. Recognize Visitors/Public Comment:

Board Comment:
The Board thanked the staff for everything they have done over the last 6 months.

Public Comment:
Audience members Vicki Motley talked about the teachers substitute situation here at the district and who qualities for that position. Fran Schmitz from the Booster Club gave the Board a handout on the Booster Club’s projects and the achievements they have done. The Board thanked Fran for all the work they have done for the district.

5. Recognition: Nancy Stock will present Lori Lewis with the Society of Health & Physical Educators (SHAPE) Montana, Middle School HPE Teacher of the Year for 2020.

Vice-Chairwoman Cathi Cook told the Board and the audience that Nancy Stock from the Society of Health and Physical Educator is here tonight to present Lori Lewis a plaque for the Middle School PE Teacher of the year. Nancy presented a plaque to Lori Lewis. The Board thanked Lori for all the hard work she does for the district and the students.

6. Consent Agenda:

A. Employment:
   i. Michael Silverman – MS Science
   ii. Jody Ross – MS Paraprofessional
   iii. Casey Ferguson – High School Tutor
   iv. Tammy Johnson – High School Tutor
   v. Angela Kramer – HS Paraprofessional
   vi. Substitute list pending background approval
   vii. Extra Duty Positions
      1. Brianna Lipke – MS Yearbook
      2. Jaci Knutsen – MS Volleyball
      3. Cassi Kopsa – MS Volleyball
      4. Alexzandera Miller – Speech/Debate/Drama
      5. Zachary Paulus – Band (Jazz/Pep)
      6. Chyrle Wohlman – Student Council
      7. Josette Hackett – FFA
      8. Charlie Hackett – Asst. FFA
10. Dave Cluff – Key Club/NHS
11. Alexzandra Miller – School Play
12. Amy Paxton – FCCLA
13. Mark Hurd – Senior Class
14. Chyrle Wohlman – Senior Class
15. Terri Murphy – Junior Class Sponsor
16. Hannah Williams – Junior Class Sponsor
17. Thomas Boelman – Sophomore Class Sponsor
18. Josette Hackett – Sophomore Class Sponsor
19. Wes Wells – Freshman Class Sponsor
20. Amy Paxton – Freshman Class Sponsor

Vice-Chairwoman Cathi Cook told the Board they will now approve the consent agenda items. Cathi asked the Board if there were any questions or comments on the consent agenda items. Cathi asked the Board if there were any consent agenda items they would like to remove from the list. There were no items to be removed. Cathi told the Board the consent of any trustee pertains only to the items they have the authority to decide on and if there is no objection, the agenda items will be adopted by unanimous consent. There was no objection and the consent agenda items were approved by unanimous consent.

7. Business: Items for Action:
   A. Executive Session – Request for Early Kindergarten Enrollment

   Vice-Chairwoman Cathi Cook told the Board according to Montana Code 2-3-203 that she determined the demands of individual privacy, clearly exceed the merit of public disclosure and asked the parent, Bridget Sampson if she wants to close the meeting. Bridget told Cathi she would like the meeting to remain open. Bridget read a statement she had prepared that talked about the current situation with her child. After comments from the Board about the request for early kindergarten enrollment and the recommendation from the district, Sarah Armijo made a motion to follow policy and not to admit the student as requested. Ben Meyer seconded the motion. Sean Lenahan, Cathi Cook, Sarah Armijo and Ben Meyer voted aye. Michele Fauth could not vote.

   B. Bus Barn Construction Cost Approval

   Superintendent Bob Moore talked about the bus barn cost that Quality Construction has
proposed to the district. Bob told the Board the first proposal came in significantly over budget and the district asked the architects and construction manager to cut costs to align with the bonds amount and transportation reserve budget. Bob told the Board if they accept the proposal an additional $343,231.00 dollars would be needed for the project and that would come from an Intercap loan. Bob reminded everyone the Board used some of the bond money for the transportation project when the opportunity for the district to purchase the Palmer property came up. Bob told the Board the Facility committee is recommending the approval of the additional funds of $343,231.00. After comments from the Board on the proposed cost for the bus barn, the additional funds and how the Intercap loan would work, Sean Lenahan made a motion to approve the bus barn proposed cost as presented. Michel Fauth seconded the motion. All voted aye.

**C. Interviews for Open School Trustee Position**

Vice-Chairwoman Cathi Cook told the Board the district received three letters of interest for the vacant trustee position. Cathi introduced the three candidates, Todd Wohlman, Kristopher McKoy and Ali A. Schultz Levesque. Vice-Chairwoman Cathi Cook told the Board they will ask the candidates a series of questions. After the candidates answered the questions, the Board thanked the candidates for showing interest in the open trustee position. Vice-Chairwoman Cathi Cook asked the trustees if anyone would like to make a motion to appoint a candidate to fill the open trustee position. Sarah Armijo made a motion to appoint Kristopher McCoy to fill the open trustee position until the next regular trustee election to be held in May of 2021. Sean Lenahan seconded the motion. All voted aye.

**D. Board Member Resignation**

Vice-Chairwoman Cathi Cook told the Board that Greg Trangmoe has submitted a letter to the district resigning as a board trustee. Cathi asked the Board if they have any questions on the resignation letter. Sarah Armijo made a motion to accept Greg Trangmoe resignation letter as presented. Michele Fauth seconded the motion. All voted aye.

**E. Declaration of Open Board Position**

Vice-Chairwoman Cathi Cook told the Board with Greg’s resignation now approved there is an open trustee position to fill. Sean Lenahan made a motion to declare an open position on the
Board. Sarah Armijo seconded the motion. All voted aye.

**F. Timeline for Board Candidate Interviews**

Superintendent Bob Moore explained the process and timeline for the board candidate interviews. Michele Fauth made a motion to advertise the open position in the local papers and for interested parties to submit a letter of interest to the Business Office by November 10, 2020 by 4:00 p.m. and for interviews to take place at the November 10, 2020 board meeting. Sarah Armijo seconded the motion. All voted aye.

**G. Discussion – Substitute Shortage**

Superintendent Bob Moore talked about the difficulties of finding substitutes here at the district. Bob told the Board the district would not be able to fill necessary positions if there are any increases in absence due to circumstances, such as COVID-19. Bob also told the Board the district just increased sub pay at the last board meeting to compete with other school districts in the valley. Bob told the Board the other schools in the valley are now making adjustments to attract substitutes to their district. After comments from the Board on whether to increase the sub pay here at the district, how to advertise and attract people to apply for these position and if the substitutes need to have a background check and who should pay for that, Cathi moved onto the next agenda item.

**H. Board Policy**

**i. First Reading: Policy 1900 and Policy 8301**

Vice-Chairwoman Cathi Cook asked the Board if they have any questions on the policies up for first reading. Superintendent Bob Moore talked about the policies and the changes. After comments on these policies, Michele Fauth made a motion to approve the first reading of the policies 1900 and 8301 as presented. Sean Lenahan seconded the motion. All voted aye.

**I. Out-of-District Enrollments**

**i. Elementary**

**ii. High School**

Vice-Chairwoman Cathi Cook asked the Board if they had any questions on the Elementary out-of-district students as presented. Sean Lenahan made a motion to approve the Elementary out-of-district students for the 2020-21 school year as presented. Ben Meyer
seconded the motion. Sean Lenahan, Cathi Cook, Sarah Armijo and Ben Meyer voted aye.

Michele Fauth could not vote.

There were no High School out-of-district students this month.

J. Insurance Premium Rebate

Superintendent Bob Moore told the Board the district received a rebate check for $7,258.00 from PacificSource. Bob told the Board this rebate is from a clause in the Affordable Care Act that insurance companies need to spend 85% of the premium on medical expense. After comments from the Board on the rebate and what it can be used for, Sean Lenahan made a motion to allocate the full medical rebate to all Stevensville School District employee currently enrolled in the District health insurance plan with PacificSource. Sarah Armijo seconded the motion. All voted aye.

K. Ski Club Bus – COVID – 19 Cancellation

Superintendent Bob Moore told the Board that Mark Hurd has approached him regarding the Stevensville Ski Club and the ski bus. Bob told the Board that Mark said he would not be able to do social distancing on the ski bus. Bob told the Board with the COVID-19 restrictions it will be very difficult to continue the ski bus for this year. After comments from the Board on the ski bus and the fund raising the ski club wants to do, Ben Meyer made a motion to suspend the Stevensville Ski Club and travel for the 2020-2021 school year only due to COVID-19 restriction. Michele Fauth seconded the motion. All voted aye.

L. Obsolete Textbook Disposal

Vice-Chairwoman Cathi Cook asked the Board if they had any questions on the textbook disposal list as presented. Michele Fauth made a motion to dispose of the School District textbook property as obsolete, undesirable or unsuitable for school purpose as presented. Sean Lenahan seconded the motion. All voted aye.

8. Items for Information:

A. Superintendent’s Report

Superintendent Bob Moore told the Board the district has been selected for an IRS payroll tax audit. Bob told the Board he has included in their packet a notice from Harlow’s Bus service
regarding the negotiated cost of living increase per our contract. Bob talked about the Greater Ravalli Foundation and all the donations and other things they do for the staff and the students here at Stevensville. Bob told the Board that Construction Manager, Chris Nelson has provided a construction report in their packet and Bob went over that report. Bob also told the Board that the district’s ANB count is down and that the district received a letter from STA to start negotiations process.

**B. Administrative Reports**

Vice-Chairwoman Cathi Cook asked the trustees if there were any questions or comments on the administration reports in their packet. There were no questions for the administration.

**C. Correspondence**

Superintendent Bob Moore told the Board he has a card for them to sign.

**9. Adjourn:**

Sean Lenahan made a motion to adjourn the meeting. Sarah Armijo seconded the motion.

All voted aye.

Board Chairman: Signed Copy on File in District Office

Date: November 10, 2020

School Board Clerk Signed Copy on File in District Office.