

1 **Stevensville Public Schools**
2 **School District #2**
3 **300 Park Street**
4 **Stevensville, Montana 59870**
5 **Telephone: (406)777-5481**
6 **Fax: (406)777-5291**

7 **Regular Board Meeting**

8 **September 8, 2015**

9 **7:00 p.m.**

10 **Music Center Choir Room**

11 **1. Opening of meeting – call to order – present – salute to flag:**

12 Chairman Greg Trangmoe called the board meeting to order at 7:00 p.m. in the Music
13 Center Choir Room. Greg Trangmoe led in the pledge of allegiance. Trustees present were Roger
14 Bardsley, Bonnie Coleman, Cathi Cook, Tim Schreiber, Penny Bertram and Sarah Armijo. Dawn
15 Shinn was not present. Superintendent Bob Moore, Brian Gum, Tracey Rogstad, Nate Fry, Jessica
16 Shourd and Business Manager/Clerk Bill Schiele were present.

17 **2. Approval of minutes of previous meetings (Regular: 08/11/15, Special: 08/11/2015)**

18 Chairman Greg Trangmoe asked the trustees if they had any questions or comments on the
19 regular board meeting on August 11, 2015, as presented. Cathi Cook made a motion to approve
20 the August 11, 2015 minutes as presented. Tim Schreiber seconded the motion. All voted aye.

21 Chairman Greg Trangmoe asked the trustees if they had any questions or comments on the
22 special board meeting on August 11, 2015, as presented. Cathi Cook made a motion to approve
23 the August 11, 2015 special board minutes as presented. Tim Schreiber seconded the motion. All
24 voted aye.

25 **3. Approval of Claims:**

26 Chairman Greg Trangmoe asked if there were any questions or comments on the claims or
27 students' accounts. Greg told the Board the district has claims in the amount of \$350,235.11
28 starting with claim #30401 and ending with claim #30507 and students' accounts in the amount of
\$3,862.98. After comments from the Board on some of the claims, Cathi Cook made a motion to

1 approve the claims and students' accounts as presented. Penny Bertram seconded the motion. All
2 voted aye.

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4 **4. Recognize Visitors/Public Comment:**

5 **Public Comment:**

6 There was no public comment

7 **Board Comment:**

8 There was no board comment

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10 **5. Consent Agenda**

11 **A. Resignation Annette Wolf – Transportation**

12 **B. Resignation Laurie Mitzalis – Paraprofessional - (HS)**

13 **C. Resignation Sunny Boaz – Paraprofessional – (Elementary only)**

14 **D. Employment Kerry Seyfert – Junior High Student Council (Elem Only)**

15 **E. Employment Jackie Brown – Kitchen – Dishwasher – Pending acceptable**
16 **background check**

17 **F. Employment Robert Garoutte – Transportation Route Driver)**

18 **G. Employment Katie Jenkins – 6th Grade Teacher (Elementary only)**

19 **H. Employment Kerry Burkhardt – MS Special Education (Elementary only)**

20 **I. Employment Skye Mitcham – Assistant (Frosh) Volleyball – Pending acceptable**
21 **background check**

22 **J. Employment Substitute Teacher List**

23 **K. Employment Substitute Bus Driver List**

24 Chairman Greg Trangmoe told the Board they will now approve the consent agenda items.

25 Greg asked the Board if there were any questions or comments on the consent agenda items.

26 There were no questions or comments. Greg asked the Board if there was any consent agenda

27 items they would like to remove from the list. There were no items to be removed. Greg told the

28 Board the consent of any trustee pertains only to the items they have the authority to decide on

1 and if there is no objection the agenda items will be adopted by unanimous consent. There was
2 no objection and the consent agenda items were approved by unanimous consent.

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4 **6. Business: Items for Action**

5 **A. Discuss/Decision - Resignation of board member**

6 Chairman Greg Trangmoe told the Board the district received a resignation letter from
7 Dawn Shinn who is resigning as a trustee. Greg asked the Board if they have any questions about
8 the resignation. Cathi Cook made a motion to approve the resignation from Dawn Shinn as a
9 trustee as presented. Tim Schreiber seconded the motion. All voted aye.

10 **B. Declaration – Board Chair declares open board position**

11 Chairman Greg Trangmoe told the Board he will now declare that the board has an open
12 trustee position that needs to be filled. Penny Bertram made a motion to declare there is an open
13 board position on the Stevensville Board of trustees. Tim Schreiber seconded the motion. All
14 voted aye.

15 **C. Discuss/Decision – Procedure to fill open position**

16 Chairman Greg Trangmoe told the Board they need to decide how to fill the open position.
17 After discussion from the Board on how to advertise the position and the dates to advertise, Cathi
18 Cook made a motion to advertise the open trustee position in the Bitterroot Star paper on
19 September 16th and 23rd and to have a letter of interest returned to the business office no later than
20 October 6, 2015 by 4:00 p.m. and to interview the candidates at the October 13, 2015 regular
21 board meeting. Bonnie Coleman seconded the motion. All voted aye.

22 **D. Discuss/Decision – 2015-16 School year calendars**

23 Superintendent Bob Moore told the Board the calendar that was approved for the 2015-16
24 school year was not correct. Bob talked about the errors on the calendar and that the calendar has
25 one extra day. After discussion about the PIR days and the professional development days, the
26 different options the district has to use the extra day and how this calendar relates to the Lone
27 Rock school district calendar, Penny Bertram made a motion to end the 2015-16 school year on
28 June 9, 2016 instead of June 10, 2015. Bonnie Coleman seconded the motion. All voted aye.

1 **E. Discuss/Decision – Electronic recording board sessions**

2 Chairman Greg Trangmoe talked about the recording of the board sessions. Superintendent
3 Bob Moore told the Board the district has received legal advice about recording board meetings
4 and closed meetings from the district attorney. After comments from the Board on the reason for
5 recording the board meetings and if the district ever had to go back to listen to a taping of a board
6 meeting, Penny Bertram made a motion to record the board meeting temporary until the minutes
7 are approved by the board at the following meeting and the recording of the meeting will be
8 permanently deleted and that closed meetings will not be recorded and the written minutes once
9 approved by the board will constitute the official public record. Bonnie Coleman seconded the
10 motion. After a comment about if some closed meetings need to be recorded, the Board voted on
11 the motion. All voted aye.

12 **F. Discuss/Decision – Pasture lease**

13 Superintendent Bob Moore talked about the district leases and told the Board the pasture
14 lease has expired. Bob told the Board he would like to refer this to the resource committee for
15 renewal of the lease. After comments from the Board on which committee should be looking at
16 the district leases, what the district should charge for rent for pasture, the new parking lot for the
17 soccer fields and who does the upkeep of the leased property, Cathi made a motion to direct the
18 facility committee to discuss the pasture leases for the school district property and for the
19 committee to make a recommendation to the Board for the rental fee of the lease pasture. Bonnie
20 Coleman seconded the motion. All voted aye.

21 **G. Elementary out-of-district requests (Elementary only)**

22 Chairman Greg Trangmoe asked the Board if they have any questions on the Elementary
23 out of district students. After comments from the board on some of the students, when do the
24 parents fill out the out of district application, how does the district do a background check on the
25 student, if the Elementary secretary helps the parents fill out the application, how does the district
26 monitor the enrollment number at the district and how many out of district students are in the
27 kindergarten classes, Tim Schreiber made a motion to approve the Elementary out of district
28 students as presented. Cathi Cook seconded the motion. Bonnie Coleman, Cathi Cook, Greg

1 Trangmoe, Tim Schreiber and Sarah Armijo voted aye. Roger Bardsley voted nay. Penny
2 Bertram could not vote.

3 **H. High School out-of-district requests**

4 Chairman Greg Trangmoe asked the Board if they have any questions on the High School
5 out of district students. After comments from the Board on some of the students and if the district
6 has problems with so many students moving in and out of district, Cathi Cook made a motion to
7 approve the High School out of district students as presented. Roger Bardsley seconded the
8 motion. All voted aye.

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10 **7. Items for Information:**

11 **A. Student Representative Report**

12 Casey Cook, the student representative, updated the Board on all the events that have
13 happened in August and all the events that will be happening in the next few weeks. Casey told
14 the Board that freshman orientation went very well today. Casey also updated the Board on the
15 senior project he is working.

16 **B. Superintendent's Report**

17 Superintendent Bob Moore told the Board that the PIR days went very well. Bob told the
18 Board the Main Street Association barbecue, for the district, was a great success. Bob talked
19 about the Bear Mountain project that is happening here in Stevensville and that the teachers will
20 be helping out on the Wednesday. Bob told the Board he will be attending the Advance Ed.
21 conference along with other staff in Bozeman. Bob updated the Board on the enrollments number
22 that he has received from the administration. Bob also told the Board there was a bank of lights
23 on the football field that was not working at the football game and the district has fixed the
24 problem.

25

26 Cathi asked Bob about the status of the new scoreboard. Bob told the Board the
27 scoreboard will be here and installed before the homecoming game.

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1 **C. Principals' Reports - Questions**

2 Greg asked the Board if they have any questions for the principals. After comments from
3 the Board on the district open house, the book fair, how Infinite Campus is working for the
4 district and when the parents will be able to access the program, Greg moved onto the next
5 agenda item.

6 **D. Correspondence**

7 Superintendent Bob Moore told the Board they have received two thank you cards and
8 Bob gave them to the trustees to read.

9 **E. General Staff Card Signatures**

10 Chairman Greg Trangmoe told the Board there are two cards they need to sign tonight
11 before they leave.

12

13 **8. Adjourn:**

14 Cathi Cook made a motion to adjourn the meeting. Penny Bertram seconded the motion.
15 All voted aye.

16 Board Chairman: .

17 Date: 10/13/2015.

18 School Board Clerk: William F. Schiele.

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