

1 **Stevensville Public Schools**  
2 **School District #2**  
3 **300 Park Street**  
4 **Stevensville, Montana 59870**  
5 **Telephone: (406)777-5481**  
6 **Fax: (406)777-5291**

7 **Regular Board Meeting**

8 **October 14, 2014**

9 **7:00 p.m.**

10 **Music Center Choir Room**

11 **1. Opening of meeting – call to order – present – salute to flag:**

12 Madam Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the  
13 Music Center Choir Room. Cathi Cook led in the pledge of allegiance. Trustees present were  
14 Dawn Shinn, Greg Trangmoe, Chris Berthoud, Tim Schreiber (arrived at 7:35 p.m.), Penny  
15 Bertram and Kevin Beller. Roger Bardsley was not present. Superintendent David Whitesell,  
16 Brian Gum, Jaclyn Mavencamp, Nate Fry and Business Manager/Clerk Bill Schiele were present.

17 **2. Approval of minutes of previous meetings (Regular: 09/09/14 Special: 9/24/14)**

18 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments  
19 on the regular board meeting on September 9, 2014, minutes as presented. After a comment on  
20 page 2, line 17, 18 20, 21 and 24 to replace “Hayes’ with “Haynes” , page 6, line 4 to remove  
21 “and”, line 5 to remove the extra period and line 26 to replace “or” with “of”, the minutes were  
22 passed by unanimous consent with the change.

23 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments  
24 on the special meeting on September 24, 2014, minutes as presented. After a comment on page 1,  
25 line 6 to replace “Middle School Conference Room” with “ Music Center Choir Room” and page  
26 2, line 6, to put a “s” behind student, the minutes were passed by unanimous consent with the  
27 change.

28 **3. Approval of Claims:**

Madam Chairwoman Cathi Cook asked if there were any questions or comments on the  
claims or students’ accounts. Cathi told the Board the district has claims in the amount of  
\$188,318.61 starting with claim #29133 and ending with claim #29271 and students’ account in

1 the amount of \$18,590.31. After comments about some of the claims, Greg Trangmoe made a  
2 motion to approve the claims and students' accounts as presented. Dawn Shinn seconded the  
3 motion. All voted aye.

4

5 **4. Recognize Visitors/Public Comment:**

6 **Public Comment:**

7 There was no public comment.

8 **Board Comment:**

9 Cathi told the Board and the audience the district did a great job organizing homecoming  
10 and parade this year.

11

12 **5. National Forensic League**

13 Madam Chairwoman Cathi Cook turned the floor over to Kerry Seyfert. Kerry thanked  
14 the Board for letting High School students Nick Sunberg and Charlie Umhey go to the National  
15 Forensic competition. Kerry introduced Nick and Charlie, the students that went to the  
16 competition. Nick and Charlie talked about their experiences and how they placed at the  
17 competition. Cathi thanked the students for the great job they did.

18

19 **6. Student Council Representative's Report**

20 Madam Chairwoman Cathi Cook turned the floor over to Trevor Motley. Trevor talked  
21 about the things that are happening at the district for the month of October (Attachment A).

22

23 **7. Business: Items for Action**

24 **A. Discuss/Decision Reassignment LPN (SPED) Position – Susan McClintick**

25 Superintendent David Whitesell told the Board the district has a special needs student that  
26 requires a LPN to take care of the student. David told the Board the district has a custodian who  
27 is a LPN and she has decided to take this job. Cathi Cook asked the Board if they have any  
28 questions on the hiring of Susan McClintick for the LPN position for the 2014-2015 school year.

1 Dawn Shinn made a motion to hire Susan McClintick as presented. Chris Berthoud seconded the  
2 motion. All voted aye.

3 **B. Discuss/Decision SPED Secretary Resignation – Julie Winger**

4 Madam Chairwoman Cathi Cook told the Board the district has received a resignation  
5 letter from Julie Winger as the district’s Special Education secretary. Chris Berthoud made a  
6 motion to approve the resignation letter from Julie Winger as presented. Kevin Beller seconded  
7 the motion. All voted aye.

8 **C. Discuss/Decision Middle School Student Council Resignation – Collen Cooper-  
9 Vanosdell**

10 Madam Chairwoman Cathi Cook told the Board the district has received a resignation letter  
11 from Collen Cooper-Vanosdell as the Middle School student council advisor. Greg Trangmoe  
12 made a motion to approve the resignation letter from Colleen Cooper-Vanosdell as presented.  
13 Dawn Shinn seconded the motion. Dawn Shinn, Greg Trangmoe, Chris Berthoud, Cathi Cook,  
14 Tim Schreiber and Kevin Beller voted aye. Penny Bertram could not vote.

15 **D. Discuss/Decision Middle School Student Council Sponsor – Kerry Seyfert**

16 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring  
17 of Kerry Seyfert as the Middle School student council advisor for the 2014-2015 school year.  
18 Greg Trangmoe made a motion to hire Kerry Seyfert as presented. Dawn Shinn seconded the  
19 motion. Dawn Shinn, Greg Trangmoe, Chris Berthoud, Cathi Cook, Tim Schreiber and Kevin  
20 Beller voted aye. Penny Bertram could not vote.

21 **E. Discuss/Decision Recommendation for Substitute Teacher Positions**

22 Madam Chairwoman Cathi Cook told the Board the highlighted names are the ones that  
23 need to be approved this month. David told the Board it is taking several weeks to get the  
24 background checks back so David asked the Board if they could also approve the last two names  
25 on the list that are not highlighted pending a successful background check. Cathi asked the Board  
26 if they have any questions on any of the subs to be hired. Kevin Beller made a motion to hire the  
27 subs as presented pending successful background checks (Attachment B). Dawn Shinn seconded  
28 the motion. All voted aye.

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**F. Discuss/Decision Para-Secretary Position – Sue Little**

Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring of Sue Little as a Para-Secretary for the 2014-2015 school year. Greg Trangmoe made a motion to hire Sue Little as presented. Chris Berthoud seconded the motion. All voted aye.

**G. Discuss/Decision High School Morning Tutorial Positions**

- i. Sue Wasser**
- ii. Kelci Boyd**
- iii. Robing Evans**
- iv. Stacey Sager**
- v. Tammy Johnson**

Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring of the High School morning tutorial teachers for the 2014-2015 school year. Greg Trangmoe made a motion to hire Sue Wasser, Kelci Boyd, Robin Evans, Stacy Sager and Tammy Johnson as presented. Penny Bertram seconded the motion. All voted aye.

**H. Discuss/Decision High School Winter Cheerleading Sponsor**

Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring of Tammy Johnson as the High School Winter Cheerleading sponsor for the 2014-2015 school year. Dawn Shinn made a motion to hire Tammy Johnson as presented. Greg Trangmoe seconded the motion. All voted aye.

**I. Discuss/Decision Junior High (7-8) Morning Tutorial Positions**

- i. Tyler Cherry**
- ii. Linda Burrington**

Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring of the Junior High morning tutorial teachers for the 2014-2015 school year. Dawn Shinn made a motion to hire Tyler Cherry and Linda Burrington as presented. Chris Berthoud seconded the motion. All voted aye.

**J. Discuss/Decision Elementary Out of District Enrollment Request**

There was no Elementary out of district request this month.

1 **K. Discuss/Decision Elementary Out of District Enrollment Request**

2 There was no High School out of district request this month.

3 **L. Discuss/Decision 1st Reading**

4 i. BP #7400 – Credit Card Use

5 ii. BP #7410 – Fund Accounting System

6 iii. BP #7425 – Extra and Co- Curricular Funds

7 iv. BP #7430 – Financial Reporting and Audits

8 v. BP #7500 – Property Records

9 vi. BP #7510 – Capitalization Policy for Fixed Assets

10 vii. BP #7515 – GASB 54 – Fund Balances

11 viii. BP #7520 – Independent Investments Accounts

12 ix. BP #7530 – Procurement of Supplies or Services

13 x. BP #3121P – Enrollment and Attendance Procedures

14 Madam Chairwoman Cathi Cook asked the Board if they had any questions on these  
15 policies that are up for first reading. Cathi told the Board that policy #7410 is incomplete and will  
16 not be approved tonight. After comments from the Board on some of the language, Penny  
17 Bertram made a motion to approve the policies as presented except for policy #7410. Chris  
18 Berthoud seconded the motion. All voted aye.

19  
20 **8. Items for Information:**

21 **A. Clerk's Report**

22 Business Manager Bill Schiele updated the Board on the general fund status.

23 **B. Principals' Report**

24 Jaclyn Mavencamp updated the Board on the PTA club here at the district. Jacklyn told  
25 the Board that MEA days will be this Thursday and Friday in Missoula. Jacklyn told the Board  
26 they are focusing on safety this week. Jacklyn also handed out the curriculum material that is up  
27 for adoption this year and told the board this is for them to read at this time and there will be a  
28 discussion and approval at a later board meeting on the material. After comments from the Board

1 on some of the material, Cathi moved onto the next principal.

2 Brian Gum talked about the Intervention team and the purpose and goal of this committee.  
3 Brian talked about the morning tutorial program here at the district this year. Brian told the Board  
4 the new teachers are doing a great job. Brian told the Board he will going to Bozeman for a  
5 conference and the district will be having a professional development day on November 14, 2014.  
6 After comments from the Board on the morning tutorial program and when the district will be  
7 having the Veterans Day assembly this year, Cathi moved onto the next agenda.

8 **C. Superintendent's Reports**

9 Superintendent David Whitesell told the Board the district has been notified by an attorney  
10 that his firm will be representing a family whose student was hurt on the playground last March.  
11 David told the Board he had a community advisory meeting today and 13 people showed up for  
12 that meeting. David went over the enrollment numbers and the lunch numbers for the month of  
13 September. After comments from the Board on if the districts lease agreements have been  
14 completed yet, the lunch and breakfast numbers, the bus situation at the 3- mile fire station and  
15 why the trustees had a copy of the staff handbook in their packet, Cathi asked the board if they  
16 have any other questions at this time.

17

18 **9. Adjourn:**

19 Tim Schreiber made a motion to adjourn the meeting. Dawn Shinn seconded the motion.

20 All voted aye.

21 Board Chairman: Cathi Cook.

22 Date: 11/11/14.

23 School Board Clerk: William F. Schiele.

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Attachment A

## Report

October 14, 2014  
Trevor Motley  
Student Representative

### Student Council

Homecoming ~ During homecoming week Student Council hosted dress up days. The days this year were Color Day, Era Day, School Spirit Day, Formal Day, and Group Day. With the additions of this years new days we saw what we thought to be an Increase in participation. We also hosted the Homecoming Pep Assembly where we had creative games, and presented our Royalty. The parade went off without a hitch this year as Panchita was on top of the new line up, this line up went extremely smooth compared to years past.

State Student Council Convention ~ Is this upcoming weekend

### FFA

Ruby Valley ~ We attended the Ruby Valley Invitational the first week of October. At Ruby Valley we had numerous high placing individuals including Cody Hambrick who took First Place in Agronomy and Cody Rummel who took Third in Forestry.

Alumni ~ Our Alumni met last week following our Chapters meeting. They have seen an increase in membership and elected new officers. The Alumni although separate from Stevensville FFA and Stevensville High School are a key supporter of our Chapter and we directly benefit from their affiliation to the state by being able to attend Alumni Leadership Camp in the summer and other conferences throughout the year. You do not have to be a former FFA member to be a member of the Alumni and they are always looking for new members, if you have any questions about membership get in touch with Mrs. Hackett and she will direct you from there.

Concessions ~ One of the FFA's main fundraising opportunities is Football and Volleyball concessions. We have been very successful on both fronts this year and will be able to attend John Deere Ag Expo, and National Convention from the proceeds.

The FFA wants to extend an invitation to the Board to attend any of our regularly scheduled meetings. They are held the second Thursday of the month, for times and changes to meeting times find Stevensville FFA on Facebook.

### Key Club

During the month of September Key Club raised roughly \$200.00 for the North Valley Public Library

Octobers fundraisers include Trick or Treat for Unicef they are also doing 50/50 at volleyball games and a bake sale for Sprinkle Pink

Octobers Service Project is Habitat for Humanity. This will include a Blitz build this Friday from 8am-5pm here in Stevi and they have 10-15 members signed up to help with that.

Cross Country~ Divisional's is this coming weekend and all four members will be attending. State is the following weekend And it looks like we will qualify to compete there as well.

Volleyball~ The Jacket volleyball team has had a positive season full of growth, excitement, and working hard for their victory against Butte Central tonight. The volleyball team has an upcoming "pink out" game October 25th. Two of the senior players are conducting their senior project that night and the funds raised will be donated to Marcus Daley's Sprinkle Pink Foundation.

Golf~ Golf wrapped up its season a couple of weeks ago at State Tournament in Hamilton. This year they had two players qualify; Jaden Jessop, and Jacob Tohmpon. They both shot fairly good rounds during the state two day tournament, however neither placed in the top.

Girls Soccer~ Took 3rd in the Southwestern A conference and are heading to Columbia Falls this Saturday for the First round of playoffs.

Boys Soccer~ They are currently sitting 2nd in the conference and are traveling to Belgrade Saturday for their first round of playoffs.

Football~ The team is learning many new tactics this year under the direction of coach Burrows this year. They have a fairly young team which is getting lots of good play time and will come back strong next season.

Speech & Debate ~ So far, so good. The team captains are Jenna Lockman, Wesley Wohlman, Cassidy Pearson, and Charles Umhey are doing a good job getting the team ready for their first meet next Saturday. After that meet they will have back to back meets for a few weeks, and expect some pretty sweet things from the team this year. They are in need of judges for the 25th of October if interested please contact Ms. Seyfert.

Ski Club ~ Had the first meeting of the season today where officer elections and dues were discussed. Ski Club is turning around their past performance and will be having a serious slate of officers.

Pep Club~ Was very active in homecoming and decorated all of the halls in the high school. They are currently handing out goodie bags to all students on their birthdays, preparing for upcoming senior night, and getting ready to launch the secret pal program.

Cheerleading ~ The cheerleaders enjoyed cheering for the volleyball team and the football team. They were very busy during homecoming week with all of the preparations for the pep assembly and parade. Pink out nights in support of breast cancer awareness. Two of the cheerleaders have been putting on a cheer camp for the lone rock elementary girls. They will be performing this Friday night at the football game.



Attachment B

Name	RTND	Date	Vol	Board Approved
Cheryl Rhodda	y	7/8/2014		
Brianna Huffman	Y	7/15/2014		
Sarah Piper	y	7/24/2014		
Susan McClintick	Y	7/29/2014		
Nicole Brown	Y	8/5/2014		
Kelby Thomas	Y	8/6/2014		
Carl Koenan	y	8/7/2014	custodian sub	
Sherri Breneman	Y	August		
Steven Coop	y	8/18/2014		
Jessica Diepstraten	y	8/18/2014		
Mathew Vanosdell	y	8/19/2014		
Colleen Cooper-Vanosdell	y	8/19/2014		
Tyler Hobbs	y	8/19/2014		
Judith Giglio	y	8/19/2014		
Larry Michael Rogstad	y	8/19/2014		
Tif Myers	Y	8/25/2014		
Sarah Piper	y	8/25/2014		
Don Murphy	Y	8/25/2014		
Kelci Boyd	Y	UM		
Hannah Anderson	Y	Alberton		
Edie Ceclre	y	8/18/2014		
Laura Pape-Harper		9/11/2014	yellow would be approved pending good background check	
Christine Savern		9/18/2014	The FBI computer system was down and they are 3.5 weeks	
Sue Little		9/19/2014	behind. They are just now doing the 2nd week of Sept.	
Kerry Sandoval		9/19/2014		
Jessica Brunett	Y	UM	Student Teacher	
Mary Marchant			coming from Lone Rock	
Misty Dawson		9/29/2014		
Sarah Armijo		10/1/2014		

(A)