

1 **Stevensville Public Schools**
2 **School District #2**
3 **300 Park Street**
4 **Stevensville, Montana 59870**
5 **Telephone: (406)777-5481**
6 **Fax: (406)777-5291**

7 **Regular Board Meeting**

8 **November 11, 2014**

9 **7:00 p.m.**

10 **Music Center Choir Room**

11 **1. Opening of meeting – call to order – present – salute to flag:**

12 Madam Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the
13 Music Center Choir Room. Cathi Cook led in the pledge of allegiance. Trustees present were
14 Dawn Shinn, Roger Bardsley, Greg Trangmoe, Chris Berthoud, Tim Schreiber, Penny Bertram and
15 Kevin Beller. Superintendent David Whitesell, Brian Gum, Jaclyn Mavencamp and Business
16 Manager/Clerk Bill Schiele were present.

17

18 **2. Approval of minutes of previous meetings (Regular: 10/14/14 Special: 10/14/14)**

19 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments
20 on the regular board meeting on October 14, 2014, minutes as presented. After a comment on
21 page 4, line 9 to remove the “g” from Robin, the minutes were passed by unanimous consent with
22 the change.

23 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments
24 on the special meeting on October 14, 2014, minutes as presented. The minutes were passed by
25 unanimous consent.

26 **3. Approval of Claims:**

27 Madam Chairwoman Cathi Cook asked if there were any questions or comments on the
28 claims or students’ accounts. Cathi told the Board the district has claims in the amount of
29 \$173,201.79 starting with claim #29273 and ending with claim #29392 and students’ account in
30 the amount of \$26,363.84. After comments about some of the claims, Greg Trangmoe made a
31 motion to approve the claims and students’ accounts as presented. Tim Schreiber seconded the
32 motion. All voted aye.

1 **4. Recognize Visitors/Public Comment:**

2 **Public Comment:**

3 There was no public comment.

4 **Board Comment:**

5 Cathi Cook thanked the custodian crew for all the extra work they have been doing for the
6 district. Roger talked about the mock elections and told the Board the district needs to let the
7 parents know about the election. Penny Bertram told the Board the district made a good call to
8 have a late start when the roads got icy.

9

10 **5. Veterans Day Recognition**

11 Madam Chairwoman Cathi Cook told the Board the High School Chrysolians were here
12 tonight to sing a song to recognize Veterans Day. Cathi turned the floor over to Kyla Morton and
13 the Chrysolians. After singing a song, Cathi thanked Kyla and the Chrysolians for the great
14 performance.

15

16 **6. Planning Grant; Facility Upgrade; Dept. of Commerce Grant Update – Dan McGee**

17 **(McKinstry)**

18 Dan updated the Board on the progress of the Department of Commerce grant the district
19 submitted. Dan talked about the work they have performed so far at the district and some of the
20 findings that need to be addressed. Dan explained to the Board how much money they have spent
21 so far from the two grants that were awarded to the district and how they will use the balance of
22 the grants. Dan also told the Board the district should know next week the school ranking of the
23 projects compare to other schools. After comments from the Board on some of the findings, Cathi
24 moved onto the next agenda item.

25

26 **7. Career and Technical Education – Jackie Mavencamp**

27 Jaclyn Mavencamp talked about the Career and Technical curriculum the district worked
28 on last summer. Jaclyn talked about the process the committee did in the devolvement of the

1 curriculum and who was involved. After comments from the Board on the materials that was
2 handed out, if these standards exceed the normal curriculum standards and how does common core
3 fit in with this curriculum, Cathi moved onto the next agenda item.

4 **9. Student Council Representative’s Report**

5 Madam Chairwoman Cathi Cook turned the floor over to Trevor Motley. Trevor talked
6 about the things that are happening at the district for the month of November (Attachment A).

7

8 **7. Business: Items for Action**

9 **A. Transportation Contract Addendum - Harlow’s**

10 Superintendent David Whitesell told the Board the district has three special needs students
11 that require special transportation. David told the Board the district has nothing in the current bus
12 contract that addresses these issues or the special bus route. After comments from the Board on
13 the addendum to the contract, if is only good for this year, the 90 days cancellation language in
14 the addendum, if a new bus had to be purchased for these students and how the fuel cost is
15 calculated in the contract, Roger Bardsley made a motion to approve the transportation contract
16 addendum as presented. Greg Trangmoe seconded the motion. All voted aye

17 **B. Memorandum of Understanding with Para-Secretaries Union – LPN Language**

18 Superintendent David Whitesell told the Board that some of the language in the Para-
19 Secretaries CBA prohibits the district from hiring a LPN without belonging to the union. David
20 told the Board he has talked to the union and they agreed to do do a MOU addressing this issue
21 for this year and to negotiate it out of the CBA. After comments from the Board on the MOU,
22 why the district can’t hire just a LPN, how much does a LPN make for a wage, if this LPN will be
23 helping only one student and what would happen if that student leaves before the end of the
24 school year, Penny Bertram made a motion to approve the MOU as presented. Roger Bardsley
25 seconded the motion. All voted aye.

26 **C. Discuss/Decision Resignation LPN (SPED) Position to Custodian – Susan**

27 **McClintick**

28 Madam Chairwoman Cathi Cook told the Board the district has received a resignation letter

1 from Susan McClintick as the district LPN and that she would like to be placed back into the
2 custodian position she held before the LPN position. Greg Trangmoe made a motion to approve
3 the resignation letter from Susan McClintick as presented. Tim Schreiber seconded the motion.
4 All voted aye.

5 **D. Discuss/Decision Dishwasher Resignation – Jennifer Ahlin**

6 Madam Chairwoman Cathi Cook told the Board the district received a resignation letter
7 from Jennifer Ahlin as a dishwasher. Tim Schreiber made a motion to approve the resignation
8 letter from Jennifer Ahlin as presented. Greg Trangmoe seconded the motion. All voted aye.

9 **E. Discuss/Decision Dishwasher Recommendation – Sandy Sellers**

10 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
11 of Sandy Sellers for the dishwasher position for the 2014-2015 school year. Superintendent
12 David Whitesell told the Board the district does not have a TB test or background check back yet
13 so she will not start working until the district has received the TB test. Tim Schreiber made a
14 motion to hire Sandy Seller as presented pending a successful TB test and background check.
15 Penny Bertram seconded the motion. All voted aye.

16 **F. Discuss/Decision Graduation Waiver Requirement Request – BP#2410&BP#2410P**

17 Superintendent David Whitesell talked about the graduation waiver request. David told
18 the Board that High School counselor Steven Coop along with the High school principal has
19 looked at the courses and the district's recommendation is for the Board to approve this request.
20 After comments from the Board on the waiver request, question #4 on the request and if the
21 student will be here at school or at home doing the work, Penny Bertram made a motion to
22 approve the graduation waiver request as presented. Greg Trangmoe seconded the motion. All
23 voted aye.

24 **G. Discuss/Decision Recommendation for Substitute Teacher Positions**

25 Madam Chairwoman Cathi Cook told the Board the highlighted names are the ones that
26 need to be approved this month. Cathi asked the Board if they have any questions on any of the
27 subs to be hired. Tim Schreiber made a motion to hire the subs as presented pending successful
28 background checks (Attachment B). Greg Trangmoe seconded the motion. All voted aye.

1 **H. Discuss/Decision Elementary Out of District Enrollment Requests**

2 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the
3 Elementary out of district student. Greg Trangmoe made a motion to approve the Elementary out
4 of district student as presented. Tim Schreiber seconded the motion. Dawn Shinn, Roger
5 Bardsley, Greg Trangmoe, Chris Berthoud, Cathi Cook, Tim Schreiber and Kevin Beller voted
6 aye. Penny Bertram could not vote.

7 **I. Discuss/Decision High School Out of District Enrollment Requests**

8 There was no High School out of district request this month.

9 **J. Discuss/Decision 1st Reading**

10 **i. BP#7410 – Fund Accounting System**

11 Madam Chairwoman Cathi Cook asked the Board if they had questions on the policy that is
12 up for first reading. Superintendent David Whitesell talked about the changes that needed to be
13 made on this policy. After comments from the Board on the policy, if this is a new policy and the
14 interlocal agreement fund, Tim Schreiber made a motion to table the first reading of this policy
15 until next board meeting. Penny Bertram seconded the motion. All voted aye.

16 **K. Discuss/Decision 12nd Reading**

- 17 i. BP #7400 – Credit Card Use
- 18 ii. BP #7410 – Fund Accounting System
- 19 iii. BP #7425 – Extra and Co- Curricular Funds
- 20 iv. BP #7430 – Financial Reporting and Audits
- 21 v. BP #7500 – Property Records
- 22 vi. BP #7510 – Capitalization Policy for Fixed Assets
- 23 vii. BP #7515 – GASB 54 – Fund Balances
- 24 viii. BP #7520 – Independent Investments Accounts
- 25 ix. BP #7530 – Procurement of Supplies or Services
- 26 x. BP #3121P – Enrollment and Attendance Procedures

27 Madam Chairwoman Cathi Cook asked the Board if they had any questions on these
28 policies that are up for second and final reading. Tim Schreiber made a motion to approve these

1 policies for second and final reading as presented. Kevin Beller seconded the motion. All voted
2 aye.

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4 **10. Items for Information:**

5 **A. Clerk's Report**

6 Business Manager Bill Schiele updated the Board on the general fund status. Bill told the
7 Board the High School percentage is 2 percent higher than last year at this time. Bill told the
8 Board the district will be looking into why this is higher than last year.

9 **B. Principals' Report**

10 **i. Primary School – Jackie Mavencamp**

11 **1. Comprehensive School Improvement Plan**

12 Jaclyn Mavencamp updated the Board on the districts Math curriculum and standards.
13 Jacklyn talked about all of the upcoming events for the K-3 students. Jacklyn talked about the
14 school improvement plan and the growth and proficiency of the students. After comments from
15 the Board on how to improve the growth and proficiency of the students, why the test scores are
16 lower in the 7th and 8th grade level and the smarter balance results, Cathi moved onto the next
17 agenda item.

18 **ii. Middle School – Tracey Rogstad**

19 **1. Middle School Leadership Committee Update**

20 Tracey Rogstad talked about the leadership committee and the goals of the committee.
21 Tracey told the Board the district is working on making the middle school a true middle school
22 concept. Tracey also talked about the site visits the district did at other schools.

23 **iii. High School - Brian Gum**

24 **1. Dropout Cohort Rates**

25 Brian Gum talked about the dropout cohort rates here at the district and how they have
26 improved over the last several years. Brian also talked about the Graduation Matters program
27 here at the district.

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C. Superintendent's Reports

i. Enrollment Data

ii. Hot Lunch Program

iii. Birth Certificates

iv. MCEL

v. School Safety Training

vi. November Special Board Meeting Schedule

Superintendent David Whitesell went over the enrollment and lunch number here at the district. David told the Board the district will be serving breakfast to High School students before and after advisory class. David told the Board the district needs to have a copy of all students' birth certificates on file here at the district. David told the Board the district is working very hard to accomplish that goal. David talked about MCEL and Dawn Shinn, Tim Schreiber and Bill Schiele also talked about the classes they attended at MCEL. David talked about the school safety training the district will have this Friday. David told the Board they need to schedule a special board meeting to address a grievance that is at the board level and a possible expulsion of a student. The board set the meeting for November 20, 2014 at 7:00p.m.

9. Adjourn:

Tim Schreiber made a motion to adjourn the meeting. Kevin Beller seconded the motion. All voted aye.

Board Chairman: Cech Cook

Date: 12/9/14

School Board Clerk: William F. Schiele



Attachment A

Report

November 11, 2014

Trevor Motley

Student Representative

Student Council

- Preparing for the December 20th assembly on Achievement and Goals. At this assembly they will talk about starting a bucket challenge to help the Montana Association of Student Councils raise funds for the Make-A-Wish foundation. They are also coordinating the December food drive.

FFA

- The FFA just returned from National Convention in Louisville KY. While at nationals they attended leadership workshops and sessions. During these workshops and sessions they were inspired to "Go All Out" in advocating for themselves and agriculture. Attending Nationals is a truly once in a lifetime experience and they would like to thank the School for their continued support of this organization. Tomorrow the FFA will be heading to John Deere Ag Expo at MSU Bozeman. This is really the beginning of the FFA's competition season.

Key Club

- Currently the Key Club is sponsoring a Coat Drive that is K-12. The coats that are collected will be handed out to students at our school who need them. They also have a Movember fundraiser going on. For this fundraiser they have 4 Jr. High staff members Mr. Cherry, Mr. Miller, Mr. Stark, Mr. Lewis, and 5 High School staff members; Mr. Adams, Mr. Hurd, Mr. Gum, Officer Fawcett, and Mr. Meyers. These staff members have agreed to shave 1/2 of their face for the two days before Thanksgiving if their Bomb-Jar raises the most funds. Key club is also in the works of planning the annual Winter Formal and have the themes narrowed down to 2 Vegas and Footloose/Western.

Volleyball ~ Played well during the Divisional Tournament last week. They fought hard during their Thursday and Friday games, but walked away without a victory. This years Varsity squad will be loosing 4 Seniors next season so they will be giving the Division teams a run for their money next year as they have upcoming natural talent.

Wrestling ~ The wrestling team has 30 members signed up already and possibly will have a contingent of 3 girls. They are excited that they will be hosting 2 home meets this season. They have been using the pre-season to their advantage and have offered strength training these last few weeks.

Speech & Debate ~ Last week at the AA Bozeman meet they won A' B' C' Sweeps. They are preparing for this weekends Hamilton meet.

Ski Club ~ Has just closed up member registration and has 47 dues paid members. They are currently discussing this years Ski Bus and Fundraisers.

Cheerleading ~Has 15 girls that tried out for spots on the Squad. They also have a few males who are planning on participating in cheerleading this winter.

Attachment B

Name	RTND	Date	Vol	Board Approved
Cheryl Rhodda	Y	7/8/2014		
Brianna Huffman	Y	7/15/2014		
Sarah Piper	Y	7/24/2014		
Susan McClintick	Y	7/29/2014		
Nicole Brown	Y	8/5/2014		
Kelby Thomas	Y	8/6/2014		
Carl Koenan	Y	8/7/2014	custodian sub	
Sherri Breneman	Y	August		
Steven Coop	Y	8/18/2014		
Jessica Diepstraten	Y	8/18/2014		
Mathew Vanosdell	Y	8/19/2014		
Colleen Cooper-Vanosdell	Y	8/19/2014		
Tyler Hobbs	Y	8/19/2014		
Judith Giglio	Y	8/19/2014		
Larry Michael Rogstad	Y	8/19/2014		
Tif Myers	Y	8/25/2014		
Sarah Piper	Y	8/25/2014		
Don Murphy		8/25/2014		
Kelci Boyd	Y	UM		
Hannah Anderson	Y	Alberton		
Edie Cecrle	Y	8/18/2014		
Laura Pape-Harper	Y	9/11/2014	yellow would be approved pending good bac	
Christine Savern	Y	9/18/2014	The FBI computer system was down and they	
Sue Little	Y	9/19/2014	behind. They are just now doing the 2nd weel	
Kerry Sandoval	Y	9/19/2014		
Jessica Brunett	Y	UM Student Teacher		
Mary Marchant	Y	coming from Lone Rock		
Misty Dawson	Y	9/29/2014		
Sarah Armijo	Y	10/1/2014	stevisarah@gmail.com	
Josh Lords		10/30/2014		
✓ Kathryn O'Connell		10/30/2014	Kitchen	pending
Ariana Tollefson		10/30/2014	Zumba	Wellness Program
Kiana Fecteau		10/31/2014	Adult Ed	
Mark Raskin		10/31/2014	Adult Ed	
✓ Sandy Sellers		11/6/2014	Kitchen	pending