

1 **Stevensville Public Schools**
2 **School District #2**
3 **300 Park Street**
4 **Stevensville, Montana 59870**
5 **Telephone: (406)777-5481**
6 **Fax: (406)777-5291**

7 **Regular Board Meeting**

8 **May 13, 2014**

9 **7:00 p.m.**

10 **Music Center Choir Room**

11 **1. Opening of meeting – call to order – present – salute to flag:**

12 Madam Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the
13 Music Center Choir Room. Cathi Cook led in the pledge of allegiance. Trustees present were
14 Gary Burgett, Greg Trangmoe, Kirk Thompson, Tim Schreiber, Kevin Beller (8:15p.m.) and
15 Penny Bertram. Roger Bardsley was not present. Superintendent David Whitesell, Brian Gum,
16 Jaclyn Mavencamp, Nate Fry and Business Manager/Clerk Bill Schiele were present.

17 Madam Chairwoman Cathi Cook told the Board the Student Council Representative's
18 Report will be moved up right after agenda item 5. B. The Board approved the moving of this
19 agenda item up.

20 **2. Approval of minutes of previous meetings (Regular 4//08/14: Special: 4-24-14):**

21 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments
22 on the April 8, 2014 minutes as presented. After a comment on page 11, line 10 to remove the
23 word "the" and to replace "continuing" with "continuously", the minutes were passed by
24 unanimous consent with the changes. Madam Chairwoman Cathi Cook asked the trustees if they
25 had any questions or comments on the April 24, 2014 minutes as presented. After a comment on
26 page 2, line 21 to replace "Austin" with "Thompson", the minutes were passed by unanimous
27 consent with the changes.

28 **3. Approval of Claims:**

Madam Chairwoman Cathi Cook asked if there were any questions or comments on the
claims or students' accounts. Cathi told the Board the district has claims in the amount of
\$132,601.47 starting with claim #28612 and ending with claim #28716 and students' account in

1 the amount of \$27,103.70 for a total of \$159,705.17. After comments about some of the claims,
2 Kirk Thompson made a motion to approve the claims and students' accounts as presented. Greg
3 Trangmoe seconded the motion. All voted aye.

4 **4. Recognize Visitors/Public Comment:**

5 **Public Comment:**

6 There was no public comment.

7 **Board Comment:**

8 There was no board comment. Superintendent David Whitesell told the board he has
9 received a letter from Kerry Seyfert thanking the Board for their support of the State National
10 Forensics National Speech & Debate Trip and that they have reached their goal of collecting
11 \$1,000.00 by May 1, 2014.

12

13 **5. Business: Items for Action**

14 **A. Approve Board Trustee Open Positions by Acclamation – B. Schiele**

15 **B. 5 Minute Recess**

16 **i. School Board Organization**

17 **ii. Elect Chairperson**

18 **iii. Elect Vice-Chair**

19 **iv. Appoint Clerk**

20 Madam Chairwoman Cathi Cook told the Board only two people applied for the trustee
21 seats and those two trustees will be elected by acclamation. Cathi told the Board the two trustees
22 are Roger Bardsley and Dawn Shinn. Gary Burgett made a motion to approve the two trustees
23 Roger Bardsley and Dawn Shinn by acclamation. Kirk Thompson seconded the motion. All
24 voted aye.

25 Cathi told the Board they will recess for five minutes for the new trustees to be sworn in.
26 Cathi called the meeting back to order and told the Board they need to elect a Board Chairman.
27 Kirk Thompson told the Board that Cathi does an excellent job as the Board Chair and Kirk made
28 a motion to elect Cathi Cook as the Board Chairman. Penny Bertram seconded the motion. Cathi

1 asked the Board if there were any more nominations for Board Chairman. There were no more
2 nominations and the Board voted on the motion. All voted aye.

3 Cathi told the Board they need to elect a Vice-Chairman. Tim Schreiber made a motion to
4 elect Greg Trangmoe as the Board Vice-Chair. Kirk Thompson seconded the motion. Cathi
5 asked the Board if there were any more nominations for Board Vice-Chair. There were no more
6 nominations and the Board voted on the motion. All voted aye.

7 Cathi told the Board they need to appoint a clerk. Kirk Thompson made a motion to
8 appoint Bill Schiele as the Board clerk. Tim Schreiber seconded the motion. All voted aye.

9 Cathi told the Board the district has two vacant positions to fill. Cathi told the Board she
10 is declaring those positions vacant at this time. Cathi told the Board according to MCA 23-3-307
11 the outgoing trustees can volunteer to stay in their position until that position is filled. Kirk
12 Thompson and Tim Schreiber volunteered to stay on the Board until their positions are filled.
13 Cathi thanked outgoing trustee Gary Burgett for all the work he has done on the Board. Cathi
14 asked the trustees how they would like to go about filling those positions. After discussion from
15 the Board on how to fill the positions, the Board decided to take letters of interest from the public
16 along with an interview of those interested parties and to appoint two trustees at the June 10, 2014
17 board meeting.

18 **A. Student Council Representative's Report**

19 Michael Bradt, the student representative, talked about the upcoming events for the
20 students at the district. Michael talked about the Costa Rica trip the Spanish club went on in
21 April. Michael told the Board the Key club will be electing new officers for the 2014-2015
22 school year. Michael told the Board the district will be having a spring sports assembly here at
23 the district and they will also be recognizing the spring sports seniors at that assembly.

24 **C. Resolution – Reserve Funds Transfer – Senate Bill 348**

25 Madam Chairwoman Cathi Cook told the Board since there is a High school and an
26 Elementary fund transfer they will be voting on them separately. Superintendent David Whitesell
27 told the Board this fund transfer is from the district purchasing the PA system and the hand held
28 radios under SB 348. David told the Board the district will be transferring money from the

1 Transportation and Bus Depreciation funds into the Building Reserve funds. Cathi told the Board
2 they will vote on the Elementary fund transfer first. Kirk Thompson made a motion to approve
3 the Elementary School fund transfer as presented. Greg Trangmoe seconded the motion. Greg
4 Trangmoe seconded the motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson, Cathi Cook and
5 Tim Schreiber voted aye. Penny Bertram could not vote.

6 Cathi told the Board they will now vote on the High School resolution. Kirk Thompson
7 made a motion to approve the High School fund transfer as presented. Greg Trangmoe seconded
8 the motion. All voted aye

9 **D. Approve High School Budget Amendment- - Fund 261 (Building Reserve)**

10 Superintendent David Whitesell told the Board the district needs to do a budget
11 amendment to get the budget authority to spend the money that will be transferred into the
12 Building Reserve funds. Kirk Thompson made a motion to approve the budget amendment as
13 presented in the amount of \$100,000 for the High School Building Reserve fund. Penny Bertram
14 seconded the motion. All voted aye.

15 **E. Approve Elementary School Budget Amendment – Fund 161 (Building Reserve)**

16 Kirk Thompson made a motion to approve the budget amendment as presented in the
17 amount of \$100,000 for the Elementary Building Reserve fund. Greg Trangmoe seconded the
18 motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson, Cathi Cook and Tim Schreiber voted
19 aye. Penny Bertram could not vote.

20 **F. Approve Health Insurance Recommendation – MUST**

21 Superintendent David Whitesell told the Board the district has received several quotes for
22 the districts health insurance and MUST has come in with the lowest cost for the district. David
23 talked about the difference between a one year contract and a three year contract with MUST.
24 David also talked about the history of the MUST insurance company and told the Board his
25 recommendation is for the Board to approve MUST with a one year agreement for next year.
26 After comments from the Board on who was involved with selecting the MUST insurance
27 company, if this insurance will have the same vendors and benefits as the current insurance plan,
28 if dental insurance was included in the premium, that the teachers were not aware of the insurance

1 change and how many other schools has MUST insurance, Kirk Thompson made a motion to
2 approve the MUST proposal for the district health insurance for next year with a one year
3 agreement. Penny Bertram seconded the motion. All voted aye.

4 **G. Approve Property & Liability Insurance Recommendation – MSGIA**

5 Madam Chairwoman Cathi Cook told the Board they need to approve the liability
6 insurance for the district for the 2014-2015 school year. Cathi told the Board that Shawn Bubb
7 from MSGIA was here tonight to answer any questions about next years insurance. Shawn told
8 the Board that nothing has changed from last year and the premiums are the same as last year.
9 Cathi asked the Board if they have any questions for Shawn. Kirk Thompson made a motion to
10 approve the Property and Liability insurance as presented. Dawn Shinn seconded the motion. All
11 voted aye.

12 **H. Approve Leave of Absence – K. Dozier**

13 Madam Chairwoman Cathi Cook told the Board the district has received a request from
14 Karen Dozier for a leave of absence for one year. Kirk Thompson made a motion to approve the
15 leave of absence for one year for Karen Dozier as presented. Penny Bertram seconded the
16 motion. All voted aye.

17 **I. Accept ISS Monitor’s Resignation – C. Kirk**

18 Madam Chairwoman Cathi Cook told the Board the district has received a resignation letter
19 from Charlie Kirk as the districts ISS monitor. Kirk Thompson made a motion to approve the
20 resignation letter from Charlie Kirk as presented. Greg Trangmoe seconded the motion. All
21 voted aye.

22 **J. Approve Kirk Walker Letter of Resignation – M.S.P.E. Teacher & Head Boys
23 Basketball Coach**

24 Madam Chairwoman Cathi Cook told the Board the district has received a resignation letter
25 from Kirk Walker as a Middle School teacher and as the boys head basketball coach. Cathi told
26 the Board they will separate the teaching position and the coaching position since one is a High
27 School position and the other one is an Elementary position. Cathi told the Board they will first
28 vote on the High School position. Greg Trangmoe made a motion to approve the resignation

1 letter from Kirk Walker as the boy's head basketball coach as presented. Tim Schreiber seconded
2 the motion. All voted aye.

3 Greg Trangmoe made a motion to approve the resignation letter from Kirk Walker as the
4 Middle School P.E. teacher as presented. After a comment from the Board on if the district
5 knows why he declined to accept the two positions, Greg Trangmoe made a motion to approve the
6 resignation letter from Kirk Walker as the Middle School P.E. teacher as presented. Tim
7 Schreiber seconded the motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson, Cathi Cook and
8 Tim Schreiber voted aye. Penny Bertram could not vote.

9 **K. Approve Recommendation to Non-Renew Non-Tenured Teacher – Betsy Absec**

10 Madam Chairwoman Cathi Cook told the Board there is a recommendation from the
11 district administration for a non-renewal of non-tenured teacher Betsy Absec. Kirk Thomson
12 made a motion to approve the recommendation from the administration for non-renewal of non-
13 tenured teacher Betsy Absec as presented. Tim Schreiber seconded the motion. After comments
14 from the Board on what the district does to help teachers succeed as a new teacher and if they are
15 assigned a mentor, the board voted on the motion. All voted aye.

16 **L. Approve P/T School Nurse – Kimberly Rose**

17 Superintendent David Whitesell told the Board that Connie Johnson, the school nurse,
18 wants to work only three days per week next year. David told the Board the district has another
19 nurse who will work the other two days and that nurse is Kimberley Rose. Cathi asked the Board
20 if they have any questions on the hiring of Kimberly Rose as a part time nurse for the 2014-2015
21 school year. Kirk Thompson made a motion to hire Kimberley Rose as presented. Tim Schreiber
22 seconded the motion. All voted aye.

23 **M. Approve H.S. Bus. Ed. Teacher – Tyler Hobbs**

24 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
25 of High School Business teacher Tyler Hobbs for the 2014-2015 school year. Penny Bertram
26 made motion to approve the hiring of Tyler Hobbs as presented. Tim Schreiber seconded the
27 motion. All voted aye.

28

1 **N. Approve H. S. English Teacher – Kelci Boyd**

2 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
3 of High School English teacher Kelci Boyd for the 2014-2015 school year. Greg Trangmoe made
4 motion to approve the hiring of Kelci Boyd as presented. Kirk Thompson seconded the motion.
5 All voted aye.

6 **O. Approve H. S. Sped Teacher – Kelby Thomas**

7 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
8 of High School Sped teacher Kelby Thomas for the 2014-2015 school year. Greg Trangmoe
9 made motion to approve the hiring of Kelby Thomas as presented. Tim Schreiber seconded the
10 motion. All voted aye.

11 **P. Approve H. S. Counselor – Steven Coop**

12 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
13 of High School counselor Steven Coop for the 2014-2015 school year. Kirk Thompson made
14 motion to approve the hiring of Steven Coop as presented. Greg Trangmoe seconded the motion.
15 All voted aye.

16 **Q. Approve M.S. Librarian/Elem Teacher – Brianna Huffman**

17 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
18 of Middle School Librarian/Elem. teacher Brianna Huffman for the 2014-2015 school year as
19 presented. Kirk Thompson made motion to approve the hiring of Brianna Huffman as presented.
20 Greg Trangmoe seconded the motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson, Cathi
21 Cook, Tim Schreiber and Kevin Beller voted aye. Penny Bertram could not vote.

22 **R. Approve M.S. Counselor p/t – Karen Nebel**

23 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
24 of Middle School counselor Karen Nebel for the 2014-2015 school year as presented. Kirk
25 Thompson made motion to approve the hiring of Karen Nebel as presented. Tim Schreiber
26 seconded the motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson, Cathi Cook, Tim Schreiber
27 and Kevin Beller voted aye. Penny Bertram could not vote.

28

1 **S. Approve Elementary Teacher – Robert Harcharik**

2 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
3 of Elementary teacher Robert Harcharik for the 2014-2015 school year as presented. Greg
4 Trangmoe made motion to approve the hiring of Robert Harcharik as presented. Tim Schreiber
5 seconded the motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson, Cathi Cook, Tim Schreiber
6 and Kevin Beller voted aye. Penny Bertram could not vote.

7 **T. Approve Elementary Teacher – Colleen Cooper-Vanosdell**

8 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
9 of Elementary teacher Colleen Cooper-Vanosdell for the 2014-2015 school year as presented.
10 Greg Trangmoe made motion to approve the hiring of Colleen Cooper-Vanosdell as presented.
11 Kirk Thompson seconded the motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson, Cathi
12 Cook, Tim Schreiber and Kevin Beller voted aye. Penny Bertram could not vote.

13 **U. Approve Elementary Teacher – Christine Middlemas**

14 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
15 of Elementary teacher Christine Middlemas for the 2014-2015 school year as presented. Greg
16 Trangmoe made motion to approve the hiring of Christine Middlemas as presented. Kirk
17 Thompson seconded the motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson, Cathi Cook,
18 Tim Schreiber and Kevin Beller voted aye. Penny Bertram could not vote.

19 **V. Approve Elementary Teacher – Ellen McKern**

20 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
21 of Elementary teacher Ellen McKern for the 2014-2015 school year as presented. Greg Trangmoe
22 made motion to approve the hiring of Christine Middlemas as presented. Tim Schreiber seconded
23 the motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson, Cathi Cook, Tim Schreiber and
24 Kevin Beller voted aye. Penny Bertram could not vote.

25 **W. High school Extracurricular Positions – See Attachment**

26 Madam Chairwoman Cathi Cook read the names of all the coaches that needed to be hired
27 for the 2014 2015 school year. Madam Chairwoman Cathi Cook asked the Board if they have
28 any questions on the hiring of any of the coaches for the 2014-2015 school year as presented.

1 Kirk Thompson made motion to approve the hiring of the High School Extracurricular coaches as
2 presented. Kevin Beller seconded the motion. Dawn Shinn, Greg Trangmoe, Kirk Thompson,
3 Cathi Cook, Tim Schreiber and Kevin Beller voted aye. Penny Bertram voted nay.

4

5 **X. Summer School Recommendations**

6 **i. Math – Rebecca Thompson**

7 **ii Math – Linda Burrington**

8 **iii. English Language Arts – Mark Hurd**

9 **iv. English Language Arts p/t – Ted Adams**

10 **v. English Language Arts p/t – Dan Ashmore**

11 **vi. Director – Chanda Gum**

12 **vii. Para – Pam Brown**

13 **viii. Para – Bridget Yazvak**

14 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
15 of any of the High School summer school teachers and paraprofessionals as presented. After a
16 comment from the Board on if the teachers are certified in the areas they will be teaching, Dawn
17 Shinn made a motion to approve the hiring of the High School summer school teachers and
18 paraprofessionals as presented. Tim Schreiber seconded the motion. All voted aye.

19 **Y. Approve Assist. Cook Recommendation – Rebecca Enzler**

20 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
21 of Assistant Cook Rebecca Enzler for the 2014-2015 school year. Greg Trangmoe made motion
22 to approve the hiring of Rebecca Enzler as presented. Kevin Beller seconded the motion. All
23 voted aye.

24 **Z. Approve Substitute Bus Driver – B. Sanderson**

25 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
26 of bus driver Barry Sanders for the 2014-2015 school year. Superintendent David Whitesell told
27 the Board the district has not received the background check back and that Barry will not drive
28 bus until the district receives that background check. Greg Trangmoe made motion to approve

1 the hiring of Barry Sanders as presented pending a successful background check. Kirk Thompson
2 seconded the motion. All voted aye.

3 **AA. 2014-15 School Calendar**

4 Superintendent David Whitesell told the Board there was a group of employees that did not
5 vote on the calendar they approved at the last Board meeting. David told the Board the cooks did
6 not get a chance to vote on the last three calendars. David told the Board his recommendation
7 was to keep the calendar the Board approved last month. After comments from the Board on if the
8 cooks votes would change the calendar that was approved, would the new calendar align more
9 with Lone Rocks Schools calendar and what would be the last day of school next year, the Board
10 decided to keep the calendar that was approved at last month's board meeting by unanimous
11 consent.

12 **BB. PTO By-Laws**

13 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the PTO
14 by-laws as presented. After comments from the Board on club dues, if the money should go
15 through the schools account and who would be the school liaison with the PTO group, Kirk
16 Thompson made a motion to approve the PTO by-laws as presented. Penny Bertram seconded
17 the motion. All voted aye.

18 **CC. Approve Out-of-District Enrollment – Elementary**

19 There were no Elementary out of district students to approve this month.

20 **DD. Approve Out-of-District Enrollment – High School**

21 There were no High School out of district students to approve this month.

22 **EE. 2014-2015 Transportation Agreement – Lone Rock School District**

23 Superintendent David Whitesell told the Board this needs to be tabled until the June board
24 meeting. The Lone Rock Transportation agreement was tabled until the June board meeting by
25 unanimous consent.

26 **FF. 6-12 English Language Arts Textbooks – Houghton-Mifflin-Harcourt**

27 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the
28 purchase of the English Language Arts textbooks in the amount of \$70,078.63. After comments

1 from the Board on where the money will come for these text book, taking the money from the
2 general fund reserves and what grades will the textbooks be for, Kirk Thompson made a motion
3 to approve the purchase of the textbooks in the amount of \$70,078.63 as presented. Penny
4 Bertram seconded the motion. All voted aye.

5 **6. Items for Information:**

6 **B: Clerks**

7 Business Manager Bill Schiele updated the Board on the fund status of all the funds.

8 **C. Principals' Reports**

9 Jaclyn updated the Board on the all the testing that was going on here at the district.

10 Jaclyn told the Board that testing went smoothly. Jaclyn talked about the districts farm fair and
11 the walk/bike school program here at the school. Jaclyn also told the Board there will be a staff
12 appreciation breakfast, muffin for moms and donuts for dads here at the district in the next few
13 weeks.

14 Brian Gum talked about the schools intervention team and what they are doing here at the
15 district. Brian talked about the Graduation Matters program and the summer school program here
16 at the district. Brian told the Board they will be getting an invitation for the High School
17 Graduation ceremony and that 8th grade promotion will be June 3, 2014. Brian also talked about
18 the possibility of the administration coaching some of the Junior High sports program next year.

19 Cathi asked Brian if the district will be having a Mr. Jacket contest this year. Brian told
20 the Board there will not be one this year but hope to have it next year.

21 High School Vice – Principal Nate Fry told the Board that things are going well here at the
22 High School.

23 **D. Superintendent's Report**

24 **a. Enrollment**

25 **b. Fingerprint Background Checks**

26 Superintendent David Whitesell told the Board the district is very busy with all the
27 interviews the last few weeks. David told the Board the school improvement team will be
28 meeting one more time this year to talk about the Middle School concept here at the district.

1 David told the Board he has not heard from Paul or SWANK construction about the floor in the
2 multipurpose building. David also talked about the bleachers at the football stadium and the
3 condition they are in.

4 Cathi asked David if the bathroom stall doors have been fixed. David told the Board he
5 has not had a chance to check to see if the bathroom stall doors have been fixed. Cathi also asked
6 David if the district could re-evaluate the schools leases. David told the Board this will be done
7 this summer.

8 Cathi told the Board and the audience that the soccer program got a new score board and
9 there will a dedication for that on June 2, 2014 at 6:00 p.m. Cathi also thanked Kirk and Tim for
10 volunteering to stay on the Board until their positions are filled.

11

12 **7. Adjourn:**

13 Kirk Thompson made a motion to adjourn the meeting. Tim Schreiber seconded the
14 motion. All voted aye.

15 Board Chairman: Cathi Cook.

16 Date: 6-10-14.

17 School Board Clerk: William F. Schiel.

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