

1 **Stevensville Public Schools**  
2 **School District #2**  
3 **300 Park Street**  
4 **Stevensville, Montana 59870**  
5 **Telephone: (406)777-5481**  
6 **Fax: (406)777-5291**

7 **Regular Board Meeting**

8 **May 12, 2015** **7:00 p.m.** **Music Center Choir Room**

9 **1. Opening of meeting – call to order – present – salute to flag:**

10 Madam Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the  
11 Music Center Choir Room. Cathi Cook led in the pledge of allegiance. Trustees present were  
12 Dawn Shinn, Roger Bardsley, Greg Trangmoe, Tim Schreiber, Penny Bertram and Kevin Beller.  
13 Chris Berthoud was not present. Superintendent David Whitesell, Brian Gum, Jacklyn  
14 Mavencamp, Tracey Rogstad, Nate Fry and Business Manager/Clerk Bill Schiele were present.

15 **2. Approval of minutes of previous meetings (Regular: 04/14/15: Special: 5-5-15))**

16 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments  
17 on the regular board meeting on April 14, 2015, as presented. The minutes were passed by  
18 unanimous consent.

19 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments  
20 on the special regular board meeting on May 5, 2015, as presented. After comments about  
21 changing the wording on page 4, line 6 from "MTSABA" to "MTSAB" and page 4, line 11 from  
22 "MTSAB" to "MTSBA", the minutes were passed by unanimous consent with the changes.

23 **3. Approval of Claims:**

24 Madam Chairwoman Cathi Cook asked if there were any questions or comments on the  
25 claims or students' accounts. Cathi told the Board the district has claims in the amount of  
26 \$158,159.47 starting with claim #29922 and ending with claim #30022 and students' account in  
27 the amount of \$13,941.34. After comments from the Board on some of the claims, Greg  
28

1 Trangmoe made a motion to approve the claims and students' accounts as presented. Tim  
2 Schreiber seconded the motion. All voted aye.

3

4 **4. Recognize Visitors/Public Comment:**

5 **Public Comment:**

6 Audience member Barry Miles congratulated the new elected trustees on their new  
7 positions.

8 **Board Comment:**

9 There was no Board comment.

10

11 **5. Defense Driving Training Presentation:**

12 Madam Chairwoman Cathi Cook turned the floor over to Bruce Kubler. Bruce talked  
13 about the defense driving classes they offer at the transportation workshop that is offered to school  
14 districts bus drivers. Bruce also did a presentation for the Board.

15

16 **6. School Improvement Team Report - Sager:**

17 Madam Chairwoman Cathi Cook turned the floor over to Stacey Sager. Stacey updated  
18 the Board on all the things they have been working on. Stacey talked about the 5 goals they are  
19 working on. After a comment from the Board if they have set a time line for accomplishing the  
20 goals, Cathi moved onto the next agenda item.

21

22 **7. Business: Items for Action**

23 **A. Approve Board Trustee open Positions by Acclamation**

24 Madam Chairwoman Cathi Cook told the Board only two people applied for the two year  
25 trustee seats and those two trustees will be elected by acclamation. Cathi told the Board the two  
26 trustees are Tim Schreiber and Bonnie Coleman. Kevin Beller made a motion to approve the two  
27 trustees Tim Schreiber and Bonnie Coleman by acclamation. Penny Bertram seconded the  
28 motion. All voted aye.

1           **B. Canvass the Results of the May 5, 2015 School Election**

2                   **i. Recognition of Outgoing Trustee(s)**

3                   **ii. Oath of Office – 5 minute Recess**

4                   **iii. Reorganization of the Board of Trustees**

5                   **iv. Appoint Clerk**

6           Madam Chairwoman Cathi Cook recognized outgoing trustee Kevin Beller with a plaque.  
7 Cathi told the Board that Chris Berthoud was not here tonight but will make sure he gets his  
8 plaque.

9           Madam Chairwoman Cathi Cook told the Board there were five candidates running for the  
10 two Stevensville trustee positions and three candidates running for the Lone Rock position. Cathi  
11 read the results for the Stevensville trustee election.

12           Cathi Cook - 422

13           Sarah Armijo - 282

14           Bill Wohlman - 175

15           Barry Mills - 151

16           Robert Shinn - 74

17           Cathi told the Board that Cathi Cook and Sarah Armijo have been elected to fill the two  
18 Stevensville three year trustee positions.

19           Cathi read the results for the Lone Rock position

20           Penny Bertram – 121

21           Scott Finley – 91

22           Rebecca Gavlak – 64

23           Cathi told the Board that Penny Bertram has been elected to fill the Lone Rock three year  
24 trustee position.

25           Greg Trangmoe made a motion to approve the results as read. Tim Schreiber seconded the  
26 motion. After comments from the Board about approving the Stevensville positions and the Lone  
27 Rock position separately, Tim withdrew his second and Greg withdrew his motion. Tim Schreiber  
28 made a motion to approve the Stevensville trustee election results as presented. Greg Trangmoe

1 seconded the motion. All voted aye.

2 Greg Trangmoe made a motion to approve the Lone Rock trustee election results as  
3 presented. Tim Schreiber seconded the motion. All voted aye.

4 Cathi told the Board they will recess for five minutes for the trustees to be sworn in.

5 Cathi called the meeting back to order and told the Board they need to elect a Board  
6 Chairman. Tim Schreiber made a motion to elect Greg Trangmoe as Board Chairman. Dawn  
7 Shinn seconded the motion. Cathi asked the Board if there were any more nominations for Board  
8 Chairman. There were no more nominations and the board voted on the motion. All voted aye.

9 Cathi told the Board they need to elect a Board Vice-Chair. Greg Trangmoe made a  
10 motion to elect Tim Schreiber as the Board Vice-Chair. Penny Bertram seconded the motion.  
11 Cathi asked the Board if there were any more nominations for Board Vice-Chair. There were no  
12 more nominations and the Board voted on the motion. All voted aye.

13 Cathi turned the meeting over to Greg Trangmoe.

14 Greg told the Board they need to appoint a clerk for the Board. Dawn Shinn made a  
15 motion to appoint Bill Schiele to be the clerk for the Board. Cathi Cook seconded the motion.  
16 All voted aye.

17 **C. Discuss/Decision on Rescinding Superintendent Search Consultant – Kaleva Law**

18 Chairman Greg Trangmoe asked the Board if they have any questions on rescinding the  
19 motion on hiring Kaleva Law for the superintendent search. After comments from the Board on  
20 the rescinding of the previous motion. Dawn Shinn made a motion to table the rescinding of the  
21 previous motion. Tim Schreiber seconded the motion. All voted aye.

22 **D. Discuss/Decision On Resolution – Reserve Funds Transfer – Senate Bill 348:**

23 Chairman Greg Trangmoe told the Board since there is a High school and an Elementary  
24 fund transfer they will be voting on them separately. Superintendent David Whitesell told the  
25 Board this fund transfer is from the district purchasing several items under SB 348. David told  
26 the Board the district will be transferring money from the Transportation funds into the Building  
27 Reserve funds. Greg told the Board they will vote on the Elementary fund transfer first. Tim  
28 Schreiber made a motion to approve the Elementary School fund transfer as presented. Dawn

1 Shinn seconded the motion. Dawn Shinn, Roger Bardsley, Bonnie Coleman, Greg Trangmoe,  
2 Cathi Cook, Tim Schreiber and Sarah Armijo voted aye. Penny Bertram could not vote.

3 Greg told the Board they will now vote on the High School fund transfer. Penny Bertram  
4 made a motion to approve the High School fund transfer as presented. Dawn Shinn seconded the  
5 motion. All voted aye.

6 **E. Discuss/Decision on High School Budget Amendment – Fund 161 (Building**  
7 **Reserve)**

8 Business Manager/Clerk told the Board the district needs to do a budget amendment to get  
9 the budget authority to spend the money that will be transferred into the building reserve funds.  
10 Dawn Shinn made a motion to approve the budget amendment as presented for the Elementary  
11 building reserve fund. Tim Schreiber seconded the motion. Dawn Shinn, Roger Bardsley,  
12 Bonnie Coleman, Greg Trangmoe, Cathi Cook, Tim Schreiber and Sarah Armijo voted aye.  
13 Penny Bertram could not vote.

14 **F. Discuss/Decision on Elementary School Budget Amendment – Fund 261 (Building**  
15 **Reserve)**

16 Penny Bertram made a motion to approve the budget amendment as presented for the  
17 High School building reserve fund. Tim Schreiber seconded the motion. All voted aye.

18 **G. Discuss/Decision on 2015-16 Calendar Recommendation – School Calendar**  
19 **Committee**

20 Superintendent David Whitesell told the Board the employees had three calendar choices  
21 and the calendar they selected was the one with the Mini breaks for next year. Chairman Greg  
22 Trangmoe asked the Board if they have any questions on the calendar that has been proposed for  
23 next year. After comments from the Board on the difference in the three calendars, who voted on  
24 the calendars and why graduation was held on Sunday next year, Dawn Shinn made a motion to  
25 approve the proposed calendar as presented. Tim Schreiber seconded the motion. All voted aye.  
26 Tim asked the administration if they could look into having graduation next year on Saturday  
27 instead of Sunday and to let the board know if it is changed.

28

1           **H. Discuss/Decision on M.O.U with LVA Bitterroot**

2           Superintendent David Whitesell talked about the M.O.U with the LVA Bitterroot and told  
3 the Board the funding for this program will come from the Adult Ed. fund. After comments from  
4 the Board if this is the same price as last year and how many students does this program serve,  
5 Dawn Shinn made a motion to approve the M.O.U. with the LVA program as presented. Cathi  
6 Cook seconded the motion. All voted aye.

7           **I. Discuss/Decision on Transportation Contract – Special Needs Route**

8           Superintendent David Whitesell told the Board this is the same agreement they approved  
9 several months ago but this agreement will be for next school year. After comments from the  
10 Board if there is a need for this special needs bus next year, the size of this bus and will the  
11 district need another bus if the numbers of student get too high, Dawn made a motion to approve  
12 the transportation contract for the special needs route as presented for the 2015-2016 school year.  
13 Tim Schreiber Seconded the motion. All voted aye.

14           **J. 2nd Reading Policy 2410P High School Graduation Requirements**

15           Chairman Greg Trangmoe turned the floor over to High School principal Brian Gum and  
16 High School counselor Steven Coop. Brian and Steven talked about the information they  
17 gathered for the Board since the last board meeting. After comments from the Board on why the  
18 district would like to increase the credits for graduating, if students will have trouble making the  
19 26 credits to graduate, will the district offer more classes, when will this take effect and will the  
20 district need to hire more staff, Dawn Shinn made a motion to table policy 2410P until further  
21 notice. Tim Schreiber seconded the motion. All voted aye.

22           **K. Discuss/Decision on MHSA Co-op with Florence High School – Boys & Girls**  
23           **Varsity Soccer**

24           Superintendent David Whitesell told the Board the district has been contacted by the  
25 Florence School district superintendent to get a MHSA Co-op agreement in place between the  
26 two districts for the varsity soccer program next year. After comments from the Board on the  
27 benefits of the Co-op agreement to the districts, the extra cost of the agreement and if the Florence  
28 students have to meet the academic standards that are set for the Stevensville students, Dawn

1 made a motion to approve the MHSA Co-op agreement as presented. Penny Bertram seconded  
2 the motion. All voted aye.

3 **L. Discuss/Decision on Classified Resignation**

4 **i. SPED Para – Anne Capovani**

5 **ii. Asst. Cook - RebeccaENZler**

6 **iii. SPED Para – Geri Leonard**

7 Chairman Greg Trangmoe told the Board the district received a resignation letter from  
8 Anne Capovani as a High School paraprofessional. Cathi Cook made a motion to approve the  
9 resignation letter from Anne Capovani as presented. Dawn Shinn seconded the motion. All voted  
10 aye.

11 Chairman Greg Trangmoe told the Board the district received a resignation letter from  
12 RebeccaENZler as an assistant cook for the district. Cathi Cook made a motion to approve the  
13 resignation letter from RebeccaENZler as presented. Dawn Shinn seconded the motion. All voted  
14 aye.

15 Chairman Greg Trangmoe told the Board the district received a resignation letter from Geri  
16 Leonard as a High School paraprofessional. Cathi Cook made a motion to approve the resignation  
17 letter from Geri Leonard as presented. Dawn Shinn seconded the motion. All voted aye.

18 **M. Discuss/Decision on Tennis Coaches Resignations**

19 **i. Asst. Coach – Rebecca Thompson**

20 **ii. Head Cook – Amy Berglund**

21 Chairman Greg Trangmoe told the Board the district received a resignation letter from  
22 Rebecca Thompson as the High School assistant tennis coach. After comments from the Board on  
23 the reason for this person to quit during the tennis season and if the district needs to prorate their  
24 last check to reflect the time as a coach, Cathi Cook made a motion to approve the resignation  
25 letter from Rebecca Thompson as presented. Dawn Shinn seconded the motion. All voted aye.

26 Chairman Greg Trangmoe told the Board the district received a resignation letter from  
27 Amy Berglund as the High School head tennis coach. Cathi Cook made a motion to approve the  
28 resignation letter from Amy Berglund as presented. Sarah Armijo seconded the motion. All

1 voted aye.

2 **N. Discuss/Decision on Student out- of Sate Travel – Physics Class (Drew Kendall)**

3 Drew Kendall, the High School science teacher, talked about the trip and the things the  
4 students will be doing. After comments from the Board on how many students will be going, if  
5 this will be just a day trip and how many chaperones will be going on the trip, Cathi Cook made a  
6 motion to approve the out-of state trip as presented. Penny Bertram seconded the motion. All  
7 voted aye.

8 **O. Discuss/Decision on Hiring Business Manager – Bill Schiele**

9 Chairman Greg Trangmoe asked the Board if they have any questions on the hiring of Bill  
10 Schiele as the districts business manager for the 2015-2016 school year. Dawn Shinn made a  
11 motion to hire Bill Schiele as presented. Penny Bertram seconded the motion. All voted aye.

12 **P. Discuss/Decision on Hiring Asst. Clerk – Samantha Mewes**

13 Chairman Greg Trangmoe asked the Board if they have any questions on the hiring of  
14 Samantha Mewes as an assistant clerk for the 2015-2016 school year. Dawn Shinn made a  
15 motion to hire Samantha Mewes as presented. Tim Schreiber seconded the motion. All voted  
16 aye.

17 **Q. Discuss/Decision on Hiring School Nurses – Total 1.0 FTE**

18 **i. Connie Johnson**

19 **ii. Kim Rose**

20 Superintendent David Whitesell told the Board that due to the discontinuing of the  
21 Jane S. Heman grant for the nurse program the districts nurses will be paid out of general fund  
22 next year. Greg asked the Board if they have any questions on the hiring of Connie Johnson as a  
23 part time nurse for the 2015-2016 school year. After comments from the Board on if the nurses  
24 are RN's or LPN's, Penny Bertram made a motion to hire Connie Johnson as presented. Dawn  
25 Shinn seconded the motion. All voted aye.

26 Greg asked the Board if they have any questions on the hiring of Kim Rose as a part time  
27 nurse for the 2015-2016 school year. Dawn Shinn made a motion to hire Kim Rose as presented.  
28 Sarah Armijo seconded the motion. All voted aye.



1           **R. Discuss/Decision on Hiring Classified Positions – See Attachment**

2           Chairman Greg Trangmoe told the Board they will hire the classified positions that are both  
3 Elementary and High School employees first. Greg read the names of the classified employees  
4 that needed to be hired for the 2015-2016 school year (Attachment A). Greg asked the Board if  
5 they have any questions on the hiring of the classified employees as read. Dawn Shinn made a  
6 motion to hire the classified employees as presented. Tim Schreiber seconded the motion. All  
7 voted aye.

8           Greg read the names of the Elementary classified employees that need to be hired for the  
9 2015-2016 school year (Attachment A). Greg asked the Board if they have any questions on the  
10 hiring of the classified employees as read. Dawn Shinn made a motion to hire classified  
11 employees as presented. Bonnie Coleman seconded the motion. Dawn Shinn, Roger Bardsley,  
12 Bonnie Coleman, Greg Trangmoe, Cathi Cook, Tim Schreiber and Sarah Armijo voted aye.  
13 Penny Bertram could not vote.

14           Greg read the names of the High School classified employees that need to be hired for the  
15 2015-2016 school year (Attachment A). Greg asked the Board if they have any questions on the  
16 hiring of the classified employees as read. Dawn Shinn made a motion to hire the classified  
17 employees as presented. Penny Bertram seconded the motion. All voted aye.

18           **S. Discuss/Decision on Hiring High School Extracurricular Positions – See**  
19           **Attachment**

20           Chairman Greg Trangmoe read the names of the High School extracurricular positions  
21 that need to be hired for the 2015-2016 school year (Attachment A). Greg asked the Board if they  
22 have any questions on the hiring of the High School extracurricular employees as read. Dawn  
23 Shinn made a motion to hire High School extracurricular employees as presented. Tim Schreiber  
24 seconded the motion. All voted aye.

25           **T. Discuss/Decision on Hiring Middle School Extracurricular Positions – See**  
26           **Attachment**

27           Greg read the names of the Middle School extracurricular positions that needed to be hired  
28 for the 2015-2016 school year (Attachment A). Greg asked the Board if they have any questions

1 on the hiring of the Middle School extracurricular employees as read. Dawn Shinn made a  
2 motion to hire the Middle School extracurricular employees as presented. Sarah Armijo seconded  
3 the motion. Dawn Shinn, Roger Bardsley, Bonnie Coleman, Greg Trangmoe, Cathi Cook, Tim  
4 Schreiber and Sarah Armijo voted aye. Penny Bertram could not vote.

5 **U. Discuss/Decision on Hiring Summer High School Recommendations Positions –**  
6 **See Attachment**

7 Greg read the names of the High School summer school employees that need to be hired  
8 for this 2015-2016 school year (Attachment A). Greg asked the Board if they have any questions  
9 on the hiring of the High School summer school employees as read. Dawn Shinn made a motion  
10 to hire the High School summer school employees as presented. Sarah Armijo seconded the  
11 motion. All voted aye.

12 **V. Discuss/Decision on Hiring Substitute Positions – See Attachment**

13 Chairman Greg Trangmoe told the Board that Marie Snodgrass is the only one that needs  
14 to be approved tonight. Greg asked the Board if they have any questions on the hiring of Marie  
15 Snodgrass as a teacher sub. After comments from the Board if the district has received back  
16 ground checks back on the people who are not marked, Cathi Cook made a motion to hire Marie  
17 Snodgrass as presented pending successful background check. Tim Schreiber seconded the  
18 motion. All voted aye.

19 **Discuss/Decision on Adding SPED Teacher Positions –High School District**

20 Superintendent David Whitesell told the Board the High School would like to hire another  
21 SPED teacher for next year. Greg asked the Board if they have any questions on the adding of  
22 another SPED teacher in the High School. After comments from the Board on the need for  
23 another SPED teacher in the High School and if the district will have the money next year for this  
24 position, Dawn Shinn made a motion to add another High School SPED position as presented.  
25 Bonnie Coleman seconded the motion. All voted aye.

26 **X. Discuss/Decision on Adding Counselor position – Middle School District**

27 Superintendent David Whitesell told the Board the Middle School needs a full time  
28 counselor in the Middle School instead of a part time position. Greg asked the Board if they have

1 any questions on the adding a full time counselor position in the Middle School. Sarah Armijo  
2 made a motion to add a full time Counselor in the Middle School as presented. Tim Schreiber  
3 seconded the motion. Dawn Shinn, Roger Bardsley, Bonnie Coleman, Greg Trangmoe, Cathi  
4 Cook, Tim Schreiber and Sarah Armijo voted aye. Penny Bertram could not vote.

5 **Y. Approve Out-of-District Enrollment: Elementary**

6 There were no Elementary out of district students to approve this month.

7 **Z. Approve Out-of-District Enrollment: High School**

8 There were no High School out of district students to approve this month.

9

10 **9. Items for Information:**

11 **A. Student Council Representatives' Report**

12 Trevor Motley talked about the things that are happening at the district. Trevor also told  
13 the Board this will be his last meeting.

14 **B. Clerk's Report - B. Schiele**

15 Business Manager Bill Schiele updated the Board on the general fund status.

16 **C. Principals' Report**

17 **i. Primary School – Jackie Mavencamp**

18 **1. Social Studies Curriculum & Spanish Curriculum**

19 Jackie updated the Board on the social studies and Spanish curriculum here at the district.

20 **ii. Middle – Tracy Rogstad**

21 **1. Middle School Schedule for 2015-16**

22 Tracey talked about next year middle school schedule and the things they will be doing  
23 different next year.

24 **iii. High – Brian Gum**

25 **1. Advanced Placement & Dual Credit**

26 **2. Advisory Status**

27 Brian updated the Board on where the district is at with advance placement and the dual  
28 credit programs here at the district. Brian also talked about the advisory program here at the

1 district.

2 **D. Superintendent's Reports**

3 **A. Enrollment**

4 **B. Hot Lunch**

5 Superintendent David Whitesell told the Board the district's enrollment is up which means  
6 the district budgets is also up from last year.

7 David told the Board the districts breakfast and lunch numbers are up from last year.

8 Chairman Greg Trangmoe told the Board they need to get going on the superintendent  
9 search Greg set a special board meeting for May 18, 2015 at 7:00 p.m.

10

11 **10. Adjourn:**

12 Dawn Shinn made a motion to adjourn the meeting. Tim Schreiber seconded the motion.

13 All voted aye.

14 Board Chairman: \_\_\_\_\_

15 Date: 6/9/15

16 School Board Clerk: William F. Schiele

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