

1 **Stevensville Public Schools**
2 **School District #2**
3 **300 Park Street**
4 **Stevensville, Montana 59870**
5 **Telephone: (406)777-5481**
6 **Fax: (406)777-5291**

7 **Regular Board Meeting**

8 **June 11, 2013**

9 **7:00 p.m.**

10 **Music Center Choir Room**

11 **1. Opening of meeting – call to order – present – salute to flag:**

12 Madam Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the
13 Music Center Choir Room. Cathi Cook led in the pledge of allegiance. Trustees present were
14 Kirk Thompson, Greg Trangmoe, Gary Burgett and Kevin Beller. Tim Schreiber and Penny
15 Bertram were not present. Superintendent David Whitesell, Jaclyn Mavencamp, Brian Gum, Nate
16 Frye and Business Manager/Clerk Bill Schiele were present.

17 **2. Approval of minutes of previous meetings (Regular 5/14/13):**

18 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments
19 on the May 14, 2013, minutes as presented. The minutes were approved by unanimous consent.

20 **3. Approval of Claims:**

21 Madam Chairwoman Cathi Cook asked if there were any questions or comments on the
22 claims or students' accounts. Cathi told the Board the district has claims in the amount of
23 \$162,584.80 starting with claim #27506 and ending with claim #27600 and students' account in
24 the amount of \$26,100.22. After comments about some of the claims, Gary Burgett made a
25 motion to approve the claims and students' accounts as presented. Kirk Thompson seconded the
26 motion. All voted aye.

27 **4. Recognize Visitors/Public Comment:**

28 **Public Comment:**

There was no public comment.

Board Comment:

Pete Lethenstrom talked about the Legacy Ranch subdivision and requested the Board to

1 have a discussion along with the community about the impact the subdivision would have on the
2 school district.

3 Stacy Hall, the teacher's union president, handed out a letter to the Board about a decision
4 that was made here at the district that ignored school policy. Cathi told Stacy this is an agenda
5 item that needs to be discussed at a Board meeting and not at this time.

6 Mike Enzler talked about the school grounds and the up keep the school is doing out at the
7 tennis courts. Mike told the Board he would like to have a discussion at a Board meeting to
8 discuss the upkeep of the tennis courts and the grounds around the tennis courts.

9

10 **5. Business: Items for Action**

11 **A. Items for Action:**

12 **A. Interview Trustee Applicants:**

13 Madam Chairwoman Cathi Cook told the Board the district has received three
14 letters of interest for the open trustee seat. Cathi introduced the three candidates, Mike Enzler,
15 Roger Bardsley and Tony Hudson. Cathi thanked the three candidates for showing an interest to
16 serve on the school Board and asked them to explain why they decided to run for this position.
17 After each candidate explained why they are interested in serving as a trustee, Cathi told the
18 Board this is the time to ask the candidates any questions they have for them. After several
19 questions from the Board, Cathi moved onto the next agenda item.

20 **B. Selection, Oath and Seating of New Trustee:**

21 Kirk Thompson made a motion to appoint Roger Bardsley to fill this position for a
22 one year term. Gary Burgett seconded the motion. Gary Burgett, Kirk Thompson, Cathi Cook
23 and Kevin Beller voted aye. Greg Trangmoe voted nay. Cathi told the Board they will take a 5
24 minutes recess for Roger to fill out the oath of office. Cathi reopened the meeting.

25 **C. Out of State Travel –FFA (National in Louisville, KY) - J. Hackett):**

26 Superintendent David Whitesell told the Board they need to approve the FFA trip.
27 Josette Hackett, the High School Ag teacher, talked about the trip and what they will be doing at
28 the conference. Josette told the Board the students raised all the money to pay for the trip. After

1 comments from the Board if the FFA group will be flying out of Spokane, how they are getting to
2 Spokane, how many students are going, how much money the students will need to raise and how
3 many chaperones they will have for the trip, Gary Burgett made a motion to approve the FFA
4 national conference trip as presented. Kirk Thompson seconded the motion. All voted aye.

5 **D. Approve Teacher Resignation: L. Day**

6 Madam Chairwoman Cathi Cook told the Board the district has received a
7 resignation letter from Lindsey Day as the Elementary PE teacher. Gary Burgett made a motion
8 to approve the resignation letter from Lindsey Day as presented. Kirk Thompson seconded the
9 motion. All voted aye.

10 **E. Approve Teacher Resignation: B. Day**

11 Madam Chairwoman Cathi Cook told the Board the district has received a
12 resignation letter from Brandon Day as a High School science teacher. Gary Burgett made a
13 motion to approve the resignation letter from Brandon Day as presented. Kirk Thompson
14 seconded the motion. All voted aye.

15 **F. Approve Head Girls VB Coach Resignation: L. Day**

16 Madam Chairwoman Cathi Cook told the Board the district has received a
17 resignation letter from Lindsey as the High School girl's head volleyball coach. Gary Burgett
18 made a motion to approve the resignation letter from Lindsey Day as presented. Kirk Thompson
19 seconded the motion. All voted aye.

20 **G. Approve Custodian Resignation: L. Kniffen**

21 Madam Chairwoman Cathi Cook told the Board the district has received a
22 resignation letter from Lelanda Kniffen as a custodian. Gary Burgett made a motion to approve
23 the resignation letter from Lelanda Kniffen as presented. Greg Trangmoe seconded the motion.
24 All voted aye.

25 **H. Approve Kitchen Helper Resignation: J. Funkhouser**

26 Madam Chairwoman Cathi Cook told the Board the district has received a
27 resignation letter from Jonithan Funkhouser as a kitchen helper. Gary Burgett made a motion to
28 approve the resignation letter from Jonithan Funkhouser as presented. Greg Trangmoe seconded

1 the motion. All voted aye.

2 **I. Approve Elem. Teacher Hire – B. SerVoss**

3 Superintendent David Whitesell told the Board the district needs to hire an
4 Elementary teacher and his recommendation is to hire Brenda SerVoss for that position. Greg
5 Trangmoe made a motion to hire Brenda SerVoss as an Elementary teacher as presented. Gary
6 Burgett seconded the motion. All voted aye.

7 **J. Approve Elem. Teacher Hire – C. O’Connell**

8 Superintendent David Whitesell told the Board the district needs to hire another
9 Elementary teacher and his recommendation is to hire Courtney O’Connell for that position.
10 Greg Trangmoe made a motion to hire Courtney O’Connell as an Elementary teacher as
11 presented. Kevin Beller seconded the motion. All voted aye.

12 **K. Property & Liability Insurance Bids – Western States & MSGIA**

13 Madam Chairwoman Cathi Cook told the Board the district has received two bids
14 for the districts property and liability insurance for next year. Cathi told the Board that Shawn
15 Bubb from MSGIA is here tonight. Shawn talked his bid and all the extras they offer to the
16 school district. After comments from the Board on the two proposals, the bid difference of
17 \$10,000.00 between the two bids, the value of bidding this every year, the service the district has
18 received from both companies, the savings the district had over the last several years from
19 MSGIA and the additional value of the extras that are included in the MSGIA proposal, Kirk
20 Thompson made a motion to accept the MSGIA proposal has presented. Kevin Beller seconded
21 the motion. Cathi Cook, Kirk Thompson, Greg Trangmoe, Roger Bardsley and Kevin Beller
22 voted aye. Gary Burgett voted nay.

23 **L. IEFA District-wide Comprehensive Plan – J. Mayfield**

24 Superintendent David Whitesell told the Board the district received a \$15, 000.00
25 grant this year to develop a district wide comprehensive plan with regards to the Indian Ed for All
26 program here at the district. David turned the floor over to Jere Mayfield who helped the district
27 develop this plan. Jere went over policy #2450, the new plan and everything the district
28 accomplished this year. Jere introduce the team of teachers, paras and administration that helped

1 develop this plan. David told the Board they need to approve this plan so the district can start
2 implementing the plan for the district. Kirk Thompson made motion to approve the plan as
3 presented. Gary Burgett seconded the motion. All voted aye.

4 **M. Approve Grades 7-12 Handbook – B. Gum**

5 High School principal Brian Gum talked about the High School handbook, the
6 changes they made this year and how they made sure the handbook was in line with school
7 policy. Nate Fry, the High School vice-principal, also talked about the changes the High School
8 made with the attendance policy. After comments from the Board and the audience about the
9 changes in the handbook on the attendance policy, if there are any differences between the
10 handbook and school policy, unexcused absence and when the student goes on an attendance
11 contract, the new dress code and the cell phone change in the student handbook, Gary Burgett
12 made a motion to approve the 7-12 handbook as presented. Kirk Thompson seconded the motion.
13 All voted aye.

14 **N. Approve Grades K-6 Handbook – J. Mavencamp**

15 Elementary principal Jaclyn Mavencamp talked about the changes in the K-6
16 handbook. Cathi asked the Board if they have any questions for Jackie. After comments from the
17 Board about some of the changes in the handbook, the lunch and milk prices in the handbook and
18 that lunch is no longer being served in the gym, Greg Trangmoe made a motion to approve the K-
19 6 handbook as presented with the changes in the meal and milk prices and to change the location
20 of where lunch is being served. Kirk Thompson seconded the motion. All voted aye.

21 **O. Approve Recommendations for Supervisors, Nurse and Business
22 Manager/Clerk**

23 Madam Chairwoman Cathi Cook asked the Board if they have any questions on
24 any of the Supervisors, Nurse or the Business Manager/Clerk that are being recommended for hire
25 for the 2013-2014 school year. After a comment from the Board on if the evaluations have been
26 done, Kirk Thompson made a motion to hire the Supervisors, Nurse and the Business
27 Manager/Clerk as presented. Gary Burgett seconded the motion. All voted aye.

28

1 **P. Approve Elementary Classified Positions for the 2013-2014 School**

2 Madam Chairwoman Cathi Cook told the Board they have a list of all the
3 Elementary classified employees that need to be hired for the 2013-2014 school year. Gary
4 Burgett made a motion to approve the Elementary classified employees for the 2013-2014 school
5 year as presented. Kirk Thompson seconded the motion. All voted aye.

6 **Q. Approve High School Classified Positions for the 2013-2014 School Year**

7 Madam Chairwoman Cathi Cook told the Board they have a list of all the High
8 School classified employees that need to be hired for the 2013-2014 school year. Gary Burgett
9 made a motion to approve the Elementary classified employees for the 2013-2014 school year as
10 presented. Kirk Thompson seconded the motion. All voted aye.

11 **R. Approve Recommendations for Wrestling a& Girls' Cross Country**

12 Superintendent David Whitesell talked about how the wrestling idea got started
13 here at the district and the things the district has done to get this new program to this point. David
14 told the Board the district has several people who are willing to donate money to this program.
15 David told the Board after looking at next years budget, the operating cost of the program, the
16 declining enrollment of the district and that the district is in the middle of negotiations, David told
17 the Board his recommendation is to wait another year before starting the wrestling and cross
18 country programs. After comments from the Board and the audience about starting the wrestling
19 program this year and not wait until next year, the title 9 situation the district could face in the
20 next few years, the possibility of running a levy to support the wrestling program, a detail budget
21 for the program and if the district would gain students because of the two new programs, Gary
22 Burgett made a motion to approve wrestling and girls cross country as presented. Greg Trangmoe
23 seconded the motion. Cathi Cook, Greg Trangmoe, Roger Bardsley, Gary Burgett and Kevin
24 Beller voted aye. Kirk Thompson voted nay.

25 **S. Approve High School Fall Sports Coaches**

26 Madam Chairwoman Cathi Cook told the Board and the audience that before hiring
27 the fall sports coaches she is going to close the meeting to discuss a personnel issue. Cathi told
28 the Board and the audience as Chairwoman of the Stevensville School board and according to

1 Montana Code 2-3-203 that she determined that the demands of the individual's privacy clearly
2 exceeds the merit of public disclosure and Cathi closed the meeting. Cathi reopened the meeting.
3 Cathi told the Board and the audience they will now hire the High School varsity football
4 coaches.

5 Cathi asked the Board if they have any questions on the hiring of Hank Praast as the
6 head football coach. Kirk Thompson made a motion to hire Hank Praast as presented. Gary
7 Burgett seconded the motion. All voted aye.

8 Cathi asked the Board if they have any questions on the hiring of Ron Lords as an
9 assistant football coach. Gary Burgett made a motion to hire Ron Lords as presented. Kirk
10 Thompson seconded the motion. All voted aye.

11 Cathi asked the Board if they have any questions on the hiring of Joey Wark as an
12 assistant football coach. Gary Burgett made a motion to hire Joey Wark as presented. Kirk
13 Thompson seconded the motion. All voted aye.

14 Cathi asked the Board if they have any questions on the hiring of Kyle Baney as an
15 assistant football coach. Gary Burgett made a motion to hire Kyle Baney as presented. Kirk
16 Thompson seconded the motion. All voted aye.

17 Cathi asked the Board if they have any questions on the hiring of Eric Burrows as an
18 assistant football coach. Gary Burgett made a motion to hire Eric Burrows as presented. Kirk
19 Thompson seconded the motion. All voted aye.

20 Madam Chairwoman Cathi Cook told the Board and the audience that before hiring
21 the rest of the fall sports coaches she is going to close the meeting to discuss another personnel
22 issue. Cathi told the Board and the audience as Chairwoman of the Stevensville School board and
23 according to Montana Code 2-3-203 that she determined that the demand of the individual
24 privacy clearly exceeds the merit of public disclosure and Cathi closed the meeting. Cathi
25 reopened the meeting. Cathi told the Board and the audience they will now hire the rest of the fall
26 high school coaches and advisors.

27 Cathi asked the Board if they have any questions on the hiring of Erin O'Reilly as the
28 head volleyball coach. Kevin Beller made a motion to hire Erin O'Reilly as presented. Greg

1 Trangmoe seconded the motion. All voted aye.

2 Cathi asked the Board if they have any questions on the hiring of Kevin Hagen as the
3 girl's head soccer coach and Stacey Lishok as the assistant coach. Gary Burgett made a motion to
4 hire Kevin Hagen and Stacey Lishok as presented. Greg Trangmoe seconded the motion. All
5 voted aye.

6 Cathi asked the Board if they have any questions on the hiring of Ralph Serrette as the
7 boy's head soccer coach and Tyler Cherry as the assistant coach. Gary Burgett made a motion to
8 hire Ralph Serrette and Tyler Cherry as presented. Kirk Thompson seconded the motion. All
9 voted aye.

10 Cathi asked the Board if they have any questions on the hiring of Jack Filcher as the
11 head golf coach. Gary Burgett made a motion to hire Jack Filcher as presented. Greg Trangmoe
12 seconded the motion. All voted aye.

13 Cathi asked the Board if they have any questions on the hiring of Kerry Seyfert as the
14 head speech coach and Nancy Thibo as the assistant coach. Gary Burgett made a motion to hire
15 Kerry Seyfert and Nancy Thibo as presented. Greg Trangmoe seconded the motion. All voted
16 aye.

17 Cathi asked the Board if they have any questions on the hiring of Jeremy Ruff as the
18 pep band advisor. Greg Trangmoe made a motion to hire Jeremy Ruff as presented. Gary Burgett
19 seconded the motion. All voted aye.

20 Cathi asked the Board if they have any questions on the hiring of Tammy Johnson as
21 the pep club advisor. Gary Burgett made a motion to hire Tammy Johnson as presented. Greg
22 Trangmoe seconded the motion. All voted aye.

23 **T. Approve Jr. High School Falls Sports**

24 Cathi asked the Board if they have any questions on the hiring of Lee Starck as the
25 Junior High head football coach and Bill Schiele and Ted Adams as assistant coaches. Gary
26 Burgett made a motion to hire Lee Starck, Bill Schiele and Ted Adams as presented. Kevin
27 Beller seconded the motion. All voted aye.

28 Cathi asked the Board if they have any questions on the hiring of Bill Fulbright

1 and Terry Rosin as the Junior High head boys' basketball coaches. Kevin Beller made a motion
2 to hire Bill Fulbright and Terry Rosin as presented. Gary Burgett seconded the motion. All voted
3 aye.

4 Cathi asked the Board if they have any questions on the hiring of Lyn Gallik and
5 Colleen Koepplin as the Junior High head girls' volleyball coaches. Gary Burgett made a motion
6 to hire Lyn Gallik and Colleen Koepplin as presented. Kirk Thompson seconded the motion. All
7 voted aye.

8 Cathi asked the Board if they have any questions on the hiring of Lis Lubbers as
9 the Junior High student council advisor. Gary Burgett made a motion to hire Lis Lubbers as
10 presented. Kirk Thompson seconded the motion. All voted aye.

11 Cathi asked the Board if they have any questions on the hiring of Lis Lubbers as
12 the Junior High yearbook advisor. Greg Trangmoe made a motion to hire Lis Lubbers as
13 presented. Gary Burgett seconded the motion. All voted aye.

14 Cathi asked the Board if they have any questions on the hiring of Terry Rosin as the
15 Junior High science fair advisor. Gary Burgett made a motion to hire Terry Rosin as presented.
16 Greg Trangmoe seconded the motion. All voted aye.

17 **U. Approve K-6 Summer School Staff**

18 Madam Chairwoman Cathi Cook told the Board they have a list of all the
19 Elementary summer school staff that needs to be hired for the summer school program. Gary
20 Burgett made a motion to approve the Elementary summer school staff as presented. Greg
21 Trangmoe seconded the motion. All voted aye.

22 **V. Approve 7-12 Summer School Para**

23 Madam Chairwoman Cathi Cook told the Board they have a list of the High
24 School summer school paras that need to be hired for the summer school program. Kirk
25 Thompson made a motion to approve the High School summer school paras as presented. Gary
26 Burgett seconded the motion. All voted aye.

27 **W. Seconded Reading for Adoption of New and Revised Policies:**

28 i. Policy #4210 – School Support Organization

- 1 ii. Policy #4330F – Facility Use Agreement
- 2 iii. Policy #4330P – Rules and Regulations for Building Use
- 3 iv. Policy #4331 – Use of School Property for Posting Notices
- 4 v. Policy #4332 – Conduct on School Property
- 5 vi. Policy #434 – Public Access to District Records
- 6 vii. Policy #4110 – Regulation with Law Enforcement and Child Agencies
- 7 viii. Policy #4411 – Investigations and Arrests by Police
- 8 ix. Policy #4520 Cooperative Programs with Other Districts and Public
- 9 Agencies
- 10 x. Policy #4550 – Registered Sex Offender
- 11 xi. Policy #4600 – Notice to Parents Required by No Child Left Behind Act
- 12 of 2001

13 Madam Chairwoman Cathi Cook asked the Board if they had any questions on these
14 policies that are up for second and final reading. Gary Burgett made a motion to approve the
15 second reading and adoption of these polices as presented. Kirk Thompson seconded the motion.
16 All voted aye.

17 **X. Expulsion Hearing – Student A**

18 Madam Chairwoman Cathi Cook told the Board and the audience as Chairwoman
19 of the Stevensville School board and according to Montana Code 2-3-203 that she determined that
20 the demand of the individual privacy clearly exceeds the merit of public disclosure and Cathi
21 closed the meeting. Cathi reopened the meeting. Kirk Thompson made a motion to expel
22 student A. Kevin Beller seconded the motion. All voted aye.

23 **6. Items for Information:**

24 **A. Principals Reports**

25 Jaclyn Mavencamp told the Board the Elementary school will be receiving the MBI gold
26 star award this year at Bozeman.

27 Brian Gum thanked the Board for everything they did this year with the schools end of the
28 year ceremonies. Brian told the Board that Nate will be the new curriculum director for the district

1 starting next year. Brian talked about the High school summer school program and told the Board
2 the program is off to a great start. Brian also told the Board he will have more information for
3 them about how the district will be going from 24 credits to 26 credits next school year.

4 **B. Superintendent's Report**

5 David talked about the new administrative rules that has come out (Chapter 55) and that it
6 will go into effect July 1, 2013. David told the Board the district has found the MOU on FFA tree
7 farm that the Board approved on January 14, 2009. David also told the Board the district has
8 received a letter from MEQC and they are asking for money from the school.

9 Keith Chambers talked about the condition of the football bleachers and told the Board the
10 district needs to be doing something to make them safer for the people.

11 Cathi asked David if the new student representative will be here this summer or will they
12 start attending the board meeting in September. David told the Board that person will start
13 attending in September.

14 Cathi also told the Board the district is looking at a special meeting to discuss next year's
15 budget and the letter for the STA that the Board received tonight.

16 **8. Adjourn:**

17 Kirk Thompson made a motion to adjourn the meeting. Greg Trangmoe seconded the
18 motion. All voted aye

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Board Chairman: Cathi Cook.

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Date: 7-9-13.

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School Board Clerk: William F. Kilde.

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