

1 **Stevensville Public Schools**
2 **School District #2**
3 **300 Park Street**
4 **Stevensville, Montana 59870**
5 **Telephone: (406)777-5481**
6 **Fax: (406)777-5291**

7 **Regular Board Meeting**

8 **June 10, 2014**

9 **7:00 p.m.**

10 **Music Center Choir Room**

11 **1. Opening of meeting – call to order – present – salute to flag:**

12 Madam Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the
13 Music Center Choir Room. Cathi Cook led in the pledge of allegiance. Trustees present were
14 Dawn Shinn, Kirk Thompson, Tim Schreiber, Kevin Beller and Penny Bertram. Greg Trangmoe
15 and Roger Bardsley were not present. Superintendent David Whitesell, Brian Gum, Jaclyn
16 Mavencamp, Nate Fry and Business Manager/Clerk Bill Schiele were present.

17 **2. Approval of minutes of previous meetings (Regular 5/13/14):**

18 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments
19 on the May 13, 2014 minutes as presented. After a comment on page 3, line 14 to add the letter
20 “s” to trustee, page 5, line 1 to change MSUT to MUST and on page 5, line 28 to remove the
21 letter “d” from voted, the minutes were passed by unanimous consent with the changes. Cathi
22 also told the Board on the April minutes on page 8, line 6 it should read “cooks” instead of bus
23 drivers and on line 11 it should read “custodian/maintenance” not bus drivers. Cathi asked the
24 Board if they have any problems with these changes. The Board approved the changes by
25 unanimous consent.

26 **3. Approval of Claims:**

27 Madam Chairwoman Cathi Cook asked if there were any questions or comments on the
28 claims or students’ accounts. Cathi told the Board the district has claims in the amount of
\$173,008.13 starting with claim #28717 and ending with claim #28816 and students’ account in
the amount of \$26,637.63 for a total of \$198,645.76. After comments about some of the claims,
Kirk Thompson made a motion to approve the claims and students’ accounts as presented. Tim

1 Schreiber seconded the motion. All voted aye.

2 **4. Recognize Visitors/Public Comment:**

3 **Public Comment:**

4 Audience member Vicky Motley asked Superintendent David Whitesell if the district had
5 any success in hiring another custodian for the district. David told the Board the district is still
6 looking to fill that position.

7 **Board Comment:**

8 Madam Chairwoman Cathi Cook told the Board she has received complaints about
9 students going down the alley next to the school before school and during lunch hour. Cathi asked
10 the Superintendent if the district could work with law enforcement next year to monitor this issue
11 with the students.

12 **A. Stevensville Booster Club Recognition – Karla & Duane Baney**

13 Audience member Amy Beller told the Board she was here tonight to talk about the
14 Stevensville Booster club. Amy told the Board that Duane and Karla Baney who have been
15 members with the club have decided to leave the club. Amy told the Board she has decided to
16 stay with the club for one more year. Amy told the Board the club has raise over \$100,000.00
17 over the years and they would like to give the money to the district athletic programs. Amy told
18 the Board the district has received a list on how to distribute the money throughout the programs.
19 The Board thanked the Booster club for everything they have done for the district.

20 **B. Stevensville Elementary MBI Award – Jackie Mavencamp**

21 Superintendent David Whitesell told the Board the K-6 Elementary district has received
22 the MBI platinum award this year. David told the Board this is a great honor for the Stevensville
23 School district, for Elementary principal Jaclyn Mavencamp and for all the K-6 Elementary staff.

24 **5. Business: Items for Action**

25 **A. Interview Trustee Applicants:**

26 **i. Kirk Thompson**

27 **ii Tim Schreiber**

28 **iii Christopher Berthoud**

1 Madam Chairwoman Cathi Cook told the Board the district has received three letters of
2 interest for the two trustee positions and the three candidates were Kirk Thomson, Tim Schreiber
3 and Chris Berthoud. Trustee Dawn Shinn told the Board she had a friend who submitted a letter
4 of interest but was not on the agenda. Dawn was told the Business Office never received a letter
5 from that person. Dawn was told the individual sent a letter to the Board Chair before the Board
6 declared the two positions open but did not send a letter to the Business Office as described in the
7 newspaper ad. After more discussion if this person had followed the requirements in the paper,
8 Kirk told the Board they need to interview Chris Berthoud while Kirk and Tim are still on Board
9 as trustees. Kirk told the Board that if Tim and himself step down to be interviewed with Chris
10 than the Board will not have a quorum. After discussion on how to interview the three candidates
11 at the same time, Cathi told the Board they will recess for five minutes to make a phone call to get
12 legal advice on how to proceed. Cathi reopened the meeting and called Greg Trangmoe and
13 Roger Bardsley on the phone to have a conference call so the Board could have a quorum for
14 interviewing the three candidates. Kirk Thompson told the Board at this time he is withdrawing
15 his letter for the trustee position. Cathi asked the two candidates to explain why they decided to
16 run for this position. After comments from Tim and Chris on why they are interested in serving
17 as a trustee, Cathi told the Board this is the time to ask the candidates any questions they have for
18 them. After several questions from the Board, Cathi moved onto the next agenda item.

19 **C. Selection, Oath and Seating of New Trustee:**

20 Kirk Thompson made a motion to approve Tim Schreiber to fill one of the two trustee
21 positions for a one year term. Penny Bertram seconded the motion. All voted aye.

22 Kirk Thompson made a motion to approve Chris Berthoud for the other trustee position.
23 Dawn Shinn seconded the motion. All voted aye.

24 Cathi told the Board they will recess for five minutes for the new trustees to be sworn in.
25 Cathi called the meeting back to order and moved onto the next agenda item.

26 **C. Approve Elementary School Budget Amendment – (Fund 161) Building Reserve -**
27 **2nd Reading**

28 Madam Chairwoman Cathi Cook told the Board they need to approve the second and

1 final reading of the Elementary budget amendment that was passed at the May board meeting.
2 Cathi Cook asked if there were any questions or comments on the budget amendment. Tim
3 Schreiber made a motion to approve the second and final reading of the Elementary budget
4 amendment as presented. Dawn Shinn seconded the motion. Dawn Shinn, Chris Berthoud, Cathi
5 Cook, Tim Schreiber and Kevin Beller voted aye. Penny Bertram could not vote.

6 **D. Approve High School Budget Amendment- - (Fund 261) – 2nd Reading**

7 Madam Chairwoman Cathi Cook told the Board they need to approve the second and
8 final reading of the High School budget amendment that was passed at the May board meeting.
9 Cathi Cook asked if there were any questions or comments on the budget amendment. Tim
10 Schreiber made a motion to approve the second and final reading of the High School budget
11 amendment as presented. Penny Bertram seconded the motion. All voted aye.

12 **E. Department of Commerce Quality Schools Grant**

13 Superintendent David Whitesell told the Board that Dan McKee was here tonight seeking
14 permission from the Board to submit a grant on behalf of the school district. Dan talked about the
15 things they found in their inspection of the district facilities that needs to be fixed and these things
16 are what is included the grant application. Dan also asked if the Board approves the grant the
17 district needs a letter of support from the district and community members. After comments from
18 the Board on the grant, if the district receives the grant what kind of energy savings would the
19 district have and if local contractors would be given a chance to perform the work if the district
20 obtains the grant, Penny Bertram made a motion for the district to apply for the Quality School
21 grant as presented. Kevin Beller seconded the motion. All voted aye.

22 **F. Stevensville Baseball Association – Ray Gavlak**

23 Superintendent David Whitesell told the Board that Ray Galvak was not present. The
24 Board tabled this agenda item by unanimous consent.

25 **G. Approve Reinstatement - K. Dozier**

26 Madam Chairwoman Cathi Cook told the Board at the May board meeting they approved a
27 leave of absence for Karen Dozier. Cathi told the Board that things have changed and Karen is
28 asking to be reinstated. Chris Berthoud made a motion to approve the reinstatement of Karen

1 Dozier as presented. Tim Schreiber seconded the motion. All voted aye.

2 **H. Approve Teacher Resignation – Kyle Baney**

3 Madam Chairwoman Cathi Cook told the Board the district has received a resignation letter
4 from Kyle Baney as an Elementary teacher. Tim Schreiber made a motion to approve the
5 resignation letter from Kyle Baney as presented. Chris Berthoud seconded the motion. Dawn
6 Shinn, Chris Berthoud, Cathi Cook, Tim Schreiber and Kevin Beller voted aye. Penny Bertram
7 could not vote.

8 **I. Approve Sped Paraprofessional Resignation – Janis Johnson**

9 Madam Chairwoman Cathi Cook told the Board the district has received a resignation letter
10 from Janis Johnson an Elementary paraprofessional. Kevin Beller made a motion to approve the
11 resignation letter from Janis Johnson as presented. Tim Schreiber seconded the motion. Dawn
12 Shinn, Chris Berthoud, Cathi Cook, Tim Schreiber and Kevin Beller voted aye. Penny Bertram
13 could not vote.

14 **J. Approve Kitchen Head Cook – Jennifer French**

15 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
16 of Head Cook Jennifer French for the 2014-2015 school year. Dawn Shinn made a motion to
17 approve the hiring of Jennifer French as presented pending a successful background check. Tim
18 Schreiber seconded the motion. All voted aye.

19 **K. Approve Bus Route Driver – Kelly Hoffman**

20 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
21 of Bus Driver Kelly Hoffman for the 2014-2015 school year. Dawn Shinn made motion to
22 approve the hiring of Kelly Hoffman as presented. Penny Bertram seconded the motion. All
23 voted aye.

24 **L. Approve Recommendation to Hire Intramural Volleyball – Julie Hinson**

25 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
26 of Intramural Volleyball coach Julie Hinson for the 2013-2014 school year. Tim Schreiber made
27 motion to approve the hiring of Julie Hinson as presented. Kevin Beller seconded the motion.
28 Chris Berthoud, Cathi Cook, Tim Schreiber and Kevin Beller voted aye. Dawn Shinn voted nay.

1 Penny Bertram could not vote.

2 **M. Approve Recommendations for Supervisors, Nurse and Business Manager/Clerk –**
3 **See Attachment**

4 Madam Chairwoman Cathi Cook read the names of the employees that needed to be hired
5 for the 2014 2015 school year. Madam Chairwoman Cathi Cook asked the Board if they have
6 any questions on the hiring of the districts Supervisors, Nurse and Business Manager/Clerk for the
7 2014 2015 school year. After a comment from the Board if the nurse is only half time next year,
8 Chris Berthoud made a motion to approve the hiring of the districts Supervisors, Nurse and
9 Business Manager/Clerk as presented. Dawn Shinn seconded the motion. All voted aye.

10 **N. Approve High School Sport Coaches – See Attachment**

11 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
12 of any of the High School coaches for the 2014-2015 school year as presented. After a comment
13 about the assistant wrestling coach and if this will be a paid position next year, Kevin Beller made
14 motion to approve the hiring of the High School sport coaches as presented. Tim Schreiber
15 seconded the motion. All voted aye.

16 **O. Approve Jr. High School Sports – See Attached**

17 Chairwoman Cathi Cook asked the Board if they have any questions on the hiring of any
18 of the Jr. High coaches for the 2014-2015 school year as presented. Superintendent David
19 Whitesell told the Board he is pulling Glenda Kearny's name for the 7th grade volleyball coach at
20 this time. After a comment from the Board on if Steve Lewis is replacing Terry Rosin as the
21 Junior High AD, Tim Schreiber made motion to approve the hiring of the Junior High coaches as
22 presented excluding Glenda Kearny. Dawn Shinn seconded the motion. Dawn Shinn, Chris
23 Berthoud, Cathi Cook, Tim Schreiber and Kevin Beller voted aye. Penny Bertram could not vote.

24 **P. Approve K- 6 Summer School Staff – See Attached**

25 Madam Chairwoman Cathi Cook asked the Board if they have any questions on the hiring
26 of the K-6 summer school staff as presented. After a comment from the Board on when summer
27 school will start, Dawn Shinn made a motion to approve the hiring of the K-6 summer school
28 staff as presented. Tim Schreiber seconded the motion. Dawn Shinn, Chris Berthoud, Cathi

1 Cook, Tim Schreiber and Kevin Beller voted aye. Penny Bertram could not vote.

2 **Q. Approve Transportation Agreement – Lone Rock Elementary School District**

3 Superintendent David Whitesell told the Board this is an annual transportation agreement
4 that needs to be approved for next school year. After a comment from the Board on if this is the
5 same agreement as last year, Tim Schreiber made motion to approve the transportation as
6 presented. Penny Bertram seconded the motion. All voted aye.

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8 **6. Items for Information:**

9 **A: Clerks**

10 Business Manager Bill Schiele updated the Board on the fund status of all the funds.

11 **B. Principals' Reports**

12 Jaclyn told the Board she has received a letter from community members commenting on
13 the great job that Katie Raffety has done this year with all her concerts. Jaclyn told the Board the
14 Elementary counselor Lee Stark is working with High School counselor to coordinate the two
15 districts. Jaclyn told the Board there were 106 students that transferred in and out of school this
16 year. Jaclyn told the Board they are interviewing candidates for Kyle Baney's position. Jaclyn
17 also told the Board she will be attending MBI next week in Bozeman.

18 After comments from the Board about all the testing this year and if the students really
19 take the testing seriously, Jaclyn updated the Board on the testing that was done this year and also
20 the testing for next year.

21 Brian Gum talked about the schools ISS program here at the district and also the advisory
22 program for next year. Brian talked about the new High School counselor and the things they will
23 be doing next year at the district. Brian also updated the Board on the High School summer
24 school program. After comments from the Board on how many students are in summer school
25 this year, if a letter was sent to the parents notifying them about summer school and if Lone Rock
26 students were included in summer school, Cathi moved onto the next administrator.

27 High School Vice – Principal Nate Fry told the Board that things are going well here at the
28 High School.

1 **C. Superintendent's Report**

2 Superintendent David Whitesell updated the Board on the districts complaints and
3 grievances. David went over the enrollment numbers and told the Board the High School is
4 expecting an enrollment of over 400 students next year. David told the Board there will be a
5 MTSBA negotiations workshop in Helena and if any trustee would like to go to let him know.
6 David told the Board he would like to have some kind of training for the new trustees and for the
7 Board to start thinking about a board retreat in the near future. David also updated the Board on
8 the 2014-2015 budgets.

9 Cathi asked if the calendar in their packet is the official calendar for next year and if the
10 district has wrestling dates for next year. David told the Board this is the official calendar for
11 next year. Nate told the Board they are working on wrestling dates for next year. David also told
12 the Board the district will be hosting the Ravalli County wrestling tournament next year.

13

14 **7. Adjourn:**

15 Tim Schreiber made a motion to adjourn the meeting. Kevin Beller seconded the motion.
16 All voted aye.

17 Board Chairman: Cathy Cook.

18 Date: 7-8-14.

19 School Board Clerk: William F. Schiele

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