

1 **Stevensville Public Schools**  
2 **School District #2**  
3 **300 Park Street**  
4 **Stevensville, Montana 59870**  
5 **Telephone: (406)777-5481**  
6 **Fax: (406)777-5291**

7 **Regular Board Meeting**

8 **January 12, 2016**

9 **7:00 p.m.**

10 **Music Center Choir Room**

11 **1. Opening of meeting – call to order – present – salute to flag:**

12 Chairman Greg Trangmoe called the board meeting to order at 7:00 p.m. in the Music  
13 Center Choir Room. Greg Trangmoe led in the pledge of allegiance. Trustees present were Mike  
14 Enzler, Roger Bardsley, Cathi Cook, Tim Schreiber, Penny Bertram and Sarah Armijo. Bonnie  
15 Coleman was not present. Superintendent Bob Moore, Brian Gum, Tracey Rogstad, Nate Fry,  
16 Jessica Shourd and Business Manager/Clerk Bill Schiele were present.

17 **2. Approval of minutes of previous meetings (Regular: December 8, 2015)**

18 Chairman Greg Trangmoe asked the trustees if they had any questions or comments on the  
19 regular board meeting on December 8, 2015, as presented. Cathi Cook made a motion to approve  
20 the December 8, 2015 minutes as presented. Penny Bertram seconded the motion. All voted aye.

21 **3. Approval of Claims:**

22 Chairman Greg Trangmoe asked if there were any questions or comments on the claims or  
23 students' accounts. Greg told the Board the district has claims in the amount of \$270,782.36  
24 starting with claim #30866 and ending with claim #30959 and students' accounts in the amount of  
25 \$23,266.73. After comments from the Board on some of the claims, Cathi Cook made a motion to  
26 approve the claims and students' accounts as presented. Tim Schreiber seconded the motion. All  
27 voted aye.

1 **4. Recognize Visitors/Public Comment:**

2 **Public Comment:**

3 There was no public comment.

4 **Board Comment:**

5 There was no Board comment

6

7 **5. Consent Agenda**

8 **A. Resignation: None**

9 **B. Retirement: Kerry Seyfert**

10 **C. Employment:**

11 **i. Robert Handley – Bus Route Driver**

12 **ii. Mike Mickelson – Adult Education Director**

13 **iii. Hank Praast – 7<sup>th</sup> Grade Girls Basketball**

14 **iv. Substitute Employment – List Included**

15 **D. Disposal**

16 **i. Piano – Multipurpose Building**

17 Chairman Greg Trangmoe told the Board they will now approve the consent agenda items.

18 Greg asked the Board if there were any questions or comments on the consent agenda items.

19 There were no questions or comments. Greg asked the Board if there were any consent agenda  
20 items they would like to remove from the list. There were no items to be removed. Greg told the

21 Board the consent of any trustee pertains only to the items they have the authority to decide on

22 and if there is no objection the agenda items will be adopted by unanimous consent. There was

23 no objection and the consent agenda items were approved by unanimous consent.

24 **6. Presentation:**

25 **A. Bitterroot College Dual Credit Presentation**

26 Rob Tuner, from the Bitterroot College talked about the dual credit program they have at  
27 the Bitterroot College in Hamilton. Rob talked about the types of dual credit they have and how  
28 students benefit from the dual credit program. After comments from the Board on who can teach

1 a dual credit class, do all colleges accept dual credits from schools, the difference between AP and  
2 dual credits for students, how many staff are certified to teach dual credit classes and how does the  
3 staff get certified to teach these classes, Greg moved onto the next agenda item.

#### 4 **7. Business: Items for Action**

##### 5 **A. Discussion/Action-Budget Amendment**

6 Chairman Greg Trangmoe asked the Board if they have any questions on the second  
7 reading of the elementary budget amendment that is up for final approval tonight. Cathi Cook  
8 made a motion to approve the second reading of the elementary budget amendment as presented.  
9 Roger Bardsley seconded the motion. Mike Enzler, Roger Bardsley, Greg Trangmoe, Cathi  
10 Cook, Tim Schreiber and Sarah Armijo voted aye. Penny Bertram could not vote.

##### 11 **B. Discussion/Action – Retirement Incentive**

12 Superintendent Bob Moore told the Board they need to act on 12.4 in the CBA if they are  
13 considering offering this incentive to the teachers that are planning on retiring this school year.  
14 Greg Trangmoe told the Board the resource committee met this morning and their  
15 recommendation is not to offer 12.4 in the CBA but to have the administration work on a MOU  
16 for teachers that are planning on retiring this year. After comments from the Board on the  
17 purpose of 12.4 in the CBA, if the district uses this as a cost control measure and the number of  
18 teachers that plan on retiring this year, Tim Schreiber made a motion not to approve 12.4 in the  
19 CBA this year and to have the administration develop a retirement MOU for this year. Mike  
20 Enzler seconded the motion. All voted aye.

##### 21 **C. Discussion/Action – Barbara Lyon Leave of Absence Start Date**

22 Superintendent Bob Moore told the Board this leave of absence was approved at the last  
23 board meeting but there was no start date for the leave. Bob told the Board it should have a start  
24 date of January 12, 2016. Mike Enzler made a motion to approve the start date of January 12,  
25 2016 on the leave of absence as presented. Penny Bertram seconded the motion. All voted aye.

##### 26 **D. Discussion/Action – Jennifer French Leave of Absence**

27 Chairman Greg Trangmoe told the Board if they want to discuss this leave request it must  
28 be done in closed session. Greg asked the Board if they have any questions on the leave. Cathi

1 Cook made a motion to approve unpaid personal leave of absence for Jennifer French beginning  
2 January 26, 2016 and ending June 9, 2016. Penny Bertram seconded the motion. All voted aye.

3 **E. Discussion/Action – Arnold Vernon Leave of Absence**

4 Chairman Greg Trangmoe told the Board if they want to discuss this leave request it must  
5 be done in closed session. Greg asked the Board if they have any questions on the leave. Mike  
6 Enzler told the Board he would like to discuss this in closed session. Chairman Greg Trangmoe  
7 read the privacy act and closed the meeting. Greg reopened the meeting. Tim Schreiber made a  
8 motion to approve unpaid personal leave of absence for Arnold Vernon beginning January 26,  
9 2016 and ending March 31, 2016. Roger Bardsley seconded the motion. All voted aye.

10 **F. Discussion/Action – Employment –Temporary Head Cook – Becky Enzler**

11 Superintendent Bob Moore told the Board since they approved the leave of absence for  
12 Jennifer French the district needs to hire a temporary head cook for the remainder of the 2015-16  
13 school year. Chairman Greg Trangmoe asked the Board if they have any questions on the hiring  
14 of Becky Enzler for the temporary head cook position. Mike Enzler told the Board he will abstain  
15 from this agenda item. Cathi Cook made a motion to approve the hiring of Becky Enzler as the  
16 temporary head cook for the remainder of the 2015-16 school year. Tim Schreiber seconded the  
17 motion. All voted aye. Mike Enzler abstained.

18 **G. Discussion/Action – Spanish Club Trip Request**

19 Superintendent Bob Moore told the Board he has included in their packet a letter from the  
20 Spanish club advisor Pam Johnson on the trip to Mexico this year. Bob also told the Board the  
21 students will miss three days of school. After comments from the Board on the trip, how many  
22 chaperones, the number of students going and the great job that Pam does putting this trip  
23 together for the students, Cathi Cook made a motion to approve the Spanish trip as presented.  
24 Penny Bertram seconded the motion. All voted aye.

25 **H. Discussion/Action – Adult Education Request – Dan Ashmore**

26 Superintendent Bob Moore told the Board that Dan Ashmore is teaching an Adult  
27 Education class on cartridge reloading and Dan would like to bring a gun on district property. Bob  
28 told the Board under policy 3311 Dan needs permission from the Board before he can do that.

1 Dan talked about the class he is teaching and the reason he would like to bring a gun to his class.  
2 After comments from the Board on the class and how Dan would make sure the gun he brings  
3 would not be functional, Cathi Cook made motion to approve Dan Ashmore's request as  
4 presented. Mike Enzler seconded the motion. All voted aye.

5 **I. Discussion – Superintendent Evaluation – Method and Timeline**

6 Superintendent Bob Moore told the Board he has included in their packet the evaluation  
7 tool the Board has been using for the last several years. Bob asked the Board if they would like to  
8 use this one or look into a new evaluation tool. After comments from the Board on if they wanted  
9 to use this evaluation tool or use a different evaluation, if the district needs to make the evaluation  
10 more specific for the district and if the superintendent should do a narrative on the goals and the  
11 accomplishments he has made here at the district, Bob told the Board he will provide a narrative  
12 to them to use with the evaluation.

13 **J. Discussion/Action – Stevensville Coaching Evaluation Change**

14 Superintendent Bob Moore went over the change the district made on the coaches'  
15 evaluation. Bob told the Board this change will help the district get the kind of feedback they  
16 need to properly evaluate the district coaches. After comments from the Board on if this  
17 evaluation is available online for the parents to fill out, Mike Enzler made a motion to approve the  
18 change to the coaching evaluation as presented. Penny Bertram seconded the motion. All voted  
19 aye.

20 **K. Discussion/Action – 1<sup>st</sup> Reading Board Policies**

- 21 **i. Policy 1105**
- 22 **ii. Policy 1112**
- 23 **iii. Policy 1113**
- 24 **iv. Policy 3300**
- 25 **v. Policy 3600P**
- 26 **vi. Policy 5210**
- 27 **vii. Policy 8300**
- 28 **viii. Policy 8301**

1 Chairman Greg Trangmoe asked the Board if they have any questions on these policies  
2 that are up for the 1<sup>st</sup> reading. Superintendent Bob Moore talked about all the changes that were  
3 made to the policies. After comments from the Board on if the policy committee had two  
4 readings on these polices and a question on policy 3300, page 2, line 4, Cathi Cook made a  
5 motion to approve the first reading of the policies as presented. Tim Schreiber seconded the  
6 motion. All voted aye.

7 **I. Discussion/Action – 2<sup>nd</sup> Reading Board Policies**

8 **i. Policy 1110**

9 **ii. Policy 1111**

10 **iii. Policy 2120**

11 **iv. Policy 3110**

12 **v. Policy 3130**

13 **vi. Policy 3226**

14 **vii. Policy 3231P**

15 **viii. Policy 3310**

16 **ix. Policy 3410**

17 **x. Policy 3422**

18 **xi. Policy 3431**

19 **xii. Policy 3510**

20 **xiii. Policy 4332**

21 Chairman Greg Trangmoe asked the Board if they have any questions on these policies  
22 that are up for the 2<sup>nd</sup> reading and adoption. Cathi Cook made a motion to approve the 2<sup>nd</sup>  
23 reading and adoption of these policies as presented. Mike Enzler seconded the motion. All voted  
24 aye.

25 **M. Discussion/Action – Park Street Parking Lot Lease**

26 Superintendent Bob Moore told the Board he has been in contact with Shay Maestas, the  
27 owner of the parking lot, and they have come up with a price of \$3,500.00 per year and for the  
28 school district to maintain the parking lot. After comments from the Board on the lease, how

1 expensive will it be to maintain the parking lot and who will carry the insurance on the parking lot,  
2 Cathi Cook made a motion to have the superintendent draw up a contract for the lease of the  
3 parking lot in the amount of \$3,500.00 per year for a period of 3 to 5 years. Tim Schreiber  
4 seconded the motion. All voted aye.

5 **N. Driver Education Fee Increase**

6 Superintendent Bob Moore told the Board the district would like to raise the driver's  
7 education fee by \$15.00. Bob told the Board the increase is needed to maintain their program.  
8 Chairman Greg Trangmoe asked the Board if they had any questions on the fee increase. Mike  
9 Enzler made a motion to increase the driver's education fee by \$15.00 as presented. Tim Schreiber  
10 seconded the motion. All voted aye.

11

12 **8. Items for Information**

13 **A. Student Representative**

14 Cathi Cook told the Board that Casey could not be here tonight because he was at a  
15 wrestling match. Cathi went over the things that have happened or will be happening here at the  
16 district this month.

17 **B. Principals' Reports – Questions**

18 Chairman Greg Trangmoe asked the Board if they have any questions for the principals.  
19 After questions from the Board on how the wrestling weigh in procedures work for wrestlers and  
20 the back pack program here at the district, Greg moved onto the next agenda item.

21 **C. Superintendent's Report**

22 Superintendent Bob Moore told the Board the 7-8 enrollment numbers have remained  
23 steady but the K-6 and High School numbers have declined. Bob told the Board the lunch  
24 program numbers have been holding steady over the last few months. Bob talked about the  
25 smarter balance report and went over the results of the testing. Bob told the Board the district's  
26 website has been upgraded. Bob told the Board the district needs two or three board members to  
27 attend the Advance Ed. committee meeting on January 20, 2016 at 3:00 p.m. Greg and Sarah  
28 volunteered to be on that committee. Bob also told the Board the district's negotiation committee

1 offered a 1% increase for this year and a 1% increase for next year to the teaches but the teachers  
2 have rejected that offer.

3 **D. Correspondence:**

4 Greg told the Board there are two correspondences this month. Greg read the letters to  
5 the board.

6 **E. Board Members Photos**

7 **8. Adjourn:**

8 Cathi Cook made a motion to adjourn the meeting. Tim Schreiber seconded the motion.  
9 All voted aye.

10 Board Chairman:  \_\_\_\_\_.

11 Date: 2/9/16 \_\_\_\_\_.

12 School Board Clerk: William F. Schiele \_\_\_\_\_.

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