

1 **Stevensville Public Schools**
2 **School District #2**
3 **300 Park Street**
4 **Stevensville, Montana 59870**
5 **Telephone: (406)777-5481**
6 **Fax: (406)258-1246**

7 **Regular Board Meeting**

8 **August 9, 2016**

9 **7:00 p.m.**

10 **Music Center Choir Room**

11 **1. Opening of meeting – call to order – present – salute to flag:**

12 Chairman Greg Trangmoe called the board meeting to order at 7:00 p.m. in the Music
13 Center Choir Room. Greg Trangmoe led in the pledge of allegiance. Trustees present were Lucas
14 McCormick, Penny Bertram, Bonnie Coleman, Cathi Cook and Tim Schreiber. Sarah Armijo and
15 Mike Enzler were not present. Superintendent Bob Moore, Brian Gum, Tracey Rogstad, Nate Fry
16 and Business Manager/Clerk Bill Schiele were present.

17 **2. Approval of minutes of previous meetings (Regular: July 12, 2016)**

18 Chairman Greg Trangmoe asked the trustees if they had any questions or comments on the
19 regular board meeting on July 12, 2016 as presented. After a comment about changing the word
20 “the” to “them” on page 4, line 23, Cathi Cook made a motion to approve the July 12, 2016
21 minutes as presented with the change. Tim Schreiber seconded the motion. All voted aye.

22 **3. Approval of Claims:**

23 Chairman Greg Trangmoe asked if there were any questions or comments on the claims or
24 students’ accounts. Greg told the Board the district has claims in the amount of \$170,302.14
25 starting with claim #31657 and ending with claim #31765 and students’ accounts in the amount of
26 \$3,721.86. Cathi Cook made a motion to approve the claims and students’ accounts as presented.
27 Penny Bertram seconded the motion. All voted aye.

28 **4. Recognize Visitors/Public Comment:**

Public Comment:

1 There was no Public comment.

2 **Board Comment:**

3 There was no Board comment.

4

5 **5. Consent Agenda**

6 **A. Resignation:**

7 **i. Erin O'Reilly – High School Social Studies**

8 **B. Employment:**

9 **i. Amanda Zeiler – Middle School Secretary**

10 **ii. Jenna Chapman – Elementary SpEd Para – Pending Background Check**

11 **iii. Vanessa Lehnen – Elementary SpEd Para – Background Check Complete**

12 **iv. Lori Jackson – Elementary Title I Para – Pending Background Check**

13 **v. Tom Demmons – JV Boys Basketball – Pending Background Check**

14 **vi. Trae Williams – Frosh Boys Basketball – Pending Background Check**

15 **vii. Nicole Stoos-Eisenman– Frosh Volleyball Coach – Pending Background**

16 **Check**

17 **C. Substitute Employment: List included – Pending Background Check**

18 Chairman Greg Trangmoe told the Board they will now approve the consent
19 agenda items. Greg asked the Board if there were any questions or comments on the consent
20 agenda items. Greg asked the Board if there were any consent agenda items they would like to
21 remove from the list. There were no other items to be removed. Greg told the Board the consent
22 of any trustee pertains only to the items they have the authority to decide on and if there is no
23 objection the agenda items will be adopted by unanimous consent. There was no objection and
24 the consent agenda items were approved by unanimous consent.

25

26 **6. Business: Items for Action**

27 **A. Discussion/Decision – Resignation of Board Member**

28 **i. Declaration – Board Members Declare Open Position**

1 **ii. Discuss/Decision – Procedure to Fill Open Position**

2 Chairman Greg Trangmoe told the Board the district received a resignation letter from
3 trustee Mike Enzler. Cathi Cook made a motion to accept the resignation letter from Mike Enzler
4 as presented. Bonnie Coleman seconded the motion. All voted aye.

5 Chairman Greg Trangmoe told the Board the district has one vacant position to fill. Greg
6 told the Board he is declaring this position vacant at this time. After discussion from the Board on
7 how to fill the position, Cathi Cook made a motion to advertise the open position in the local paper
8 on August 17th and August 24th and for interested parties to submit a letter of interest to the
9 business office by September 2nd by 4:00 p.m. Bonnie Coleman seconded the motion. All voted
10 aye.

11 **B. Board Policy 1st Reading (3311,4210P, 4222[Delete], 5122F, 4320,8425, 8425P,**
12 **8425F, 8430, 8440, 8460)**

13 Chairman Greg Trangmoe asked the Board if they have any questions on these policies
14 that are up for the 1st reading. Superintendent Bob Moore talked about all the changes that were
15 made to the policies. After comments from the Board on policy 3311 and the deletion of policy
16 4222, Cathi Cook made a motion to approve the first reading of the policies as presented with the
17 deletion of policy 4222. Penny Bertram seconded the motion. All voted

18 **C. Board Policy 2nd Reading (5125, 5336, 6210,8421)**

19 Chairman Greg Trangmoe asked the Board if they have any questions on these policies
20 that are up for the 2nd reading and adoption. Cathi Cook made a motion to approve the 2nd
21 reading and adoption of these policies as presented. Bonnie Coleman seconded the motion. All
22 voted aye.

23 **D. Discussion/Decision – Sinking Fund Investments**

24 Business Manager/Clerk Bill Schiele told the Board the district has \$250,000.00 of new
25 money and one CD that is up for renewal and needs to be invested. Bill told the Board the district
26 has received CD rates from Rocky Mountain Bank and Farmers State Bank. Cathi Cook made a
27 motion to invest the CD for renewal and the \$250,000.00 at Rocky Mountain Bank for a term of
28 17 months and an interest rate of 1.25%. Penny Bertram seconded the motion. All voted aye.

1 **E. Discussion/Decision – Call for Election**

2 Superintendent Bob Moore told the Board the district would like to run a technology levy
3 at the November general election. Bob told the Board they do not need to set a dollar amount at
4 this meeting. After comments from the Board if the district will run a levy for both districts and
5 when does the district need to set the dollar amount for the levies, Cathi Cook made a motion to
6 call for a technology levy to be held November 8, 2016. Bonnie Coleman seconded the motion.
7 All voted aye.

8 **F. Discussion/Decision – Google Apps Permission Form**

9 Superintendent Bob Moore told the Board he has worked with Beth Schreiber on the
10 changes the Board would like to have on this permission form. Bob went over the changes. After
11 comments from the board on the changes and the opt out agreement in the form, Cathi Cook made
12 a motion to approve the google apps permission form as presented. Tim Schreiber seconded the
13 motion. All voted aye.

14 **G. Discussion/Decision – Lease Agreements for Youth Sports Programs**

15 Chairman Greg Trangmoe told the Board there are two lease agreements (Youth Baseball
16 and Youth Soccer) that need to be approved. Greg told the Board they will start with the Youth
17 Baseball lease agreement. Greg asked the Board if they have any questions about this agreement.
18 After comments from the Board about the language and the termination clause in the lease
19 agreement, Cathi made a motion to table this agreement to work on the termination language in
20 the contract. Tim Schreiber seconded the motion. All voted aye.

21 Greg told the Board they will now discuss the Youth Soccer lease agreement. Greg asked
22 the Board if they have any questions about this agreement. After comments from the Board about
23 the termination clause in the lease agreement, Cathi made a motion to table this agreement to
24 work on the termination language in the contract. Tim Schreiber seconded the motion. All voted
25 aye.

26 **H. Discussion/Decision – 2016-17 Elementary General Fund**

27 Chairman Greg Trangmoe asked the Board if they had any questions or comments on the
28 Elementary general fund budget as presented. Superintendent Bob Moore went over the budget.

1 Cathi Cook made a motion to approve the Elementary general fund budget in the amount of
2 \$3,851,953.95 as presented. Tim Schreiber seconded the motion. Lucas McCormick, Bonnie
3 Coleman, Greg Trangmoe, Cathi Cook and Tim Schreiber vote aye. Penny Bertram could not
4 vote.

5 **I. Discussion/Decision – 2016-17 High School General Fund**

6 Chairman Greg Trangmoe asked the Board if they had any questions or comments on the
7 High School general fund budget as presented. Superintendent Bob Moore went over the budget.
8 Cathi Cook made a motion to approve the High School general fund budget in the amount of
9 \$2,843,675.79 as presented. Penny Bertram seconded the motion. All voted aye.

10 **J. Discussion/Decision – 2016-17 Elementary Transportation Fund**

11 Chairman Greg Trangmoe asked the Board if they had any questions or comments on the
12 Elementary transportation budget as presented. Superintendent Bob Moore told the Board this is
13 the same budget as last year. Cathi Cook made a motion to approve the Elementary transportation
14 budget in the amount of \$489,941.00 as presented. Bonnie Coleman seconded the motion. Lucas
15 McCormick, Bonnie Coleman, Greg Trangmoe, Cathi Cook and Tim Schreiber vote aye. Penny
16 Bertram could not vote.

17 **K. Discussion/Decision – 2016-17 High School Transportation Fund**

18 Chairman Greg Trangmoe asked the Board if they had any questions or comments on the
19 High School transportation budget as presented. Superintendent Bob Moore told the Board this is
20 the same budget as last year. Cathi Cook made a motion to approve the High School
21 transportation budget in the amount of \$323,913.00 as presented. Penny Bertram seconded the
22 motion. All voted aye.

23 **L. Employee Handbook**

24 Chairman Greg Trangmoe told the Board the employee handbook does not need Board
25 approval. Greg asked the Board if they have any questions on the employee handbook.
26 Superintendent Bob Moore told the Board the changes are highlighted in yellow and Bob went
27 over the changes. After comments on page 3 and page 15 in the handbook, Greg moved onto the
28 next agenda item.

1 **M. Discussion/Decision – Out of District Enrollment Requests**

2 **i. Elementary**

3 **ii. High School**

4 Chairman Greg Trangmoe asked the Board if they have any questions on the Elementary out of
5 district students. Cathi Cook made a motion to approve the Elementary out of district students as
6 presented. Tim Schreiber seconded the motion. Lucas McCormick, Bonnie Coleman, Greg
7 Trangmoe, Cathi Cook and Tim Schreiber vote aye. Penny Bertram could not vote.

8 Superintendent Bob Moore told the Board there are no High School out of district students
9 this month.

10 **N. Discussion/Decision – Building Administration contracts 2015-2017**

11 **i. Brian Gum 2016-17**

12 **ii. Tracey Rogstad 2016-17**

13 **iii. Nate Fry 2016-17**

14 **iv. Jessica Shourd 2016-17**

15 Chairman Greg Trangmoe told the Board they will do each contract separately. Greg told
16 the Board they will start with Brian Gum's contract. Greg went over the language changes in the
17 contract and the moving of \$5,420.00 from insurance into his salary. Greg asked the Board if
18 they have any questions about the new contract. Penny Bertram made a motion to approve the
19 language changes including the movement of \$5,420.00 from insurance to salary for the 2016-17
20 contract as presented. Cathi Cook seconded the motion. All voted aye.

21 Chairman Greg Trangmoe told the Board that Tracey Rogstad's contract will have the
22 same changes along with the movement of the money from insurance to salary. Cathi Cook made
23 a motion to approve the language changes including the movement of \$5,420.00 from insurance
24 to salary for the 2016-17 contract as presented. Tim Schreiber seconded the motion. Lucas
25 McCormick, Bonnie Coleman, Greg Trangmoe, Cathi Cook and Tim Schreiber vote aye. Penny
26 Bertram could not vote.

27 Chairman Greg Trangmoe told the Board that Nate Fry's contract will have the same
28 changes along with the movement of the money from insurance to salary. Bonnie Coleman made

1 a motion to approve the language changes including the movement of \$5,420.00 from insurance
2 to salary for the 2016-17 contract as presented. Tim Schreiber seconded the motion. All voted
3 aye.

4 Chairman Greg Trangmoe went over the language changes in the contract for Jessica
5 Shroud. Greg told the Board they have negotiated a 2% percent increase for the 2016-17 school
6 year and a curriculum stipend in the amount of \$5,420.00 for the 2016-17 school year. Greg asked
7 the Board if they have any questions about the new contract. Bonnie Coleman made a motion to
8 approve the language changes including a 2% salary increase and a \$5,420.00 stipend for duties
9 as curriculum coordinator for the 2016-17 school year. Tim Schreiber seconded the motion.
10 Lucas McCormick, Bonnie Coleman, Greg Trangmoe, Cathi Cook and Tim Schreiber vote aye.
11 Penny Bertram could not vote.

12 **O. Discussion/Decision – Clerk Contract**

13 Chairman Greg Trangmoe told the Board that Bill Schiele's contract will have the same
14 language changes as the principals along with the movement of the money from insurance to
15 salary. Cathi Cook made a motion to approve the language changes including the movement of
16 \$5,420.00 from insurance to salary for the 2016-17 contract as presented. Tim Schreiber
17 seconded the motion. All voted aye.

18 **P. Discussion/Decision – Superintendent Contract**

19 Chairman Greg went over the language changes in the contract for superintendent Bob
20 Moore. Greg told the Board they have negotiated a 2% percent increase for the 2016-17 school
21 year and the difference of insurance of \$5,420.00 to be added to Bob's salary. Greg also told the
22 Board they have negotiated to extended his contract for two more years. Penny Bertram made a
23 motion to approve the language changes, the 2% increase, the additional \$5,420.0 to his salary
24 and to extended his contract for two more years as presented. Cathi Cook seconded the motion.
25 All voted aye.

26 **Q. Employment – High School Social Studies Teacher**

27 Chairman Greg Trangmoe asked the Board if they have any questions on the hiring of
28 Wesley Wells for a High School Social Studies teacher for the 2016-2017 school year. Cathi

1 Cook made a motion to hire Wesley Wells as presented pending a successful background check.

2 Tim Schreiber seconded the motion. All voted aye.

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4 **7. Items for Information**

5 **A. Back to School Legal Primer**

6 Superintendent Bob Moore told the Board that MTSBA is hosting a back to school legal
7 primer on September 21, 2016 and if they are interested in going to let himself or Bill know if
8 they would like to go.

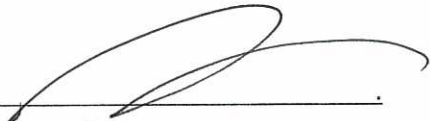
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10 **Adjourn:**

11 Cathi Cook made a motion to adjourn the meeting. Tim Schreiber seconded the motion.

12 All voted aye.

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Board Chairman:  _____

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Date: 9/13/16

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School Board Clerk: William F. Schiele

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