

1 **Stevensville Public Schools**  
2 **School District #2**  
3 **300 Park Street**  
4 **Stevensville, Montana 59870**  
5 **Telephone: (406)777-5481**  
6 **Fax: (406)777-5291**

7 **Regular Board Meeting**

8 **August 13, 2013**

9 **7:00 p.m.**

10 **Music Center Choir Room**

11 **1. Opening of meeting – call to order – present – salute to flag:**

12 Madam Chairwoman Cathi Cook called the board meeting to order at 7:00 p.m. in the  
13 Music Center Choir Room. Cathi Cook led in the pledge of allegiance. Trustees present were  
14 Kirk Thompson, Greg Trangmoe, Gary Burgett, Penny Bertram and Roger Bardsley. Tim  
15 Schreiber and Kevin Beller were not present. Superintendent David Whitesell, Brian Gum, Jaclyn  
16 Mavencamp, Nate Fry and Business Manager/Clerk Bill Schiele were present.

17 **2. Approval of minutes of previous meetings (Regular 7/9/13, Special: 7/23/2013):**

18 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or comments  
19 on the July 9, 2013, minutes as presented. The minutes were approved by unanimous consent.

20 Madam Chairwoman Cathi Cook asked the trustees if they had any questions or  
21 comments on the July 23, 2013, minutes as presented. The minutes were approved by unanimous  
22 consent.

23 **3. Approval of Claims:**

24 Madam Chairwoman Cathi Cook asked if there were any questions or comments on the  
25 claims or students' accounts. Cathi told the Board the district has claims in the amount of  
26 \$211,019.09 starting with claim #27679 and ending with claim #27797 and students' account in  
27 the amount of \$5,927.80. After comments about some of the claims, Roger Bardsley made a  
28 motion to approve the claims and students' accounts as presented. Gary Burgett seconded the  
motion. All voted aye.

1 **4. Recognize Visitors/Public Comment:**

2 **Public Comment:**

3 Audience member Scott Morton handed out a letter to the board members. Chairwoman  
4 Cathi Cook asked Scott if this had to do with a personnel issue. Scott said it did not. Scott started  
5 too talked about the letter and an employee that was hired by the Board. Cathi told Scott this is a  
6 personnel issue and he could not talk about this at this time and asked Scott to sit down but he  
7 refused. Cathi told the Board they will be taking a recess to call the police. Cathi called the  
8 meeting back to order and asked the audience if there was any more public comment. Margaret  
9 Perry from the Community Foundation told the Board the foundation will be trying to raise money  
10 for a new track here at the district with no cost to the district.

11 **Board Comment:**

12 There was no board comment.

13

14 **5. Negotiations Committee Update:**

15 Greg Trangmoe, the chairman of the negotiation committee, explained to the Board where  
16 the district is at with negotiations. Greg told the Board they have met three times with the  
17 teachers. Greg went over the teacher's proposals and where the committee stands with each  
18 proposal. Greg talked about the proposal the district presented to the teachers union. Several  
19 teachers from the teachers' union also voiced their concerns about negotiations and told the Board  
20 they are disappointed with the progress and where the districts negotiation team stands on some of  
21 their proposals. After comments from the Board on where negotiations will be going in the future  
22 and if another meeting has been scheduled, Cathi moved onto the next agenda item.

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24 **6. Sinking Fund Information – B. Gieseke:**

25 Madam Chairwoman Cathi Cook told the Board that Mr. Gieseke from Rocky Mountain  
26 bank was out of town and that this will be tabled until the September board meeting.

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1 **7. Business: Items for Action**

2 **A. McKinstry Planning Grant – D. McGee:**

3 Superintendent David Whitesell introduced Dan McGee from McKinstry Engineering.  
4 Dan told the Board he was here tonight to talk to the district about applying for a planning grant  
5 from the Montana Department of Commerce. Dan explained the purpose and goal of the grant.  
6 Dan told the Board if the district decides to apply for this grant and is awarded this grant that  
7 McKinstry Engineering will come into the district on a performance contract to gather current  
8 information about our facilities that could help the district in obtaining grants to help maintain the  
9 district's facilities. Dan told the Board the grant is for a total of \$25,000.00 but the district needs  
10 to match the grant in the amount of \$6,250.00 with McKinstry Engineering paying \$3,125.00 of  
11 that amount. After comments from the Board about what kind of return will the district be getting  
12 from the grant, the deadline for the grant, if the district receives the grant can the Board decline to  
13 accept the grant, if this grant is just a planning grant, will the district ever get another opportunity  
14 for this grant and if the Board should be taking other steps before writing this grant, Penny  
15 Bertram made a motion for the district to proceed with writing this grant. Roger Bardsley  
16 seconded the motion. Gary Burgett, Roger Bardsley, Greg Trangmoe, Cathi Cook, and Penny  
17 Bertram voted aye. Kirk Thompson voted nay.

18 **B. Approve Recommendation for Substitute Positions:**

19 Superintendent David Whitesell told the Board the districts administration made up the list  
20 of subs that need to be approved for the upcoming school year. David told the Board some subs  
21 only want to sub for High school teachers. Cathi told the Board they will hire the Elementary  
22 subs first than the High school subs. Cathi asked the Board if they have any questions on any of  
23 the subs to be hired. After comments from the Board on keys for the subs and the confidential  
24 information that some subs will be exposed to, Gary Burgett made a motion to hire the  
25 Elementary subs as presented. Kirk Thompson seconded the motion. Gary Burgett, Roger  
26 Bardsley, Greg Trangmoe, Kirk Thompson and Cathi Cook vote aye. Penny Bertram could not  
27 vote.

28 Gary Burgett made a motion to hire the High school subs as presented. Kirk Thompson

1 seconded the motion. All voted aye.

2 **C. Approve Recommendation High School Certified Positions:**

3 **i. Business Education – B. Absec:**

4 Superintendent David Whitesell told the Board the district needs to hire a High School  
5 Business teacher and his recommendation is to hire Betsy Absec for that position. Gary Burgett  
6 made a motion to hire Betsy Absec as a High School Business teacher as presented. Kirk  
7 Thompson seconded the motion. All voted aye.

8 **D. Approve High School Sport Coach Recommendation:**

9 **i. Assistant Volleyball – J. Hinson:**

10 Cathi asked the Board if they have any questions on the hiring of Julie Hinson as a girls  
11 assistant volleyball coach. Penny Bertram made a motion to hire Julie Hinson as presented. Gary  
12 Burgett seconded the motion. All voted aye.

13 **ii. Volunteer Assistant Volleyball – C. O’Connell:**

14 Cathi asked the Board if they have any questions on the hiring of Courtney O’Connell as a  
15 volunteer girls assistant volleyball coach. Greg Trangmoe made a motion to hire Courtney  
16 O’Connell as presented. Gary Burgett seconded the motion. All voted aye.

17 **E. Approve Jr. High School Coaching Recommendation:**

18 **i. Assist. Football Coach Letter of Resignation – B. Schiele:**

19 Madam Chairwoman Cathi Cook told the Board the district has received a resignation letter  
20 from Bill Schiele as an assistant Jr. High football coach. Gary Burgett made a motion to approve  
21 the resignation letter from Bill Schiele as presented. Greg Trangmoe seconded the motion. Gary  
22 Burgett, Roger Bardsley, Greg Trangmoe, Kirk Thompson and Cathi Cook vote aye. Penny  
23 Bertram could not vote.

24 **F. Approve SPED Secretary – J. Winger:**

25 Superintendent David Whitesell told the Board the district needs to hire a SPED secretary  
26 for the district and his recommendation is to hire Julie Winger for that position. Greg Trangmoe  
27 made a motion to hire Julie Winger as a district SPED secretary as presented. Roger Bardsley  
28 seconded the motion. All voted aye.

1           **G. Approve Elementary Early Enrollment Request:**

2           Elementary principal, Jaclyn Mavencamp, talked about enrolling students early into the  
3 district. Jaclyn talked about the past students the Board have approved for early enrollment into  
4 the district. Jaclyn told the Board after testing and observing this student her recommendation is  
5 not to enroll this student early. Carrie Brushia, the child’s parent, handed the Board some test  
6 results that was performed at the Bitterroot Co-op pre-school program last year. After comments  
7 from the Board on the date of the child’s birthday, the enrollment cap at the kindergarten level,  
8 the percentiles from the test results from the Bitterroot Co-op, if the parents look at other  
9 preschools in the area and policy 3510, Greg Trangmoe made a motion to approve the early  
10 enrollment request as presented. Roger Bardsley seconded the motion. Gary Burgett, Roger  
11 Bardsley, Greg Trangmoe and Cathi Cook voted aye. Kirk Thompson voted nay. Penny Bertram  
12 could not vote.

13           **D. Approve Elementary Out of District Enrollment Request:**

14           Madam Chairwoman Cathi Cook asked the Board if they have any question on any  
15 of the Elementary out of district requests. Superintendent David Whitesell told the Board that one  
16 family put all the students on one page. After comments from the Board on a few of the requests  
17 and where the district is at with the classroom caps, Kirk Thompson made a motion to approve  
18 the Elementary out of district request as presented. Roger Bardsley seconded the motion. Roger  
19 Bardsley, Greg Trangmoe, Kirk Thompson and Cathi Cook vote aye. Gary Burgett voted nay.  
20 Penny Bertram could not vote.

21           **E. Approve High School Out of District Requests**

22           Madam Chairwoman Cathi Cook asked the Board if they have any questions on any of the  
23 High School out of district requests. After comments from the Board on how many foreign  
24 exchange students the district has, if there is any reason why students from Corvallis and Florence  
25 are coming to Stevensville and if the administration follows up with other districts on the  
26 students, Kirk Thompson made a motion to approve the High school out of district requests as  
27 presented. Greg Trangmoe seconded the motion. All voted aye.

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1           **J. Approve First Reading:**

2           **i. BP #5328 – FMLA**

3           **ii. BP #5328P- FMLA (procedures)**

4           Madam Chairwoman Cathi Cook asked the Board if they had any questions on these  
5 policies that are up for second and final reading. After comments from the Board on if the district  
6 has received any input from the teachers on this policy, that the districts leave request will be  
7 modified to reflect FMLA leave and that there will be training on FMLA policies at the PIR day,  
8 Gary Burgett made a motion to approve the second reading and adoption of these polices as  
9 presented. Roger Bardsley seconded the motion. All voted aye.

10           **K. Approve First Reading:**

11           **i. BP #3123 – Attendance Policy – Truancy**

12           **ii. BP # 3300 – Suspension and Expulsion**

13           **iii. BP #3311 – Firearms and Weapons**

14           Madam Chairwoman Cathi Cook asked the Board if they had any questions on these  
15 policies that are up for first reading. Superintendent David Whitesell told the Board these are  
16 updated policies that came about from the last legislative session and that some of these policies  
17 need to be looked at on an annual basis. Gary Burgett made a motion to approve the first reading  
18 of these polices as presented. Kirk Thompson seconded the motion. All voted aye.

19           **L. Adopt 2013-14 High School General Fund Budget:**

20           Madam Chairwoman asked the Board if they had any questions or comments on the High  
21 school general fund budget as presented. After a few questions on some of the budgeted line  
22 items, Kirk Thompson made a motion to approve the High School general fund budget in the  
23 amount of \$2,614,739.35 as presented. Gary Burgett seconded the motion. All voted aye.

24           **M. Adopt 2013-14 Elementary General Fund Budget:**

25           Madam Chairwoman asked the Board if they had any questions or comments on the Elementary  
26 general fund budget as presented. After a few comments on some of the budgeted line items,  
27 Kirk Thompson made a motion to approve the Elementary general fund budget in the amount of  
28 \$3,433,156.31 as presented. Roger Bardsley seconded the motion. Gary Burgett, Roger

1 Bardsley, Greg Trangmoe, Kirk Thompson and Cathi Cook vote aye. Penny Bertram could not  
2 vote.

3 **N. Adopt High School Transportation Budget**

4 Madam Chairwoman asked the Board if they had any questions or comments on the High  
5 School transportation budget as presented. Kirk Thompson made a motion to approve the High  
6 School transportation fund budget in the amount of \$323,913.00. Greg Trangmoe seconded the  
7 motion. All voted aye.

8 **O. Adopt Elementary Transportation Budget:**

9 Madam Chairwoman asked the Board if they had any questions or comments on the Elementary  
10 transportation budget as presented. Greg Trangmoe made a motion to approve the Elementary  
11 transportation fund budget in the amount of \$489,941.00. Kirk Thompson seconded the motion.  
12 Gary Burgett, Roger Bardsley, Greg Trangmoe, Kirk Thompson and Cathi Cook vote aye. Penny  
13 Bertram could not vote.

14 **P. Approve 2012 Audit Report:**

15 Madam Chairwoman asked the Board if they had any questions or comments on the 2012  
16 audit report. Kirk Thompson made a motion to approve the 2012 audit report as presented. Gary  
17 Burgett seconded the motion. All voted aye.

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19 **8. Items for Information:**

20 **A. Principals Reports**

21 Brian Gum told the Board the district has received the J. S. Heman grant for the districts  
22 tutorial program along with summer school for the next three years. Brian told the Board the  
23 district has completed the sub training for the 2013-2014 school year. Brian also told the Board  
24 the new teachers will be here next week for a walk through of the schools. After a question about  
25 if it is beneficial to have just the freshman students here the first day of school, Cathi moved onto  
26 to the next administrator.

27 Jaelyn Mavencamp talked about the upcoming school year, staff training and the districts  
28 PIR days that they will have in the next few weeks.

1           **B. Superintendent's Report**

2           Superintendent David Whitesell told the Board the district buildings and grounds will be  
3 ready for the start of school in September. David told the Board the grounds are shaping up and  
4 will be ready for fall sports. David told the Board the newsletter went out and it was also sent to  
5 all of the out of district households. David told the Board they need to have a board retreat by the  
6 end of September according to school board policy. The Board set August 22, 2013 at 8:30 a.m.  
7 for this year's board retreat.

8           Cathi told the Board at the next board meeting she will be appointing committees for the  
9 upcoming school years and if they would like to serve on a specific committee to let her know.

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11   **8. Adjourn:**

12           Kirk Thompson made a motion to adjourn the meeting. Gary Burgett seconded the  
13 motion. All voted aye.

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15           Board Chairman: Cathi Cook.

16           Date: 9-10-13.

17           School Board Clerk: William F. Schiele.

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