

1 **Stevensville Public Schools**
2 **School District #2**
3 **300 Park Street**
4 **Stevensville, Montana 59870**
5 **Telephone: (406)777-5481**
6 **Fax: (406)777-5291**

7 **Board Retreat Workshop**

8 **August 11, 2015**

9 **8:30 a.m.**

10 **Middle School Conference Room**

11 **1. Opening of meeting – call to order:**

12 Chairman Greg Trangmoe called the board meeting to order at 8:30 a.m. in the Middle
13 School Conference Room. Greg Trangmoe led in the pledge of allegiance. Trustees present were
14 Tim Schreiber, Dawn Shinn, Roger Bardsley Cathi Cook, Penny Bertram, Bonnie Coleman and
15 Sarah Armijo. Superintendent Bob Moore and Business Manager/Clerk Bill Schiele were present.

16 **Public Comment:**

17 There was no public comment.

18 **Board Comment:**

19 There was no board comment.

20 **3. Items for Information:**

21 **8:30 – 9:00 Board Meeting Format - B. Moore**

22 **A. Introductions**

23 **B. Board Communications**

24 **a. Packets/Recommendations/Issue Updates**

25 **b. IPADs and Information Communication**

26 **c. Email/Phone/Office Availability**

27 **C. Itinerary**

28 **D. Other**

Superintendent Bob Moore talked about the communication between the Board and the
superintendent and the direction the Board would like to go in.

9:00 – 9:45 Campus Tour – J. Chisholm

Superintendent Bob Moore and Jim Chisholm gave the Board a walkthrough of all the
buildings and the things that need to be fixed or upgraded in the near future.

1 **10:00 – 12:00 Board Training – B. Kaleva**

2 **A. Habits of Good Boards**

3 **B. Legal Updates**

4 **a. Superintendent Updates**

5 **b. Board Use of Email**

6 **c. Recording / Executive Session**

7 Elizabeth Kaleva handed out a packet (Boardsmanship) to the trustees. Elizabeth went
8 through the packet and talked about all the functions of a board, code of conduct of the trustees,
9 the ability to function in a boardsman like manner and the Montana open meeting law and the
10 right to know.

11 **1:00 -2:00 Discussion Regarding Board Operations – G. Trangmoe**

12 **A. Seating Chart**

13 **B. Meeting Flow**

14 **a. Consent Agenda**

15 **b. Interaction with Public**

16 **c. Voting Procedure**

17 **d. Administration/School Team/Committee Reports**

18 **C. Board Communications**

19 **a. IPADs/Packets**

20 **b. Communicating through email**

21 **D. Recording System/Executive Sessions**

22 **E. Committee Assignments**

23 **a. Standing Committees**

24 **i. Policy, Resource, Negotiations, Calendar,
25 Facility**

26 **b. Interim Committees**

27 **i. Technology, Insurance, Other**

28 **F. Board Evaluation**

29 **a. Professional Development for Board Members**

30 **b. Book Distribution**

31 **G. Other**

32 Chairman Greg Trangmoe talked about the seating chart at the Board meetings, consent
33 agenda items, voting procedure and if the trustees would like to have an iPad. Greg also assigned
34 trustees to committees and talked about the interim committees that the district is considering at
35 this time. Greg also talked the Board evaluation.

36 **2:15 – 3:15 Principal Reports**

37 **A. Jessica Shourd**

38 **B. Tracey Rogstad**

39 **C. Nate Fry**

40 **D. Brian Gum**

1 Jessica told the Board she is excited to be here and anxious to meet all the teachers.

2 Jessica also talked about the things she will be working on throughout the year.

3 Tracy talked about the things she will be working on throughout the year. Tracy also
4 updated the Board on Infinite Campus program the district is implementing this school year.

5 Brian and Nate talked about all the things they will be working on this school year. Brian
6 and Nate also updated the Board on Advisory classes and the things they will be changing this
7 year.

8 **3:15 – 3:45 Superintendent Report – B. Moore**

9 Bob told the Board he has nothing new to talk about at this time. Bob told the Board they
10 have already talked about everything throughout the day.

11 **4. Adjourn:**

12 Dawn Shinn made a motion to adjourn the meeting. Sarah Armijo seconded the motion.

13 All voted aye.

14 Board Chairman:  _____.

15 Date: 9/8/13.

16 School Board Clerk: William F. K. K. K.

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